



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire & Peterborough Combined Authority

Reports from Constituent Council Representatives on the Combined Authority Member representatives

Meeting	Dates of Meeting	Representative(s)
Overview and Scrutiny	28th October 2019	Councillors Grenville Chamberlain and Pippa Heylings
Combined Authority Board	30th October 2019	Councillor Bridget Smith

The above meetings have taken place in October 2019.

Overview and Scrutiny Committee – Monday 28th October 2019

The Overview and Scrutiny Committee met on 28th October 2019, the decision summary is attached as **Appendix 1**.

Combined Authority Board – Wednesday 30th October 2019

The Combined Authority Board met on 30th October 2019, the decision summary is attached as **Appendix 2**

The agendas and minutes of the meetings are on the Combined Authority's website – Links in the appendices



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Appendix 1

OVERVIEW AND SCRUTINY COMMITTEE - Decision Summary

Meeting: 28 October 2019

Agenda/Minutes: Overview & Scrutiny Committee - 28th October 2019

Chair: Cllr Lorna Dupre

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies received from: Cllr Connor, Cllr Scutt and Cllr Gehring, Cllr Heylings (substituted by Cllr Fane)
2.	Declaration of Interests	There were none.
3.	Minutes	The minutes of the meeting held on the 23 September 2019 were agreed and signed by the Chair.

4.	Public Questions	There were no public questions received.
5.	Mayor of the Combined Authority	<p>The Mayor for the Combined Authority was welcomed to the Overview and Scrutiny meeting. Members asked the Mayor a series of questions to which they received responses, including:</p> <p>In response to a question about the progress of the Mayor’s transport plans, the Mayor explained that a survey conducted to look at whether the Metro in Peterborough was feasible, came back as positive. The Mayor noted he had been working hard to find a way to get the Metro beyond the South of Cambridgeshire and noted that he had had positive conversations with Homes England and Urban & Civic to explore options of bringing the Metro from St Ives to Alconbury.</p> <p>The Mayor further explained that he was wishing, through the Combined Authority, to create a better bus service and had been working since the initial Bus Review to improve relationships between the Combined Authority and Cambridgeshire’s major player – Stagecoach. The Mayor explained the Combined Authority had already seen a positive trial at Addenbrooke’s Hospital for a reduced bus rate for NHS staff, and Stagecoach had agreed to move that trial to other areas.</p> <p>In a response to a further question regarding the carbon neutral growth, the Mayor noted that policies put forward by the Combined Authority would allow to create carbon neutral growth and further stressed that the plans that he and the Combined Authority advocated, were a significant way forward in creating a new environmental standard not only for Cambridgeshire but for the UK as well.</p> <p>In response to a question about the Housing Revenue Account (HRA), the Mayor acknowledged that the housing solution in Cambridgeshire and Peterborough was not a “one size fits all” solution and that the Combined Authority needed to create a solution to best fit the entirety of the area. The Mayor further explained</p>

		<p>that traditional ways of developing homes, through Market and Social Housing Associations, had not provided the housing necessary to prevent the housing crisis in Cambridgeshire and Peterborough.</p> <p>The Mayor further stressed that the Combined Authority needed to create other possible ways to deliver the housing required and that the Combined Authority was leading the way in trying to bring new models into the market.</p> <p>Responding to a question on the status of Thomas Cook's former employees, the Mayor informed Members of a meeting he had had with Thomas Cook recently and the quick action of the Combined Authority by holding a jobs' fair with over 110 companies.</p>
6.	Update from the Task and Finish Group	<p>As the Chair of the Task & Finish Group, Cllr Price updated Members on the last CAM Metro Task & Finish Group meeting that took place on 11 September 2019 at Cambridgeshire County Council.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> a) That the update from the Chair of the Task & Finish Group for the CAM Metro be noted. b) That the outstanding actions, as well as responses to questions, would be followed up with officers and provided to the Chair of the CAM Metro Task & Finish Group.

7.	Governance (decision-making) Review	<p>The Interim Monitoring Officer presented the report and outlined key proposed solutions to issues raised at the O&S Committee meeting in September.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> a) That the recommendations in the Governance Review Report be accepted, with the number of lead Members for each Executive Committee be reduced to one, instead of two. b) That the Committee would invite the Chairs of the Executive Committees to attend meetings of the Committee on a rotation basis. c) That the lead Members for Executive Committees are to be: Cllr Coles – Skills Executive Committee, shadowed by Cllr Miscandlon; Cllr Murphy – Housing and Communities Executive Committee; Cllr Sharp – Transport and Infrastructure Executive Committee.
8.	Review of Combined Authority Board Agenda	<p>The Committee reviewed the agenda for the Combined Authority Board meeting on Wednesday 30 October 2019 and identified questions to the Board as below:</p> <p><u>2.1 Budget Monitor Update</u></p> <p>Q: In light of the Budget Monitoring Report indicating that a lot of projects are slipping, what are the reasons for this?</p> <p><u>3.1 100k Homes and Community Land Trusts (CLTs)</u></p> <p>Q: With only 935 Community Land Trust homes built so far in the whole country and the 56 affordable homes funded through the £40m revolving fund, is too much emphasis being put on Community Land Trusts rather than the more tried and tested use of housing associations, when there is a crisis for affordable</p>

housing in parts of the Combined Authority area? How does the Combined Authority intend to encourage the Constituent Councils to promote CLTs?

Transport Plan

Q: What funding options are being looked as part of the Outline Business Case for the CAM Metro?

Transport levy

Q: Given the financial difficulties both the County Council and the Peterborough City Council have been facing, please can you clarify whether transport levy funding passed back to those councils is ringfenced for transport functions?

Employment and departure of the former CEO and CFO

Q: Audit and Governance Committee had been asked to carry out a review of the employment and dismissal procedures relating to the departures of the former Chief Executive and Chief Finance Officer. Can there be a confirmation of what progress has been made or if this has now been completed?

Climate Emergency

Q: Does the Combined Authority intend to declare a Climate Emergency?

RESOLVED:

- a) That the CA Board agenda be noted.
- b) That the questions be submitted to the Combined Authority Board at its meeting on 30 October 2019.

9.	Combined Authority Forward Plan	<p>The Committee considered the Combined Authority Forward Plan.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> a) That the Combined Authority Forward Plan be noted. b) That the Transport and Infrastructure Executive Committee Chair and lead officer be invited to the Committee meeting in December. c) That the Budget Item be allocated as a new Standing Item for the next three Committee meetings.
10.	Overview and Scrutiny Work Programme	<p>The Committee received the report which outlined the Work Programme for the Committee for the municipal year 2019/20.</p> <p>The Committee asked for the following items to be added to the Work Programme:</p> <ul style="list-style-type: none"> i) Budget (November, December and January) ii) Transport – Chair and officer to attend the Committee meeting in December iii) Housing (November) iv) Programme Development – Cohesion issues and tackling inequality v) Climate Change <p>RESOLVED:</p> <p>That additional items identified be added to the Committee Work Programme.</p>
11.	Date and Location of the next Committee meeting	<p>The Committee agreed that the next meeting would be held on the 25 November 2019 at 11:00am, Huntingdonshire District Council.</p>

		The pre-meeting on the 25 November 2019 at 10:00am, Huntingdonshire District Council.
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Appendix 2

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY BOARD - Decision Summary

Meeting: 30 October 2019

Agenda/Minutes: Cambridgeshire and Peterborough Combined Authority Board - 30th October 2019

Item	Topic	Decision
Part 1 – Governance Items		
1.1	Announcements, Apologies and Declarations of Interest	Apologies were received from Councillor G Bull (substituted by Councillor R Fuller) and Councillor L Herbert. No declarations of interest were made.
1.2	Minutes – 25 September 2019	The minutes of the meeting on 25 September 2019 were confirmed as an accurate record and signed by the Mayor.
1.3	Petitions	None received.

1.4	Public Questions	None received.
1.5	Forward Plan – September 2019	It was resolved to note and approve the Forward Plan.
1.6	Designation of Scrutiny Officer	<p>The Board considered a report recommending the appointment of a new Interim Scrutiny Officer.</p> <p>It was resolved to:</p> <p style="text-align: center;">Designate Katarina O'Dell as the Combined Authority's Interim Scrutiny Officer for the remainder of the maternity leave of the Scrutiny Officer.</p>
1.7	Appointments to Executive Committees and Appointment of Chairs and Lead Members	<p>The Board considered a report seeking agreement for the Membership of the Executive Committees, the appointment of Chairs and the appointment of Lead Members for the remainder of the 2019/20 municipal year.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note and agree the nominations for membership of the Executive Committees, Chairs and Lead Members for the remainder of the 2019/20 municipal year, as set out in Appendix 1. b) Approve the Monitoring Officer to accept any consequential changes to membership and confirm that on receipt such changes would be immediately in effect.
Part 2 – Finance		
2.1	Budget Monitor Update	The Board considered a report providing an update on the 2019/20 financial position of the Cambridgeshire and Peterborough Combined Authority as at 31 st August 2019.

		<p>It was resolved to:</p> <p>Note the updated financial position of the Combined Authority for the year.</p>
Part 3 - Combined Authority Matters		
3.1	£100k Homes and Community Land Trusts	<p>The Board considered a report providing further information of the £100k Homes and Community Land Trusts and seeking approval for the immediate expenditure required to develop the formal business cases for approval.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Delegate to the Chief Executive, in consultation with the Chair of the Housing and Communities Committee, authority to draw down the £250,000 allocated from the non-transport feasibility budget for the creation of community land trusts and for the operational costs of delivering the £100k Housing project, subject to the phasing set out in the Medium Term Financial Plan (MTFP); and b) Confirm that the monitoring of spend on the development of the business cases for Community Land Trusts and £100k Homes will be reported to the Housing & Communities Committee; and c) Confirm that the business cases for Community Land Trusts and £100k Homes will be reported to the Combined Authority Board for approval in due course, subject to consultation with the Housing & Communities Committee.