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03 September 2020

To: Chair – Councillor Anna Bradnam
Councillors Heather Williams and Geoff Harvey

Dear Councillor

You are invited to attend the next meeting of **Licensing Appeals Sub-Committee**, on **Friday, 11 September 2020 at 10.30 a.m.** This meeting will be conducted remotely using the Microsoft Teams video-conferencing system. There will be no access to the meeting at the Council offices, but a live stream of the meeting will be available. A web-link of this will be published on the relevant page of the Council's website at least 24 hours before the meeting.

The papers are confidential and not for publication.

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution ***in advance of*** the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully

Liz Watts

Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

Agenda

1. **Introductions / Procedure**

The Chairman of the Sub-Committee will welcome those present and introduce him/herself; the remaining members of the Sub-Committee and the officers will then introduce themselves.

A copy of the Sub-Committee appeals procedure is attached.

2. **Declarations of Interest**

Confidential Item

Pages

1 - 2

The Chairman will read the following statement:

The report contains information which the officer recommends should be exempt from publication and also that the press and public should be excluded from the meeting during consideration of the appeal, in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972 (exempt information as defined in paragraph 1 of Schedule 12A of the Act).

The Chairman will ask the Sub-Committee the following:

Does the Licensing Appeals Sub-Committee agree that the public interest is outweighed by the recommendation to exclude the press and public for this agenda item?

3. Referral to the Licensing Appeals Sub-Committee to consider the fit and proper status to continue as a Private Hire Driver 3 - 60

GUIDANCE NOTES FOR MEMBERS OF THE PUBLIC FOR REMOTE MEETINGS

Members of the public are welcome to view the live stream of this meeting, except during the consideration of exempt or confidential items, by following the link to be published on the Council's website.

Any person who participates in the meeting in accordance with the Council's procedure rules, is deemed to have consented to being recorded and to the use of those images (where participating via video conference) and/or sound recordings for webcast purposes. When speaking, members of the public should not disclose any personal information of any individual as this might infringe on the rights of that individual and breach the Data Protection Act.

For more information about this meeting please contact democratic.services@scams.gov.uk