

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Minutes of a meeting of the Cabinet held on
Wednesday, 3 October 2018 at 9.30 a.m.

PRESENT: Councillor Bridget Smith (Leader of Council)
Councillor Aidan Van de Weyer (Deputy Leader of Council)

Councillors:	Neil Gough	Lead Cabinet member for Environmental Services and Licensing
	Philippa Hart	Lead Cabinet member for Customer Service and Business Improvement
	Dr. Tumi Hawkins	Lead Cabinet member for Planning
	Hazel Smith	Lead Cabinet member for Housing
	John Williams	Lead Cabinet member for Finance

Officers in attendance for all or part of the meeting: Beverly Agass (Chief Executive), Alex Colyer (Executive Director), Mike Hill (Director, Health and Environmental Services), Stephen Kelly (Joint Director for Planning and Economic Development), Tom Lewis (Legal Adviser) and Ian Senior (Democratic Services Officer)

Councillors Grenville Chamberlain, Peter Topping, Heather Williams and Nick Wright were in attendance, by invitation.

1. APOLOGIES FOR ABSENCE

There were no Apologies for Absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING

Cabinet authorised the Leader to sign, as correct records, Minutes of the meeting held on 5 September 2018 and of the two Extraordinary meetings held on 24 September 2018.

4. ANNOUNCEMENTS

There were no announcements.

5. PUBLIC QUESTIONS

There were no public questions.

6. ISSUES ARISING FROM THE SCRUTINY AND OVERVIEW COMMITTEE

Councillor Grenville Chamberlain, Chairman of the Scrutiny and Overview Committee, was in attendance for this item.

Councillor Chamberlain raised the issue of the late presentation of accounts, and said that he was looking forward to seeing a simplified Risk Register.

7. 2018-19 Q1 POSITION STATEMENT: PERFORMANCE, FINANCE AND RISK

Cabinet considered a report containing a budget forecast based on the Quarter 1 position with regard to its General Fund, Housing Revenue Account (HRA) and Capital budgets, and the Quarter 1 performance indicator results (by exception as agreed by Executive Management Team on 18 July 2018) and strategic risks. It had been accepted that such Integrated reporting gave Officers and Members the opportunity to examine any areas of concern and decide on appropriate action.

Councillor Grenville Chamberlain, Chairman of the Scrutiny and Overview Committee, noted some variance between the report before Cabinet and the report that had been presented to his Committee.

Cabinet noted that the Quarter 1 position had been inherited from the previous Administration. Councillor John Williams said that Quarter 2 would be presented differently, with a simplified Risk Register, reflecting new corporate priorities. The Executive Director explained further that, while officers would continue to receive detailed information, sharing it where appropriate with relevant Lead Cabinet Members, the intention was to report publicly by exception only.

The Executive Director summarised the circumstances in which the Accounts had been signed off late.

Councillor Peter Topping asked Cabinet to keep Members updated about changes in the Risk Register and pointed out a few issues needing to be addressed in the light of recent staff changes.

Those present discussed briefly the need for the novation of an agreement following the Cambridge and Peterborough Combined Authority assuming functions previously performed by the Local Enterprise Partnership.

Having reviewed the provisional forecast outturn position and key performance exceptions (as identified by Corporate Management Team on 8 August 2018), and risk issues contained in the report from the Head of Finance and appendices B-E attached thereto, determined, where appropriate, any actions, including redeployment of resources, required to address issues identified, and having noted the Strategic Risk Register at Appendix F,

Cabinet

Approved the suite of Key Performance Indicators, previously agreed by Executive Management Team, attached at **Appendix A**.

8. LOCAL DEVELOPMENT SCHEME

Cabinet considered a report seeking its agreement to a new Local Development Scheme (LDS) for Greater Cambridge, as it applies to South Cambridgeshire. Such Scheme would guide the preparation of a new jointly prepared Local Plan for Greater Cambridge and a jointly prepared Cambridge Northern Fringe Area Action Plan.

The Joint Director for Planning and Economic Development explained the alternative processes available under Sections 28 and 29 of the Planning and Compulsory Purchase Act 2004, as summarised in paragraph 21 of his report. The Leader emphasised the importance of early engagement with stakeholders.

Councillor Philippa Hart said that the intention was to include an article about the South Cambridgeshire Local Plan 2018 in the next edition of the *South Cambridgeshire Magazine*. Important points to communicate to residents included anticipated timescales and the reason why the preparation of the next Local Plan would follow so quickly after adoption of the previous one. Care was needed in managing expectation.

Those present discussed Governance arrangements set out in paragraph 9, and the significance of both Cambridgeshire County Council and the Cambridge and Peterborough Combined Authority in the local planning and transportation context. Processes needed to be inclusive.

Following adoption of the South Cambridgeshire Local Plan on 27 September 2018, Cabinet

- (a) **Adopted** the new Local Development Scheme for Greater Cambridge, prepared jointly with Cambridge City Council, such Scheme confirming the intention to prepare:
 - (i) a joint Local Plan for Greater Cambridge, comprising the administrative areas of both Councils
 - (ii) a joint Cambridge Northern Fringe Area Action Plan (AAP), for the area shown in the Local Development Scheme which, when adopted as the AAP, will form part of the development plan for Greater Cambridge

both (i) and (ii) above to be prepared under section 28 of the Planning and Compulsory Purchase Act 2004 (as amended) with separate democratic processes to agree both plans, informed by a joint member advisory group; and
- (b) **granted** to the Joint Director of Planning and Economic Development delegated authority, in liaison with the Deputy Leader, to make any editing changes identified prior to publication.

9. BREXIT ADVISORY GROUP - TERMS OF REFERENCE

Councillor Geoff Harvey, Chairman of the Brexit Advisory Group, was in attendance for this item.

Cabinet considered a report seeking its approval of the terms of reference of the Brexit Advisory Group, following consideration by the Group at its meeting held on 19 September 2018.

Those present discussed the matter in general, but highlighted several issues:

- The need to identify measures to support local businesses, especially small businesses
- The potential impact on local employment
- The importance of maintaining the status of Greater Cambridge as a welcoming place

It would be important to identify the actual resource implications posed by the Brexit Advisory Group, and the implications for the budget.

Cabinet

- (c) **Approved** the terms of reference for the Brexit Advisory Group, as set out at Appendix A to the report from the Executive Director; and
- (d) **Invited** Cambridge City Council to appoint three representatives to serve as co-opted members of the Advisory Group.

**The Meeting ended at 10.35
a.m.**
