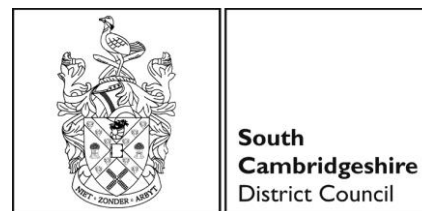


South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

t: 03450 450 500

f: 01954 713149

[www.scambs.gov.uk](http://www.scambs.gov.uk)



28 April 2020

To: The Leader – Councillor Bridget Smith  
Deputy Leader (Statutory) – Councillor Dr. Aidan Van de Weyer  
Memb of the Cabinet – Councillors Neil Gough (Deputy Leader), Bill Handley,  
Dr. Tumi Hawkins, Hazel Smith and John Williams  
Quorum: Majority of the Cabinet including the Leader or Deputy Leader (Statutory)

Dear Councillor

You are invited to attend the next meeting of **CABINET** on **WEDNESDAY, 6 MAY 2020** at **9.30 a.m.** Because of the **COVID-19 outbreak**, Central Government has imposed restrictions on the size of public gatherings. As a result, this meeting will be conducted remotely using the Microsoft Teams video conferencing system. There will be no access to the meeting at the Council Offices, but a live stream of the meeting will be available via Microsoft Teams. A web link to enable members of the Press and public to view, or listen to, the proceedings will be published on the relevant page of the Council's website at least 24 hours before the meeting.

Yours faithfully

**Liz Watts**

Chief Executive

**The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.**

---

## AGENDA

## PAGES

- |    |  |        |
|----|--|--------|
| 1. | <b>Announcements</b>   |        |
| 2. | <b>Apologies for Absence</b><br>To receive Apologies for Absence from Cabinet members.   |        |
| 3. | <b>Declarations of Interest</b>  |        |
| 4. | <b>Minutes of Previous Meetings</b><br>To authorise the Leader to sign, as correct records, the Minutes of the Extraordinary meeting held on 18 November 2019 and the meeting held on 4 March 2020 as correct records. | 1 - 8  |
| 5. | <b>Public Questions</b>  |        |
| 6. | <b>Issues arising from the Scrutiny and Overview Committee</b>   | 9 - 10 |

<b>7.</b>	<b>Transfer of Community Assets Policy</b>	<b>11 - 20</b>
<b>8.</b>	<b>Council Tax Discretionary Reductions Policy</b>	<b>21 - 40</b>
<b>9.</b>	<b>Shared Services Business Plans</b>	<b>41 - 204</b>
<b>10.</b>	<b>Exclusion of Press and Public</b> The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(a)(4) of the Local Government Act 1972 (exempt information as defined in paragraph 3 of Schedule 12A (as amended) of the Act). Paragraph 3 relates to information about the financial or business affairs of any person, including the Authority holding that information.	
<b>11.</b>	<b>Shared Services Business Plans (Key)</b>	<b>205 - 236</b>
<b>12.</b>	<b>Milton Country Park Financial Support</b>	<b>237 - 262</b>

### **Exclusion of Press and Public**

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) ..... in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) ..... of Part 1 of Schedule 12A of the Act."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

### **Guidance notes for members of the public**

Members of the public are welcome to view the live stream of this meeting, except during the consideration of exempt or confidential items, by following the link to be published on the Council's website.

Any person who participates in the meeting in accordance with the Council's public question time, is deemed to have consented to being recorded and to the use of those images (where participating via video conference) and/or sound recordings for webcast purposes. When speaking, members of the public should not disclose any personal information of any individual as this might infringe the rights of that individual and breach the Data Protection Act.

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person or persons concerned. If they continue to interrupt, the Chairman will order their removal from the meeting. The meeting may be suspended until order has been restored.

For more information about this meeting, including access arrangements, please contact [democratic.services@scams.gov.uk](mailto:democratic.services@scams.gov.uk)