

**South Cambridgeshire District Council  
Record of Executive Decision**

This form should be used to record key and other decisions made by individual Lead Cabinet members. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below.

<b>Lead Cabinet Member</b>	Lead Cabinet member for Resources
<b>Subject Matter</b>	Community Chest Grants- Guidance Amendment
<b>Ward(s) Affected</b>	All Wards
<b>Date Taken</b>	Thursday, 25 January 2024
<b>Contact Officer</b>	Emma Dyer, Development Officer (Communities Team) (emma.dyer@scams.gov.uk)
<b>Date Published</b>	Wednesday, 31 January 2024
<b>Call-In Expiry/Exempt from call-in</b>	Wednesday, 7 February 2024
<b>Key Decision?</b>	No
<b>In Forward Plan?</b>	No
<b>Urgent?</b>	No

<b>Purpose / Background</b>
On 25 January 2024 the Grants Advisory Committee reviewed the recommendation in <a href="#">'Appendix A'</a> of the meeting reports pack to consider an amendment to the Community Chest Grant Guidance ( <b>Appendix B</b> ) to allow for parishes with an electorate of up to 200 (plus 10% if members agree that the applicant shows good cause) to make an application from the non-ring-fenced grant fund.  After consideration, the Committee recommended to the Lead Cabinet Member for Resources to include the above amendment in the Community Chest Grant guidance.

<b>Declaration(s) of Interest</b> <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

<b>Dispensation(s)</b>
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***In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.***

None

**Consultation**  
***Record below all parties consulted in relation to the decision.***

None

**Other Options Considered and Reasons for Rejection**  
 To reject or vary the recommendations of the Grants Advisory Committee or defer a decision if further information is required.

<b>Final decision</b>	<b>Reason(s)</b>
To accept the recommendations of the Grants Advisory Committee (see above). The new eligible parishes, (including those exceeding the electorate figure of 200 by 10%) will be contacted informing them of this amendment to the criteria.	The recommendation was considered in detail by the Grants Advisory Committee.

<b>Signed</b>	<b>Name (CAPITALS)</b>	<b>Signature</b>	<b>Date</b>
Lead Cabinet Member	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

**Further Information**