



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING
THURSDAY, 17 NOVEMBER 2016

AGENDA AND REPORTS

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Working Together
- Integrity
- Dynamism
- Innovation

EXCLUSION OF PRESS AND PUBLIC

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

TO: The Chairman and Members of the
South Cambridgeshire District Council

NOTICE IS HEREBY GIVEN that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at **6.30 P.M.** on

THURSDAY, 17 NOVEMBER 2016

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

DATED 9 November 2016

Alex Colyer
Interim Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

AGENDA

PRESENTATION

To present Rob Mungovan, the Council's Ecology Consultancy Officer, with the Wild Trout Trust's 'Wild Trout Hero 2016' national award.

1. APOLOGIES

To receive apologies for absence from Members.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest.

3. REGISTER OF INTERESTS

Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.

4. MINUTES

To authorise the Chairman to sign the minutes of the previous meeting held on 22 September 2016 as a correct record.

(Pages 1 - 16)

5. ANNOUNCEMENTS

To receive any announcements from the Chairman, Leader, the Executive or the Head of Paid Service.

6. QUESTIONS FROM THE PUBLIC

To note that no questions from the public have been received.

7. PETITIONS

To note that no petitions for consideration by Council have been received since the last meeting.

8. TO CONSIDER THE FOLLOWING RECOMMENDATIONS:

8 (a) Cambridgeshire and Peterborough East Anglia Devolution

Council is invited to consider the attached report and recommendations for consideration by Cabinet subsequent to the meeting of Council on 17 November 2016.

The report recommends Cabinet to:

- (i) Consent to the Secretary of State making an Order to establish the Cambridgeshire and Peterborough Combined Authority (Appendix A).
- (ii) Consent to the Council being a constituent member of the Cambridgeshire and Peterborough Combined Authority with effect from the commencement date determined by the final Order.
- (iii) Authorise the Chief Executive, in consultation with the Leader of the Council, to consent to the final draft Order and associated documents, specifically:
 - to agree minor drafting amendments to the Combined Authority Order to be laid before Parliament;
 - to consent to the Council being included within the draft Parliamentary Order thereby reflecting this Council's decision.
- (iv) Authorise the Combined Authority to have a power to issue a levy to the constituent Councils in respect of any financial year. (This will be subject to the inclusion of a unanimity clause in the Combined Authority constitution on this specific matter).
- (v) Recommend to the Combined Authority that the costs of establishing the Combined Authority, holding the elections in May 2017 and running the Combined Authority (including Mayoral Office) for 2016/17 and 2017/18 are funded from the gain share grant provided by Government (as outlined the financial implications section of the report).
- (vi) Appoint Councillor Peter Topping, Leader of the Council, to act as Council's appointee to the Shadow Combined Authority and once established, to the Combined Authority.
- (vii) Appoint a Member of the Council to act as the substitute to the above.
- (viii) Note the outcome of the public consultation on the establishment of the Cambridgeshire and Peterborough Combined Authority as outlined in paragraph 5.1 and 5.2 and Appendices 2A - 2D.

- (ix) Note the timetable for the implementation of the Cambridgeshire and Peterborough devolution Order as summarised in paragraph 16.
- (x) Note the Government's response to the outline business case for Housing capital investment funds secured as part of the devolution deal as set out in Appendix 3.
- (xi) Agree, in principle, for a protocol requiring the Council Leader and the representative on the Overview and Scrutiny Committee to report to each meeting of Council setting out the activities and decisions related to their respective roles within the Combined Authority.
- (xii) To request that the Chairman and Vice-Chairman of Civic Affairs Committee engage their fellow committee members with a view to devising and agreeing the wording of a protocol for inclusion in the Council's constitution.

(Pages 17 - 158)

8 (b) Appointment of External Auditors (Audit and Corporate Governance Committee, 21 October 2016)

The Audit and Corporate Governance Committee **RECOMMENDED** the adoption of Public Sector Audit Appointments Ltd (PSAA) as the appointing person for the Council, subject to receiving a satisfactory invitation to opt into the PSAA's appointing person arrangements.

(Pages 159 - 162)

8 (c) Amendments to the Terms of Reference for the Greater Cambridge City Deal Joint Assembly and Executive Board

Council is **RECOMMENDED** to endorse the proposed modified Standing Orders for the Greater Cambridge City Deal Joint Assembly and Executive Board.

(Pages 163 - 170)

8 (d) South Cambridgeshire Local Plan update (Planning Portfolio Holder Meeting, 9 November 2016)

The Planning Portfolio Holder **RECOMMENDED** that Council:

- (a) Agrees that the Proposed Modifications, set out in Appendix A of the report, including:
 - i) that the proposal to prepare Area Action Plans for Waterbeach New Town and Bourn Airfield New Village, is replaced by a proposal to produce Supplementary Planning Documents, that the village separation policy wording at sub-section 3 and paragraph 3.37 be refined in the case of Waterbeach, and that necessary and consequential modifications are made to the Local Plan policies;
 - ii) that changes are proposed to the Bourn Airfield new village Major Development Site boundary in respect of parcels 1, 2, and 5 only as shown on the map attached to Appendix A of the report from the Joint Director for Planning and Economic Development, that parcel 3 be rejected, and that parcel 4 be considered subject to additional wording relating to boundary treatment;

- iii) that land south of Cambridge Biomedical Campus as shown on the map attached to Appendix A of the report is allocated as an extension to the employment site allocated in the submitted Cambridge Local Plan.

and the Sustainability Appraisal Screening, as set out in Appendix B to the report, subject to any recommended changes by the Portfolio Holder, be submitted to the Inspectors examining the Local Plan.

- (b) Delegates authority to the Joint Director of Planning and Economic Development to propose Modifications in respect to Travelling Showpeople to the examination consistent with the approach set out in paragraphs 51 to 53 of the report, in consultation with the Portfolio Holder and any material changes to be brought back to Members for consideration.
- (c) Agrees that the documents attached to the report as Appendices C to I are noted and submitted as part of the evidence base for the submitted Local Plan.
- (d) Notes that if recommendation (a)(i) is agreed, a report will be brought to the Planning Portfolio Holder meeting on 13 December 2016 to revise the Local Development Scheme to delete the AAPs and to also consider the most appropriate way to prepare the proposed SPDs.
- (e) Agrees that delegated authority be given to the Joint Director of Planning and Economic Development to make any subsequent minor amendments and editing changes, in consultation with the Planning Portfolio Holder.

A copy of the report considered at the Planning Portfolio Holder Meeting is attached to this agenda pack, together with Appendices A, D and F. Appendices B, C, E, G, H and I are attached to the electronic version only. The electronic version of the agenda can be viewed by visiting www.scams.gov.uk and following the links from 'The Council'.

A supplement in response to the Planning Portfolio Holder's recommendation to Council is included in the agenda pack for this meeting.

(Pages 171 - 260)

9. QUESTIONS FROM COUNCILLORS

A period of up to 30 minutes will be allocated for this item, to include those questions where notice has been provided and questions which may be asked without notice.

Members wishing to ask a question without notice should indicate this intention to the Democratic Services Team Leader prior to the commencement of the item. Members' names will be drawn at random by the Chairman until there are no further questions or until the expiration of the 30 minute time period.

10. NOTICES OF MOTION

To note that no Notices of Motion have been received.

11. CHAIRMAN'S ENGAGEMENTS

To note engagements undertaken by the Chairman and Vice-Chairman since the last Council meeting:

Date	Engagement	Attended by
23 Sept 2016	15th anniversary of the Cambridgeshire Bobby Scheme	Chairman
23 Sept 2016	Mayor of Northampton's Charity Barn Dance	Vice-Chairman
2 Oct 2016	The High Sheriff's Justice Service – Peterborough Cathedral	Chairman
4 Oct 2016	Opening of Bridge Fair and the Sausage Supper, Peterborough	Chairman
9 Oct 2016	Mayor & Mayoress of Whittlesey's Civic Service	Chairman
9 Oct 2016	Mayor & Mayoress of Godmanchester's Civic Service	Chairman
9 Oct 2016	Suffolk Harvest Festival	Vice-Chairman
13 Oct 2016	Swavesey VC - Q&A: Civic Matters	Chairman
18 Oct 2016	Disability Sports Day for South Cambs: presentation of Medals	Chairman
20 Oct 2016	City of Ely Council - Mayor's Charity Quiz	Vice-Chairman
21 Oct 2016	Royal Society of St George: Hunts Branch: dinner	Vice-Chairman
28 Oct 2016	SCDC Chairman's Civic Reception	Chairman and Vice-Chairman
29 Oct 2016	Mayor of Peterborough: Halloween Ball	Vice-Chairman
31 Oct 2016	Battle of Britain Fly the Flag Invitation: Huntingdon	Chairman
6 Nov 2016	Forest Heath Chairman's Reception	Chairman
7 Nov 2016	Flag Raising for Remembrance: Chairman of Hunts	Vice-Chairman
11 Nov 2016	Veterans Day Ceremony: Cambridge American Cemetery	Chairman
11 Nov 2016	Flag Raising for Remembrance at South Cambs Hall	Chairman

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

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Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

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- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

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Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

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Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.