

Council

Thursday, 20 May 2021

Decisions

Set out below is a summary of the decisions taken at the meeting of the Council held on Thursday, 20 May 2021. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Democratic Services.

Election of Chair of the Council for 2021- 22

Councillor Anna Bradnam was elected unopposed as Chair of Council.

Councillor resolved by affirmation to suspend Standing Order 21.2, which required Councillors to stand when speaking at Council.

Appointment of Vice Chair of the Council for 2021- 22

Councillor Peter Fane was elected unopposed as Vice Chair of Council.

Political Proportionality, allocation of seats on committees and other appointments - 2021- 22 (to follow)

Council **agreed** the following allocation of seats on committees:

Table 1 – Proposed Committee Seat Allocation

	No. of seats	Liberal Democrat	Conservative	Labour
Civic Affairs	9	6 (6.341)	2 (2.250)	1 (0.409)
Audit and Corporate Governance	7	5 (4.932)	2 (1.750)	0 (0.318)
Employment and Staffing	7	5 (4.932)	2 (1.750)	0 (0.318)
Licensing	14	9 (9.864)	3 (3.500)	1 (0.636)
Planning	11	7 (7.750)	3 (2.750)	0 (0.500)
Scrutiny and Overview	14	9 (9.864)	3 (3.500)	1 (0.636)
Total	62	44 (43.682)	15 (15.500)	3 (2.818)

Table 2 – Proposed Joint Committee Seat Allocation

	No. of	Liberal	Conservative	Labour
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	seats	Democrat		
Joint Development Control Committee	6	4 (4.227)	2 (1.500)	0 (0.273)
Climate Change and Environment Advisory Committee	7	5 (4.932)	2 (1.750)	0 (0.318)
Grants Advisory Committee	5	4 (3.523)	1 (1.250)	0 (0.227)

Council **received** the Group Leaders' nominations to seats on Committees:

Ordinary Committees

Body	Notes	Liberal Democrat	Conservative	Labour	Independent (non-Group)
Audit and Corporate Governance Committee	7 members Cabinet members may not serve as committee members. Scrutiny and Overview Committee Chair may be a member, but may not be Chair.	1. Tony Mason 2. Nick Sample 3. Jose Hales 4. Fiona Whelan 5. Geoff Harvey Substitutes: 1. Steve Hunt 2. Henry Batchelor	1. Mark Howell 2. Heather Williams Substitutes: 1. Nick Wright 2. Bunty Waters 3. Tom Bygott 4. Grenville Chamberlain 5. Graham Cone		

<p>Civic Affairs Committee</p>	<p>9 members</p> <p>Membership must include the Chair of the Council, the Leader, the Deputy Leader and the Leader of the Major Opposition Group.</p> <p>(Note that the Council will be appointing an Independent Person and deputy who are not on the Committee)</p>	<ol style="list-style-type: none"> 1. Anna Bradnam 2. Claire Daunton 3. Martin Cahn 4. Bridget Smith 5. Aidan Van de Weyer 6. Henry Batchelor <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Bill Handley 2. Geoff Harvey 3. Steve Hunt 4. Eileen Wilson 	<ol style="list-style-type: none"> 1. Heather Williams 2. Mark Howell <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Bunty Waters 2. Nick Wright 3. Richard Williams 4. Sue Ellington 5. Graham Cone 	<ol style="list-style-type: none"> 1. Nigel Cathcart <p>Substitute:</p> <ol style="list-style-type: none"> 1. Gavin Clayton 	
<p>Employment and Staffing Committee</p>	<p>7 members</p> <p>Membership must include the Lead Cabinet Member with responsibility for staffing and no other member of Cabinet.</p>	<ol style="list-style-type: none"> 1. Henry Batchelor 2. Dawn Percival 3. Sally Ann Hart 4. Claire Daunton 5. John Williams <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Jose Hales 2. Peter McDonald 	<ol style="list-style-type: none"> 1. Mark Howell 2. Heather Williams <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Sue Ellington 2. Graham Cone 3. Nick Wright 4. Bunty Waters 5. Grenville Chamberlain 		

<p>Licensing Committee</p>	<p>14 members</p> <p>The Lead Cabinet Member with responsibility for licensing may serve on this committee.</p>	<ol style="list-style-type: none"> 1. Anna Bradnam 2. Eileen Wilson 3. Clare Delderfield 4. Fiona Whelan 5. Jose Hales 6. Alex Malyon 7. Geoff Harvey 8. Steve Hunt 9. Peter McDonald <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Nick Sample 2. Bill Handley 	<ol style="list-style-type: none"> 1. Shrobona Bhattacharya 2. Graham Cone 3. Mark Howell <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Sue Ellington 2. Nick Wright 3. Bunty Waters 4. Heather Williams 5. Ruth Betson 	<ol style="list-style-type: none"> 1. Gavin Clayton <p>Substitute:</p> <ol style="list-style-type: none"> 1. Nigel Cathcart 	<ol style="list-style-type: none"> 1. Deborah Roberts <p><i>Note: seat has been gifted by Liberal Democrat Group</i></p>
<p>Planning Committee</p>	<p>11 members</p> <p>The Lead Cabinet Member with responsibility for Development Control may serve on this committee.</p>	<ol style="list-style-type: none"> 1. Pippa Heylings 2. Henry Batchelor 3. Martin Cahn 4. Peter Fane 5. Tumi Hawkins 6. Judith Rippeth 7. Geoff Harvey 8. Eileen Wilson <p>Substitutes:</p> <ol style="list-style-type: none"> 1 Claire Daunton 2 Anna Bradnam 3 Brian Milnes 4 Jose Hales 	<ol style="list-style-type: none"> 1. Heather Williams 2. Richard Williams <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Nick Wright 2. Sue Ellington 3. Grenville Chamberlain 4. Mark Howell 5. Shrobona Bhattacharya 6. Graham Cone 		<ol style="list-style-type: none"> 1. Deborah Roberts <p><i>Note: seat has been gifted by Conservative Group.</i></p>

Scrutiny and Overview Committee	14 members No members of Cabinet can serve on this committee.	<ol style="list-style-type: none"> 1. Judith Rippeth 2. Anna Bradnam 3. Martin Cahn 4. Sarah Cheung Johnson 5. Claire Daunton 6. Peter Fane 7. Aidan Van de Weyer 8. Geoff Harvey 9. Steve Hunt 10. Sally Ann Hart <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Henry Batchelor 2. Alex Malyon 3. Jose Hales 4. Ian Sollom 5. Paul Bearpark 	<ol style="list-style-type: none"> 1. Grenville Chamberlain 2. Richard Williams 3. Graham Cone <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Heather Williams 2. Mark Howell 3. Sue Ellington 4. Bunty Waters 	<ol style="list-style-type: none"> 1. Nigel Cathcart 	
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Joint Committees

Body	Notes	Liberal Democrats	Conservatives	Labour	Independent (non-Group)
Joint Development Control Committee	6 members 1 spokesperson from amongst total membership.	<ol style="list-style-type: none"> 1. Anna Bradnam+ 2. Claire Daunton 3. Tumi Hawkins 4. Steve Hunt <p>Substitutes</p> <ol style="list-style-type: none"> 1. Peter Fane 2. John Williams <p>+ Spokesperson</p>	<ol style="list-style-type: none"> 1. Tom Bygott 2. Grenville Chamberlain <p>Substitutes</p> <ol style="list-style-type: none"> 1. Graham Cone 2. Mark Howell 		
Joint Local Plan Advisory Group	3 members	<ol style="list-style-type: none"> 1. Tumi Hawkins 2. Aidan Van de Weyer 	Richard Williams		

Advisory Committees

Climate and Environment Advisory Committee	7 members	<ol style="list-style-type: none"> 1. Pippa Heylings 2. Martin Cahn 3. Geoff Harvey 4. Peter Fane 4. Paul Bearpark <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Eileen Wilson 2. Judith Rippeth 	<ol style="list-style-type: none"> 1. Graham Cone 2. Grenville Chamberlain <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Heather Williams 2. Shrobona Bhattacharya 3. Nick Wright 4. Tom Bygott 5. Ruth Betson 		
Grants Advisory Committee	5 members	<ol style="list-style-type: none"> 1. Jose Hales 2. Claire Daunton 3. Bill Handley 4. Peter McDonald <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Martin Cahn 2. Sarah Cheung-Johnson 	<ol style="list-style-type: none"> 1. Sue Ellington <p>Substitutes:</p> <ol style="list-style-type: none"> 1. Bunty Waters 2. Shrobona Bhattacharya 3. Mark Howell 4. Heather Williams 5. Tom Bygott 		

Council **agreed** to appoint the Chairs and Vice Chairs of the following Committees:

Committee	Chair	Vice Chair
Audit and Corporate Governance	Cllr Tony Mason	Cllr Nick Sample
Civic Affairs	Cllr Anna Bradnam	Cllr Claire Daunton
Employment and Staffing	Cllr Henry Batchelor	Cllr Dawn Percival
Licensing	Cllr Anna Bradnam	Cllr Eileen Wilson
Planning	Cllr Pippa Heylings	Cllr Henry Batchelor
Scrutiny and Overview	Cllr Grenville Chamberlain	Cllr Judith Rippeth
Grants Advisory	Cllr Jose Hales	Cllr Sue Ellington
Climate Change and Environment Advisory	Cllr Pippa Heylings	<p>Vice-Chairman (Environment): Cllr Martin Cahn</p> <p>Vice-Chairman (Climate Change): Cllr Geoff Harvey</p>

Council **agreed** to re-appoint Grant Osbourn as the Council's lead Independent Person and Gillian Holmes as the Council's deputy Independent Person for a further term of two years.

Council **agreed** to re-appoint Grant Osbourn as a member of the Council's Independent Remuneration Panel for a further 3-year term and appoint Jane Phillips as a member of the Independent Remuneration Panel for a 3-year term.

Notification by Leader of the Council of the membership of the Cabinet for 2021-22 (to follow)

Council **noted** the Leader's appointment of the following councillors to Cabinet for 2021-22:

Leader: Councillor Bridget Smith

Deputy Leader and Lead Cabinet Member for Strategic Planning & Transport and Transformation & Projects: Councillor Neil Gough

Lead Cabinet Member for Community Resilience, Health & Wellbeing: Councillor Bill Handley

Lead Cabinet Member for Finance: Councillor John Williams

Lead Cabinet Member for Housing: Councillor John Batchelor

Lead Cabinet Member for Planning Policy and Delivery: Councillor Dr. Tumi Hawkins

Lead Cabinet Member for Environmental Services and Licensing: Councillor Brian Milnes

Lead Cabinet Member for Business Recovery and Skills: Councillor Peter McDonald

Appointments to Cambridgeshire and Peterborough Combined Authority

Council **agreed** to make the following appointments to the Cambridgeshire and Peterborough Combined Authority:

Appointment	Member(s) nominated
Combined Authority	Bridget Smith Substitute: Neil Gough
Combined Authority Overview and Scrutiny Committee	1. Peter Fane 2. Judith Rippeth Substitute: Ian Sollom Substitute: Aidan Van de Weyer
Combined Authority Audit and Governance Committee	1. Tony Mason Substitute: Peter Fane

Appointments to outside bodies (report to follow)

Council **agreed** to appoint Councillors to the following Outside Bodies for 2021/22.

Name	Current Representative(s)
Bassingbourn Village College Centre Management Committee	Nigel Cathcart
Cambridge & District Citizens' Advice Bureaux Management Committee Trustee Board	Jose Hales
Cambridge Airport Consultative Committee	John Williams

Cambridgeshire & Peterborough Association of Local Councils (CAPALC)	Peter Fane
Cambridgeshire & Peterborough Waste Partnership	Brian Milnes Sub: Peter Fane
Cambridgeshire and District Blue Plaque Scheme	Corinne Garvie
Cambridgeshire Community Covenant Board	Jose Hales
Cambridgeshire County Council Health Committee	1. Corinne Garvie Sub: Alex Malyon
Cambridgeshire Health and Wellbeing Board	1. Corinne Garvie Sub: Alex Malyon
Cambridgeshire Horizons Board	John Williams
Cambridgeshire Police and Crime Panel (Must be a Liberal Democrat)	1. Claire Daunton 2. Anna Bradnam
Carers Trust Cambridgeshire	Pippa Heylings
Comberton Village College Governing Body Sub-Committee	Ian Sollom
Conservators of the River Cam	Peter Fane
County Advisory Group on Archives & Local Studies	Claire Daunton
East West Rail Consortium	Neil Gough
Emmaus Cambridge Community	Judith Rippeth
Ermine Street Housing Ltd	1. Peter Fane 2. Ian Sollom
Farmland Museum Trustees	Anna Bradnam
Greater Cambridge Partnership Executive Board	1. Neil Gough Sub: 1. Bridget Smith
Local Access Forum <i>Note: this is a statutory group administered by Cambridgeshire County Council which liaises with groups interested in footpaths, bridleways and access to the countryside.</i>	Martin Cahn
Natural Cambridgeshire	Pippa Heylings
Needingworth Quarry Liaison Committee	Bill Handley
North Herts & District Citizens Advice	Vacant

Bureau	
Old West Internal Drainage Board	1. Bill Handley 2. Neil Gough 3. Eileen Wilson
Over & Willingham Internal Drainage Board	Bill Handley
Responsive Repairs Partnership Management Board	1. Bunty Waters 2. Jose Hales 3. Eileen Wilson
Sawston Patient Reference Group	Clare Delderfield
Shifting Offered Furniture Around (SOFA)	Peter Fane
Swaffham Internal Drainage Board	John Williams
Swavesey Byeways Advisory Committee	1. Sue Ellington 2. Tumi Hawkins
Swavesey Internal Drainage Board	1. Bill Handley 2. Alex Malyon
Swavesey Village College Community Committee	Sue Ellington
Waterbeach Level Internal Drainage Board	1. Anna Bradnam 2. Vacancy

Designation of Scrutiny and Overview Committee as crime and disorder committee

Council **agreed** to designate the Council's Scrutiny and Overview Committee as its crime and disorder committee in accordance with sections 19 and 20 of the Police and Justice Act 2006.

Agreement of scheme of delegation of Council functions

Council **agreed** the scheme of delegation of Council functions as set out in Table 3, Part 3 of the Constitution.

Table 3 sets out the Committees which the Council has established, with the respective composition of members as set out, with responsibilities to carry out the functions as set out.

Business Plan 2020-25 (Cabinet 22 March 2021)

Council **Agreed**

- A)** To approve the 2020-25 Business Plan at Appendix A to the report (with the Action Plan primarily focused on delivery 2021-22); and
- B)** Authorise the Chief Executive to make any minor wording changes required to the final draft, in consultation with the Deputy Leader,

including the percentage of total homes built that will be Council houses over the coming year.

Constitution amendments

Council **agreed** to adopt the changes to the Constitution outlined as Appendix A and authorise the Chief Executive to make the necessary changes.

Adjustment to Council Tax resolution to correct the precepts for the parishes of Heydon and Wimpole

Council **agreed** to approve a correction to the precept and charges for the parish councils of Heydon and Wimpole, as set out at paragraph 5 of the report.

Making of the Cottenham Neighbourhood Plan

Council

Agreed to

- A)** Note that the referendum for the Cottenham Neighbourhood Plan took place on 6 May 2021;
- B)** As it was a successful referendum, that it “makes” (adopts) the Cottenham Neighbourhood Plan; and
- C)** Delegate to the Joint Director of Planning and Economic Development in liaison with the Lead Cabinet Member for Planning and the Parish Council Chair, the making of minor non-material changes and updates to the Referendum versions of the Neighbourhood Plan (Appendix 1) to enable preparation of a final made (adopted) Cottenham Neighbourhood Plan.

Making of the Histon and Impington Neighbourhood Plan

Council

Agreed to

- A)** Note that the referendum for the Histon & Impington Neighbourhood Plan took place on 6 May 2021;
- B)** As it was a successful referendum, that it “makes” (adopts) the Histon & Impington Neighbourhood Plan; and
- C)** Delegate to the Joint Director of Planning and Economic Development in liaison with the Lead Cabinet Member for Planning and the Parish Council Chair, the making of minor non-material changes and updates to the Referendum versions of the Neighbourhood Plan (Appendix 1) to enable preparation of a final made (adopted) Histon & Impington Neighbourhood Plan.

Dates of Council meetings 2021-22

Council agreed to move the date of its meeting on 21 April 2022 to **23 March 2022**.

