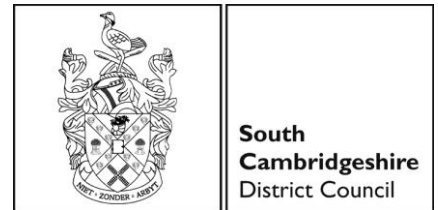


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8 July 2020

To: Chair – Councillor Grenville Chamberlain  
Vice-Chair – Vacancy  
Members of the Scrutiny and Overview Committee – Councillors Anna Bradnam,  
Dr. Martin Cahn, Nigel Cathcart, Sarah Cheung Johnson, Graham Cone,  
Dr. Claire Daunton, Dr. Douglas de Lacey, Geoff Harvey, Steve Hunt,  
Judith Rippeth and Richard Williams

Quorum: 5

Substitutes:	Councillors Heather Williams, Mark Howell, Gavin Clayton, Sue Ellington, Bunty Waters, Henry Batchelor, Peter Fane, Philip Allen, Jose Hales, Clare Delderfield and Deborah Roberts
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**There is a pre-meeting session at 4.15pm for members of the Committee only, to plan their lines of enquiry.**

Dear Councillor

You are invited to attend the next meeting of the **SCRUTINY AND OVERVIEW COMMITTEE**, which will be held on **THURSDAY, 16 JULY 2020 at 5.20 p.m.** This meeting will be conducted remotely using the Microsoft Teams video conferencing system. There will be no access to the meeting at the Council Offices, but a live stream will be available via Microsoft Teams. A web link to enable members of the Press and public to view, or listen to, the proceedings will be published on the relevant page of the Council's website at least 24 hours before the meeting.

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution **in advance of** the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**Liz Watts**  
Chief Executive

**The Council is committed to improving, for all members of the community, access to its agendas and minutes. If you have any specific needs, please let us know, and we will do what we can to help you.**

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## AGENDA

PAGES

1. **Appointment of Vice Chair**

<b>2.</b>	<b>Apologies</b> To receive apologies for absence from committee members.	
<b>3.</b>	<b>Declarations of Interest</b>	
<b>4.</b>	<b>Minutes of Previous Meeting</b> To authorise the Chairman to sign the Minutes of the meeting held on 9 June 2020 as a correct record.	<b>1 - 8</b>
<b>5.</b>	<b>Public Questions</b>	
<b>6.</b>	<b>Impact of homeworking on the Council</b>	<b>9 - 36</b>
<b>7.</b>	<b>Shared Services annual reports and 3C Shared Services Partnership Renewal Agreement</b>	<b>37 - 124</b>
<b>8.</b>	<b>Scrutiny Improvement Review</b>	<b>125 - 140</b>
<b>9.</b>	<b>Work Programme</b>  For the committee to consider its work programme which is attached with the Council's Notice of forthcoming Key and Non Key Decisions. When considering items to add to its work programme, the committee is requested to use the attached Scrutiny Prioritisation Tool.	<b>141 - 158</b>
<b>10.</b>	<b>Exclusion of the Press and Public</b> The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.  "I propose that the Press and public be excluded from the meeting during the consideration of the following item numbers 11 and 12 in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act (as amended)." Paragraph 3 relates to 'information relating to the financial or business affairs of any particular person (including the authority holding that information)'.  If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.	
<b>11.</b>	<b>Referral to the committee of the call-in of a decision relating to a potential property investment</b>	<b>159 - 228</b>
<b>12.</b>	<b>Confidential minutes of the previous meeting</b>	<b>229 - 230</b>

To authorise the Chair to sign the confidential Minutes of the meeting held on 9 June 2020 as a correct record.

**13. To Note the Dates of Future Meetings**

The next meeting will take place on Thursday 13<sup>th</sup> August at 5.20pm.

## **GUIDANCE NOTES FOR MEMBERS OF THE PUBLIC FOR REMOTE MEETINGS**

Members of the public are welcome to view the live stream of this meeting, except during the consideration of exempt or confidential items, by following the link to be published on the Council's website.

Any person who participates in the meeting in accordance with the Council's procedure rules, is deemed to have consented to being recorded and to the use of those images (where participating via video conference) and/or sound recordings for webcast purposes. When speaking, members of the public should not disclose any personal information of any individual as this might infringe on the rights of that individual and breach the Data Protection Act.

For more information about this meeting please contact [democratic.services@scams.gov.uk](mailto:democratic.services@scams.gov.uk)