

**South Cambridgeshire District Council
Record of Executive Decision**

This form should be used to record key and other decisions made by individual Lead Cabinet members. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below.

Lead Cabinet Member	Leader of Council
Subject Matter	Community Chest Grants
Ward(s) Affected	All Wards
Date Taken	Tuesday, 30 January 2024
Contact Officer	Emma Dyer, Development Officer (Communities Team) (emma.dyer@scambs.gov.uk)
Date Published	Tuesday, 30 January 2024
Call-In Expiry/Exempt from call-in	Tuesday, 6 February 2024
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background
<p>On 25 January 2024 the Grants Advisory Committee reviewed all Community Chest applications received between 7 November 2023 and 7 January 2024.</p> <p>Two applications were brought forward in 'Appendix A' of the meeting reports pack.</p> <p>After consideration of these applications, the Committee recommended to the Lead Cabinet Member for Resources that:</p> <ol style="list-style-type: none">1. St Nicholas Church Parochial Church Council (XCWDGBKB) be approved and funded at the full amount requested of £2,0002. Litlington Parish Council (SFVRDFRZ) be approved and funded at the full amount requested of £531

Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
Cllr John Williams has a non-pecuniary interest in relation to the application from St Nicholas Church Parochial Church Council due to the applicant being a family friend.

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
Ward Councillors were consulted prior to the consideration of applications by the Grants Advisory Committee: Cllr Graham Cone and Cllr Carla Hoffman support the application from St Nicholas Church Parochial Church Council Cllr Susan van de Ven supports the application from Litlington Parish Council

Other Options Considered and Reasons for Rejection
To reject or vary the recommendations of the Grants Advisory Committee and decide on the level of funding (£0 - £2,000) to be awarded for each or defer a decision if further information is required from grant applicants.

Final decision	Reason(s)
<p>To accept the recommendations of the Grants Advisory Committee (see above). In reference to the application for a secure shed from St Nicholas Church Parochial Church Council, it is recommended that an electric mower is purchased as opposed to the petrol mower.</p> <p>As the Lead Cabinet member for Resources has declared a non-pecuniary interest in relation to this application, the Council Leader has made the final decision for both January 2024 applications.</p>	<p>The applications were considered in detail by the Grants Advisory Committee and there is sufficient budget available.</p>

Signed	Name (CAPITALS)	Signature	Date
Lead Cabinet Member	Signed copy available upon request from Democratic Services (democratic.services@scamb.gov.uk)		
Chief Officer			

Further Information