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17 May 2010

To: Members of the Licensing Committee (2003 Act)  
Quorum: 3

Dear Sir/Madam

You are invited to attend the next meeting of **LICENSING COMMITTEE (2003 ACT)**, which will be held in **COUNCIL CHAMBER, FIRST FLOOR** at South Cambridgeshire Hall on **THURSDAY, 27 MAY 2010** following the meeting of the Licensing Committee.

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**GJ HARLOCK**  
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

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<b>AGENDA</b>		<b>PAGES</b>
<b>1. ELECTION OF CHAIRMAN OF LICENSING COMMITTEE (2003 ACT) 2010/11</b>		
<b>2. APPOINTMENT OF VICE-CHAIRMAN OF LICENSING COMMITTEE (2003 ACT) 2010/11</b>		
<b>3. APPOINTMENT OF LICENSING (2003 ACT) SUB-COMMITTEE AND SUB-COMMITTEE CHAIRMEN, AND CONFIRMATION OF PROCEDURE FOR THE APPOINTMENT OF MEMBERS</b> The Committee is <b>RECOMMENDED</b> to: (a) appoint to the Licensing (2003 Act) Sub-Committee all Members of the Licensing Committee, excepting any Members who choose not to be so appointed, to act as Chairmen of the Sub-Committee, subject to the Chairmen having received, or giving a commitment to undertake, the appropriate training required for the role; and  (b) authorise the Democratic Services Team Leader to appoint three Members to the Sub-Committee when it is required to meet, comprising a Chairman from the pool agreed in (b) above and two Members of the Committee, dependent on availability, having regard to potential conflicts of interest and in consultation with the Chairman of the Committee.		

### **OUR VISION**

- We will make South Cambridgeshire a safe and healthy place where residents are proud to live and where there will be opportunities for employment, enterprise and world-leading innovation.
- We will be a listening Council, providing a voice for rural life and first-class services accessible to all.

### **OUR VALUES**

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service