	Action	Lead Team, Organisation	Resources	Timescales (complete by)	2019/20 updates			2020/21 updates											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
1	Coordinate agency responses to local issues (Problem Solving Group)	Environmental Health, South Cambridgeshire District Council	Staff time	Monthly, ongoing	New format for Group reported to group and preparing for March 2020 start.	Secondary Schools requesting involvement in the PSG. Claire Gilbey to take over Chair of PSG for 3 months while EC-K is on sabbatical													
2	Coordinate, manage and participate in the Community Trigger process	Environmental Health, South Cambridgeshire District Council	Staff time	Ongoing, as required	None to report	None to report. EC-K / CG cnsidering introduction of threshold, e.g. 3 x ASB coplaints in 6 months (commonly set by other LA's)													
3	Domestic Homicide Reviews:	Sustainable Communities and Wellbeing Service, South Cambridgeshire District Council	Pooled funding (allocated)	HO guidance states within 6 months. This is rarely possible, and permission is sought, and granted to extend timescales as a matter of course.	Report on DHR 1 to be submitted to HO for QA c. March 2020	DHR Panel to approve action plan and deadlines for action prior to CSP in Feb 2020													
	Support and facilitate the completion of two Domestic Homicide Reviews		Staff time	DHR 1 – at action planning stage	Draft report seen by family - no comments. CSP responsible for ensuring recommendations / action plan drafted and implemented	Agreed a summary of this DHR report can come to the CSP, with learning points and indicative action plan													
	Commission further reviews as required			DHR 2 – at report-writing stage	IMR completed - Chair currently writing report- next meeting 12th March	DHR Panel to convene on 19 March 2020 to review 1st draft of report and begin action planning phase													
4	Hoarding Project to tackle the causes of hoarding behaviours:	Environmental Health, South Cambridgeshire District Council	OPCC Funding (allocated)	Seek OPCC permission to carry forward and use grant funding underspend – Dec 2019	Nothing to report	County Council undertaking a countywide project relating to hoarding - it is advisable to wait for this to be designed before forging ahead. Could SC monies supplement this or should they fund another mental health-related project? Approval to be sought from OPCC.													
	Confirm project		Staff time	Define Project – Jan 2020															
	Carry out and evaluate project			Deliver Project – Feb-May 2020															
				Evaluate – June 2020															
5	Communicate with local communities so they can recognise and report incidents or concerns about:	Sustainable Communities and Wellbeing Service, South Cambridgeshire District Council	Staff time	In accordance with CSP comms plan. Ongoing as appropriate.	Oct 2019: Hate Crime, Facebook & Insite. Dec 2019: Domestic Violence at Christmas; Women's resource Centre Facebook & Insite. Jan 2020: VAWG newsletter circulated.	Feb 2020: Internet Safety Day - Feb on Facebook													
	Domestic abuse																		
	Violence against women and girls																		
	Cyber harassment, particularly young people focussed																		
	Scams, rogue trading & financial fraud																		
	Radicalisation																		
	Hoarding																		
	Hate crime																		
	Modern Slavery																		
6	Host at least one 'Community Safety Event' annually to engage with local people	Sustainable Communities and Wellbeing Service, South Cambridgeshire District Council	Staff time £500 for venue, refreshments, printing etc (Pooled Fund)	Next event, March 2020	Planning for Community Safety Event underway	Sat 7 March chosen, event to coincide with C&E event. Planning and publicity underway, poster circulated.													
7	Agency Successes - captured monthly at TCG meetings	Sustainable Communities and Wellbeing Service, South Cambridgeshire District Council	Staff time	Monthly at TCG meetings	SCDC ECK: Kneesworth Nurseries, HSE, H&ES and Police	CFRS - all areas statistics are down except RTAs. Percentages look high but number of incidents is low. 12 mths to Dec 18 with 12 months to Dec 19: Fires - down 19%; False alarms – down 5.1%; RT collisions – up 3.9%; Special services - down 7.1%													
					County: Good involvement from S Cambs villages in Against Scams work, some cases in oakington and Whittlesford, potential case study														
8	Improving links between the CSP and relevant countywide delivery groups	Sustainable Communities and Wellbeing Service, South Cambridgeshire District Council	Staff time	Contact Delivery Groups	In the process of identifying leads for Substance misuse, re-offending and RCAT	Telecon organised with Re-offending lead: Louise Williams. Request received to sign Integrated Offender Management ISA.													