

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

Portfolio	Leader of Council
Subject Matter	Appointment of Substitute on Cambridgeshire & Peterborough Combined Authority Overview and Scrutiny Committee
Ward(s) Affected	All wards
Date Taken	Tuesday, 14 January 2020
Contact Officer	Kathrin John, Democratic Services Team Leader (kathrin.john@scambs.gov.uk)
Date Published	Tuesday, 14 January 2020
Call-In Expiry	Tuesday, 21 January 2020
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background
The Leader of the Council has the power to appoint members and substitutes to the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee. The resignation of Peter Topping as a councillor has created a vacancy as one of the substitutes to this body.

Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
None.

Other Options Considered and Reasons for Rejection
To appoint an alternative councillor to the role.

Final decision	Reason(s)
That Councillor Heather Williams be appointed	To ensure that the Council has an adequate

as substitute on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee (replacing former Councillor Peter Topping).	number of substitutes on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee.
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Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

Further Information