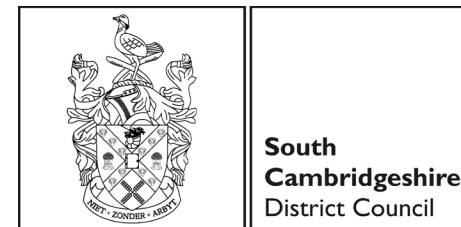


NOTICE OF KEY DECISIONS AND NON KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 10 January 2019



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing Victoria.Wallace@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith
Councillor Aidan Van der Weyer
Councillor Tumi Hawkins
Councillor Hazel Smith
Councillor Philippa Hart
Councillor Neil Gough
Councillor John Williams

Leader of the Council
Deputy Leader
Planning
Housing
Customer Services and Business Improvement
Environmental Services and licensing
Finance

Key and non-key decisions expected to be made from 10 January 2019

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Cambourne High Street Key		Cabinet	06 February 2019	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Finance Bob Palmer, Chief Finance Officer David Ousby, Housing Development Officer (Growth)	Report (publication expected 29 January 2019)
Waterbeach Supplementary Planning Documents Adoption Key		Cabinet	06 February 2019		Lead Cabinet member for Planning Caroline Hunt, Planning Policy Manager	Report (publication expected 29 January 2019)
Budget Report Key		Cabinet Council	06 February 2019 21 February 2019		Lead Cabinet member for Finance Caroline Ryba, Head of Finance	Report (publication expected 29 January 2019) Report (publication expected 13 February 2019)

Key and non-key decisions expected to be made from 10 January 2019

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Business Plan 2019-2024 Key		Cabinet	06 February 2019		Leader of Council Chief Executive	Report (publication expected 29 January 2019)
Council Tax Empty Homes Premium Key	To consider increasing the council tax premium charged for long term empty homes.	Cabinet	06 February 2019		Lead Cabinet member for Finance Katie Kelly, Revenues Manager	Report (publication expected 29 January 2019)
Compulsory Purchase Order of The Tree, Stapleford Non-Key	To consider the use of Compulsory Purchase Order powers with regard to The Tree, Stapleford and decide whether to make a recommendation to Council.	Cabinet	06 February 2019	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Planning Kathryn Hawkes, Partnerships Officer	Report (publication expected 29 January 2019)
Non-Domestic Rates Discretionary Relief Policy Review Key	Annual Review of the Discretionary Rates Policy, to ensure any amendments arising from the Spring Budget are updated in a timely	Cabinet	February 2019		Lead Cabinet member for Finance Katie Kelly, Revenues Manager	Report (publication expected 29 January 2019)

Key and non-key decisions expected to be made from 10 January 2019

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
	manner.					
Organisational Change Policy and Procedure Non-Key		Cabinet	06 February 2019		Susan Gardner Craig, Head of People and Organisational Development	Report (publication expected 29 January 2019)
Localised Council Tax Support Scheme Non-Key		Council	21 February 2019		Lead Cabinet member for Finance Lead Cabinet member for Finance Lead Cabinet member for Finance Dawn Graham, Benefits Manager	Report (publication expected 13 February 2019)
Pay Policy Statement Non-Key		Council	21 February 2019		Susan Gardner Craig, Head of People and Organisational Development	Report (publication expected 13 February 2019)
Great Abington former LSA Estate Neighbourhood	To adopt ('make') the Neighbourhood Plan.	Council, Lead Cabinet member for Planning	21 February 2019		Lead Cabinet member for Planning	Report (publication expected 13 February 2019)

Key and non-key decisions expected to be made from 10 January 2019

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Plan Non-Key					Jennifer Nuttycombe, Senior Planning Policy Officer	
Barriers to Council Procurement from SMEs Task and Finish Group findings Non-Key	To present findings of the Scrutiny and Overview Committee's task and finish group regarding the barriers to Council procurement from small and medium sized businesses.	Cabinet	06 March 2019		Cllr Grenville Chamberlain Johanna Davies, Economic Development Officer	Report (publication expected 28 February 2019)
Homeless Strategy Key	To approve a homeless strategy for South Cambridgeshire.	Cabinet	06 March 2019		Susan Carter, Housing Advice and Options Manager, Heather Wood, Interim Assistant Director of Housing (Statutory and Strategic Services)	Report (publication expected 28 February 2019)
Finance shared service business case		Cabinet	06 March 2019		Caroline Ryba, Head of Finance	Report (publication expected 28 February 2019)

Key and non-key decisions expected to be made from 10 January 2019

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key						
Countywide Disabled Adaptations Policy Key	To approve the Countywide Disabled Adaptations Policy. This will provide a joint county-wide approach as to how the Disabled Facility Grants can be spent.	Cabinet	06 March 2019		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report (publication expected 28 February 2019)
Quarterly Position Report Non-Key	To provide a statement on the Council's position with regard to its General Fund, Housing Revenue Account (HRA) and capital budgets, corporate objectives, performance indicators and strategic risks.	Cabinet	03 April 2019		Lead Cabinet member for Customer Service and Business Improvement, Lead Cabinet member for Finance Suzy Brandes, Principal Accountant (General Fund & Projects)	Report (publication expected 26 March 2019)
Draft Resident Involvement Strategy	To agree that the Draft Resident Involvement	Cabinet	03 April 2019		Lead Cabinet member for Housing	Report (publication expected 26 March 2019)

Key and non-key decisions expected to be made from 10 January 2019

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key	Strategy can go out to external consultation.				Peter Moston, Resident Involvement Team Leader	
Greater Cambridge Housing Strategy Key	To approve the adoption of the Greater Cambridge Housing Strategy	Cabinet	April 2019		Lead Cabinet member for Housing Julie Fletcher, Head of Housing Strategy	Report (publication expected 26 March 2019)
Resident Involvement Strategy Key	To approve the final Resident Involvement Strategy.	Cabinet	Date in 2019 to be confirmed		Lead Cabinet member for Housing Peter Moston, Resident Involvement Team Leader	Report (publication date tbc)