

SOUTH CAMBRIDGESHIRE DISTRICT

REPORT OF THE EXECUTIVE DIRECTOR (INTERIM) (CORPORATE SERVICES)

To: The Chairman and Members of the Swavesey Byeways Advisory Committee 3rd February 2020

1. The following background notes are provided as a reminder of the present position and as assistance in determining the amount to provide for maintenance.

1.1 The Swavesey Bye-ways Act 1984 provides for an annual charge to be made to charge payers expressed as a rate per hectare. The charge for 2019-2020 was set at £1.20. A similar charge for 2020-2021 is estimated to produce an amount of £1,640.

1.2 The cost of collecting the charge in 2020-2021 is estimated at £430. The cost can be minimised only if all charge payers pay promptly and without the need for costly reminders.

1.3 It is a requirement that any balance on the charge payers' fund at 31st March is taken into account when setting the level of expenditure for the following year. It is estimated that on 31st March 2020, there will be a balance of £1,557 on this account which, when added to the 2020-21 charge in its entirety, will provide a budget as set out below.

1.4 There will be an estimated balance of £8,823 in the contingency account at the end of 2019-2020 that is available for any emergency/special works, and if the current policy continues, it is suggested that £2,959 be added to this contingency account in 2020-2021, although other options are available.

1.5 It is recommended to provide an amount of £3,000 for maintenance in 2020-2021.

1.6 The budget for 2020-21 would then be:

	£	£
Expenditure		
Maintenance	3,000	
Collection costs	430	
Contingency	<u>2,964</u>	
		<u>6,394</u>
Income		
Chargepayers		
£1.20 per hectare	(1,640)	
Balance on Chargepayers' account	<u>(1,557)</u>	
		(3,197) 50%
South Cambridgeshire District Council		(2,174) 34%
Swavesey Parish Council		<u>(1,023) 16%</u>
		<u>(6,394)</u>

1.7 The balance on the contingency account had increased in recent years as the maintenance budget had not always been fully utilised.

T Roff
Executive Director (Interim) – Corporate Services