

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
VARIATION OF SCHEME OF EXECUTIVE DELEGATION**

To: Chief Executive – Liz Watts
From: Leader of the Council – Bridget Smith

Signed: ___ Cllr Bridget Z D Smith _____ **Dated:**
_____ 23rd March 2020 _____

In accordance with the Council's Constitution, Part 3, Responsibility for Executive Functions I am writing to inform you of the change I wish to make to refine the allocation of functions and responsibilities as set out in Table 2B within the Constitution. The change to take immediate effect upon subsequent written notification to all Members is detailed below.

Delegated authority to be given to: Head of Finance, Peter Maddock

Delegation: Non-Domestic Rates Discretionary Relief Policy, where updates are required as a result of Government guidance

Reasons for Delegation	
1.	Changes are required to the Council's discretionary rate relief policy in order to facilitate new reliefs to support businesses through the impact of the coronavirus, Covid-19.
2.	The Lead Cabinet Member for Finance currently holds delegated responsibility for the decisions relating to the content of this policy.
3.	The Government requires that local authorities provide support measures to local businesses as a matter of priority. Therefore, it is requested that the Council's Constitution be changed to allow decisions to update the policy to be delegated to the Head of Finance, where such changes are required as a result of Government direction.
Background	
4.	In response to the coronavirus Covid-19, the Government announced a series of support measures to help businesses, which are to be delivered through the Council's discretionary powers under section 47 of the Local Government Finance Act 1988.
5.	Local Authorities are asked to provide relief to local businesses as soon as possible, to help mitigate the impact of the coronavirus.
6.	In order to expedite the delivery of such relief, and as these changes are directed by central Government, the Constitution should be changed to allow decisions relating to required policy changes to be delegated to the Head of Finance. Changes required for any other reason would still require a decision of the Lead Cabinet Member for Finance.