

**South Cambridgeshire District Council
Record of Chief Officer/Head of Service Decision**

This form should be used to record key and other decisions made by Chief Officers and Heads of Service. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- where a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that a key decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, any key decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below. Only key decisions of an officer are subject to call-in.

Decision Taker	Communities Manager
Subject Matter	Mobile Warden Scheme Expression of Interest 2024-25
Ward(s) Affected	All Wards
Date Taken	Thursday, 9 May 2024
Contact Officer	Emma Dyer, Development Officer (Communities Team) (emma.dyer@scamb.gov.uk)
Date Published	Thursday, 9 May 2024
Call-In Expiry	N/A
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background

On 24 August 2023 the Lead Cabinet Member for Resources approved the sum of £100,000 to provide a one-year extension in funding for 2024-25 to Mobile and Community Warden Schemes operating in the district currently in receipt of funding. This included a contingency fund for any new schemes expressing an interest in setting up in the 2024-25 period. (see [agenda item 6](#) of the Grants Advisory Committee meeting reports pack).

A total of £15,908 has been allocated for any new schemes expressing an interest in setting up in the 2024-25 period. This includes £10,000 from the above sum of £100,000 plus an agreed amount of £5,908 of Care Together Seed Funding that was provided to SCDC by Cambridgeshire County Council to enable individual Mobile and Community Warden Schemes across South Cambridgeshire to seek innovative ways to promote and expand their service at a very local level. (see [agenda item 4](#) of the September 2023 Grants Advisory Committee meeting reports pack). The maximum award available for any new scheme is £5,000.

After consideration of these applications by officers, it has been decided that:

1. AGE UK Cambridgeshire and Peterborough (WTDRPXR) be approved and funded at the full

amount requested of £5,000 to set up and run a new scheme in Great Abington, Little Abington and Hildersham

- Melbourn and District Warden Scheme (GBPDCPFL) be approved and funded at the full amount requested of £5,000 to set up and run a new scheme in Haslingfield.

Declaration(s) of Interest

Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.

Cllr Jose Hales (Melbourn and District Warden Scheme applicant) has a pecuniary interest as his wife is a paid member of staff at the Melbourn Mobile Warden Scheme (MMWS).

Dispensation(s)

In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.

None

Consultation

Record below all parties consulted in relation to the decision.

The lead Cabinet member for Resources was consulted regarding the contingency fund for any new schemes expressing an interest in setting up in the 2024-25 period. This included an approval of the total amount available and that decisions on funding awarded will be Officer-led.

Other Options Considered and Reasons for Rejection

To reject the application, giving reasons.

To defer the application, pending further information.

Final decision	Reason(s)
<p>To award:</p> <ul style="list-style-type: none">AGE UK Cambridgeshire and Peterborough (WTDRPXRD) the full amount requested of £5,000 to set up and run a new scheme in Great Abington, Little Abington and Hildersham.Melbourn and District Warden Scheme (GBPDCPFL) the full amount requested of £5,000 to set up and run a new scheme in Haslingfield.	<p>The awards meet the criteria for the Expression of interest in funding for New Mobile Warden Schemes 2024-25.</p>

Signed	Name (CAPITALS)	Signature	Date
Lead Cabinet Member (where required by the Constitution)	Signed copy available upon request from Democratic Services (democratic.services@scams.gov.uk)		
Chief Officer			

Further Information

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