

21st March 2019

LONGSTOWE PARISH COUNCIL

Chairperson Ms Barbara Cooper
The Dene, Old North Road
Bourn
Cambridge CB23 2TZ

Clerk Mrs Bobbie Coe
66 Old North Road
Longstowe
Cambridge CB23 2UB
LongstowePC.clerk@hotmail.com

Longstowe Parish Council will meet at Longstowe Village Hall on **Thursday 21st March 2019 at 7.15** for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum at 7.15pm.

AGENDA

101 APOLOGIES FOR ABSENCE

102 TO SIGN AND APPROVE MINUTES OF LAST MEETING

103 REPORTS FROM COUNCILLORS AND PCSO

104 MATTERS ARISING/TO REPORT FROM PREVIOUS MINUTES (FOR INFORMATION ONLY) – COUNCIL TO REPORT THE FOLLOWING

a) S/4671/18/FL: 58 Old North Road, Longstowe: Mr Busby: Erection of two storey rear extension and front porch. This has been refused.

105 MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

106 FINANCE

- a) On the basis that the village hall doubles up as the pavilion serving the recreation ground it has been confirmed that it would be permissible for the new disabled toilet in the village hall to be part funded by both the "open space" and the "community space" contributions. (E-mail from James Fisher, Section 106 Officer.)
- b) Clerk's pay + expenses: £636.84; HMRC: £153.40.

107 TO CONSIDER PLANNING APPLICATIONS RECEIVED

a) S/0663/19/FL: 134, Old North Road, Longstowe, Cambridge, CB23 2UT: Mr Carl Webb: Proposed extension to and conversion of two existing stable blocks to form 6x Individual En-Suite rooms for short-term holiday let, with the addition of a staff break room, laundry & storage areas.

108 TO CONSIDER OTHER MATTERS

- a) Village Hall: internet connection: Further to the request that Royal Mail provide an address, the response is: "The Postcode Address File (PAF) is a database of addresses/delivery points for postal purposes. We only add addresses on PAF if there is a valid delivery point, that is, a fixed, secure and accessible letterbox to receive mail. ... we will only list you as a valid delivery point if the address is occupied either as a commercial or residential domicile."
- b) Longstowe website.

109 CORRESPONDENCE RECEIVED

- a) Heidi Allen MP: note on two consultations: East West Rail and unauthorised encampments.
- b) Coalition of Parish Councils: meeting 6 March (circulated). Attended?
- c) Cllr Mark Howell: March Report (circulated).

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- d) Heidi Allen MP: Newsletter 37 (circulated).
- e) Cllr Tumi Hawkins: March Report (circulated).

For information – details available from Clerk

- f) Bassingbourn-cum-Kneesworth Parish Council response to East West Rail Route Options Consultation (circulated).
- g) CAPALC: NALC: Chief Executive Bulletin – 15/02/19, 22/02/19, 01/03/19, 08/03/19 (circulated).
- h) CAPALC: NALC Bulletin: Funding & Grants (circulated).
- i) CAPALC: Advice Note: Making Tax Digital (doesn't apply to us this year).
- j) CAPALC: Bulletin: March (circulated).
- k) CAPALC: Pop-Up Café: 21 March, 10–12, Sutton.
- l) SCDC: Agenda for Weekly Bulletin, 20 February 2019: link: [index](#).
- m) SCDC: Agenda for Weekly Bulletin, 27 February 2019: link: [index](#).
- n) SCDC: Agenda for Weekly Bulletin, 6 March 2019: link: [index](#).
- o) SCDC: Agenda for Weekly Bulletin, 13 March 2019: link: [index](#).
- p) SCDC: Retirement of Chief Executive (circulated).
- q) SCDC: Tree Wardens Event Invitation: Pruning Protected Trees (Dick).
- r) SCDC: Tree Warden Network Newsletters (Dick).
- s) SCDC: Parish Planning Forum: 14 March, 6pm (circulated).
- t) SCDC: LDF: Greater Cambridge Planning Policy update: March (circulated).
- u) SCDC: Neighbourhood Planning: Great Abington former LSA plan (circulated).
- v) CCC: Cambs & Hunts Archives: temporary suspension of accessions of records.
- w) CCC: Local Validation List Consultation 2019 (circulated).
- x) CCC: Highway Events Diary: March (circulated).
- y) CCC: Passenger Transport: Changes to: Service 32, A2B Coaches; Stagecoach: Citi5, NEW H service, Papworth Everard – Cambridge Biomedical Campus.
- z) IHMC Incident Report January 2019 (circulated).
- aa) IHMC: Roadworks & events report 1–15, 16–31 March (circulated).
- bb) East West Rail: Parish Council meeting (circulated).
- cc) Highways England: A14C2H newsletter.
- dd) UK Power Networks: Storm Gareth.
- ee) Calor Rural Community Fund: new funds available (circulated).
- ff) The Keeper's Daughter Theatre Company: A Christmas Carol on tour.

CAPALC: Cambridgeshire & Peterborough Association of Local Councils

CCC: Cambridgeshire County Council

IHMC: Integrated Highways Management Centre (Highways Service)

NALC: the National Association of Local Councils

SCDC: South Cambridgeshire District Council

110 SYKLARK – TO CONSIDER ANY EDITORIAL ISSUES

111 DATE OF NEXT MEETING

Thursday 18th April 2019 following Parish Open Meeting at 7.15.

Signed by Bobbie Coe
Clerk/Proper Officer

Date March 2019

The link to Longstowe Parish Council's page is now:

<http://scamb.moderngov.co.uk/mgParishCouncilDetails.aspx?ID=360&LS=4>