



Cambridgeshire & Peterborough Combined Authority

Reports from Constituent Council Representatives on the Combined Authority

| Meeting | Dates of Meeting | Representative |
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| Mayoral Decision-Making Meeting | 25 th March 2020 | Councillor Bridget Smith |
| Overview and Scrutiny Committee | 24 th April 2020 | Councillor Grenville Chamberlain Councillor Pippa Heylings |
| Combined Authority Board | 29 th April 2020 | Councillor Bridget Smith |

The above meetings have taken place in March and April 2020.

Mayoral Decision Making Meeting – Wednesday 25th March 2020

Due to Government guidance on social distancing, this meeting was being held remotely via Zoom. The law as it stood meant that these virtual arrangements could not stand in place of a physical meeting of the Combined Authority Board. In order for decisions to be made via these virtual arrangements they were made by the Mayor using his General Power of Competence. However, in order to ensure that these decisions remained as transparent and accountable as possible, officers introduced each report in the usual way and the Mayor invited the views of the members of the Combined Authority Board before taking each decision

This meeting took place on the 25th March 2020. The decision summary is attached as **Appendix 1**.

Overview and Scrutiny Committee – Friday 24th April 2020

The Overview and Scrutiny Committee met on 24th April 2020, the decision summary is attached as **Appendix 2**.

Combined Authority Board – Wednesday 29th April 2020

The Combined Authority Board met on 29th April 2020, the decision summary is attached as **Appendix 3**.

The agendas and minutes of the meetings are on the Combined Authority's website – Link in the appendices.



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY - MAYORAL DECISIONS FOLLOWING CONSULTATION WITH THE COMBINED AUTHORITY BOARD

Meeting: 25 March 2020

Agenda/Minutes: Cambridgeshire and Peterborough Combined Authority Board - 25th March 2020

| Item | Topic | Decision |
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| Part 1 – Governance Items | | |
| 1.1 | Announcements, Apologies and Declarations of Interest | Apologies were received from Councillors S Count (substituted by Councillor R Hickford) and R Fuller (substituted by Councillor J Neish) and Jessica Bawden, Cambridgeshire and Peterborough Clinical Commissioning Group. No declarations of interest were made. |
| 1.2 | Minutes – 29 January 2020 | Consideration of the minutes of the meeting on 29 January 2020 was deferred. |
| 1.3 | Petitions | None received. |

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| 1.4 | Public Questions | None received. |
| 1.5 | Forward Plan – March 2020 | Having consulted the Combined Authority Board, the Mayor resolved to: Approve the Forward Plan |
| 1.6 | Designation of Monitoring Officer and Director of Angle Holdings Ltd | The Board considered a report recommending the appointment of a new Monitoring Officer and Director of Angle Holdings Limited. Having consulted the Combined Authority Board, the Mayor resolved to: a) Designate Robert Parkin as Monitoring Officer with effect from 26th March 2020 b) Consent to the appointment of Robert Parkin as a Director of Angle Holdings Limited |
| 1.7 | Designation of Scrutiny Officer | The Board considered a report recommending the appointment of a new interim Scrutiny Officer. Having consulted the Combined Authority Board, the Mayor resolved to: Designate Robert Fox as the interim Scrutiny Officer until the return of the permanent Scrutiny Officer. |

| Part 2 – Finance | | |
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| 2.1 | Budget Monitor Update – March 2020 | This report was deferred. |
| 2.2 | Treasury Management Strategies 2020-21 | <p>The Board considered a report outlining the draft Treasury Management Strategies for 2020/21.</p> <p>Having consulted the Combined Authority Board, the Mayor resolved to:</p> <p>a) Approve the following Treasury Strategies:</p> <ul style="list-style-type: none"> i. The Capital Strategy 2020/21 ii. The Treasury Management Strategy 2020/21 iii. The Investment Strategy 2020/21 iv. The Minimum Revenue Provision Statement 2020/21 <p>b) Approve the creation of a £40m ‘top up’ fund to extend the availability of recycled funding to bring additional affordable housing to the market.</p> |
| Part 3 - Combined Authority Decisions | | |
| 3.1 | Market Towns Programme - Approval of Masterplans for Huntingdonshire | <p>The Board considered a report requesting approval of the ‘Prospectus for Growth’ Market Town Masterplans produced for the Huntingdonshire towns of St Ives, Huntingdon and Ramsey.</p> <p>Having consulted the Combined Authority Board, the Mayor resolved to:</p> <p>Approve the Huntingdonshire ‘Prospectus for Growth’ Market Town Masterplans produced for St Ives, Huntingdon and Ramsey.</p> |

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| By Recommendation to the Combined Authority: | | |
| Part 4 – Transport & Infrastructure Committee Recommendations to the Combined Authority | | |
| 4.1 | Lancaster Way A142/ A10 Roundabout Improvements | This report was deferred. |
| 4.2 | St Neots River Great Ouse Northern Crossing Cycle Bridge | This report was deferred. |
| By Recommendation to the Combined Authority | | |
| Part 5 – Housing and Communities Committee Recommendations to the Combined Authority | | |
| 5.1 | £100m Affordable Housing Programme (Non-Grant) - Cambridge City, Histon Road, Development Loan to Laragh Homes | <p>The Board considered a report seeking approval for the provision of a 30 month repayable loan facility capped at £9.637m to Histon Road Development LLP for the development of a 27 unit housing scheme at 295-301 Histon Road, Cambridge CB4 3NF.</p> <p>Having consulted the Combined Authority Board, the Mayor resolved to:</p> <ul style="list-style-type: none"> a) Approve the provision of a loan facility of £9.637m to Histon Road Developments LLP for a scheme of 27 units based on the heads of terms detailed in exempt Appendix 1. b) Delegate authority to the Director of Housing and Development, in consultation with the Lead Member for Housing, the Monitoring Officer and the Lead Member for Investment and Finance, to conclude any necessary legal documentation, including the determination of the interest rate to be charged and the security for the loan by way of a first charge upon the land. |
| By Recommendation to the Combined Authority | | |

Part 6 – Business Board Recommendations to the Combined Authority

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| 6.1 | Business Board Governance Review | <p>The Board considered a report presenting the findings of the Business Board Governance Review and requesting approval of its recommendations.</p> <p>Having consulted the Combined Authority Board, the Mayor resolved to:</p> <ul style="list-style-type: none">a) Approve the preliminary recommendations and next steps outlined in the Appendix.b) Delegate authority to the Monitoring Officer to amend the Assurance Framework and Constitution to reflect the recommendations outlined in the Appendix. |
| 6.2 | Enterprise Zone Funding Utilisation | <p>The Board considered a report seeking approval to revise the level of financial commitment made against Combined Authority Enterprise Zone NNDR income and reallocate a proportion to Local Growth Funds (LGF).</p> <p>Having consulted the Combined Authority Board, the Mayor resolved to:</p> <p style="text-align: center;">Approve the reallocation of £306,313 (representing 75% of all eligible costs) from Enterprise Zone National Non-Domestic Rates (NNDR) income to Local Growth Fund.</p> |
| 6.3 | Advanced Materials and Manufacturing Sector Strategy | This report was deferred. |

Part 7 – Urgent Report

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| 7.1 | Combined Authority Response to Covid-19 | <p>The Board considered a report outlining the Combined Authority’s response to COVID-19.</p> <p>Having consulted the Combined Authority Board, the Mayor resolved to:</p> <ul style="list-style-type: none">a) Note the proposed Combined Authority response to COVID-19 set out in this reportb) Note the development of medium term business recovery supportc) Note the offer of interest accruing repayment holidays to companies in receipt of a Local Growth Fund loans covering repayments due between 24th March 2020 and 31st August 2020d) Note the adjustment of the current Small Capital Grant Scheme criteria on Intervention rates, Jobs output value ratio to grant value, including safeguarded jobs in output measures for grants, subject to consultation with BEIS advice. |
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Overview and Scrutiny Committee Decision Summary

Meeting: 24 April 2020

Agenda/Minutes [Overview and Scrutiny Committee - 24th April 2020](#)

Chair: Cllr Lorna Dupre

Summary of decisions taken at this meeting

| Item | Topic | Decision <i>[None of the decisions below are key decisions]</i> |
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| 1. | Apologies | Apologies were received from: Cllr P Heylings (substituted by Cllr P Fane), and Cllr K Price (substituted by Cllr C McQueen) |
| 2. | Declaration of Interests | There were no declarations of interest |
| 3. | Minutes of the last meeting held on 24 February 2020 | The minutes of the meeting held on 24 February 2020 were agreed as a correct record. |
| 4. | Public Questions | There were no public questions received. |

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| 5. | The Mayor of the Combined Authority | <p>Mayor James Palmer was in attendance.</p> <p>Any decision related to the relocation of the Combined Authority offices would be presented to the Combined Authority Board as a matter of process.</p> <p>The Mayor gave his commitment that transport links into Alconbury would be provided for when the County Council moves its offices. A timeline for this implementation would be published.</p> |
| 6. | The Chair of the Business Board | <p>Austen Adams, Chair of the Business Board was in attendance.</p> <p>AGREED:</p> <p>a) The response from BEIS will be shared with the O&S Committee once established this is available publicly and also be made available on the Business Board website</p> |
| 7. | Market Town Masterplans | <p>The East Cambridgeshire Market Town Masterplans would be presented to the Combined Authority Board in June 2020.</p> |
| 8. | Chairman of the Independent Commission on Climate Change | <p>Process for the appointment of a Chairman was ongoing.</p> <p>The Commission appointees would take account of broad diversity requirements.</p> <p>Constituent authorities were being kept abreast of developments on technical work.</p> <p>AGREED:</p> <p>a) Once appointed the Chair of the Commission be invited to attend the O&S Committee as soon as is practicable</p> |

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| 9. | Wisbech Rail Project | <p>The Final Business Case for the project was due in June 2020.</p> <p>There was ongoing liaison with Network Rail regard to the Ely expansion.</p> <p>AGREED:</p> <p>a) Following publication of the Final Business Case a further update be presented to the O&S Committee</p> |
| 10. | Overview & Scrutiny Committee Annual Report 2019/20 | <p>The report was endorsed.</p> <p>AGREED:</p> <p>a) The request by the Bus Review Task & Finish Group to continue its work to take into account the publication of the Bus Review Final Business Case in January 2020 be deferred for consideration by the Overview & Scrutiny Committee appointed for 2020/21</p> <p>b) The recommendations of the Bus Review Task & Finish Group were agreed</p> <p>c) The extension to the work of the CAM Metro Task & Finish Group to May 2020 was agreed</p> <p>d) It was agreed the Annual report be submitted to the Combined Authority Board</p> |
| 11. | Combined Authority Board Agenda | <p>The following questions from the Chair of the Overview & Scrutiny Committee were:</p> <p>AGREED:</p> <p>a) When and how does the Combined Authority intend to publish the results of the recent public consultation on the CAM Metro, and how does it intend to use the</p> |

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| | | <p>response to guide its future work on this scheme?</p> <p>b) The Overview & Scrutiny Committee is concerned by the delay in the appointment of a Chairman of the Independent Commission on Climate Change. Can the Overview & Scrutiny Committee have a statement on the progress on an appointment, and on the progress of work in this area, and when the Committee might expect some engagement with the Chairman once appointed?</p> <p>c) What have been the additional set-up costs of the Angle Holdings traded companies as it is stated that some of these costs would have been incurred in any case?</p> <p>d) The answer provided to the Overview & Scrutiny Committee in March on the plans by Homes England to proactively fund accessible homes and homes that tackle climate change indicated an allocation of £125 million of government monies is being made available through the Care and Support Specialised Housing Fund. The Overview & Scrutiny Committee recognises this will be used to develop new affordable homes, which meet the needs of older people and disabled adults. The Overview & Scrutiny Committee has heard that, to date, just one disabled family has been assisted in the Combined Authority area. Can the Board assure the Overview & Scrutiny Committee that the Combined Authority will be doing all it possibly can to improve the accessibility of new homes and to achieve homes that meet the 2050 carbon-neutral target?</p> <p>e) The Overview & Scrutiny Committee has expressed some reservation around the transparency of the process to date regarding the Combined Authority headquarters move to Ely. Can the Committee therefore be supplied with details of the process, both to date and moving forward, and when the Board is</p> |
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| | | expected to be asked to make the decision regarding the lease at Alconbury and any new lease to be entered into? |
| 12. | Combined Authority Forward Plan | AGREED: a) The O&S Committee appointed for 2020/21 to consider going forward |
| 13. | Overview & Scrutiny Work Programme | AGREED: a) The O&S Committee appointed for 2020/21 to consider going forward |
| 14. | Committee Meetings – Lead Member Questions and Answers | Questions for the Skills Committee from Cllr Coles: a) Regarding the Innovation fund item on the agenda: Is the premise of the fund still on target when the impact of social distancing is to have substantial and medium-term impact on the ability of training organisations to delivery any face-to-face training? Is there a review in place to consider how best to deliver training and skills through virtual and distance learning programmes over all areas if social distancing measures make standard training delivery more difficult? How nimble is the current strategy to the possible impact of longer-term social distancing measures? b) Regarding the Work Readiness and Careers Aspiration Pilot item on the agenda: We note the project is on hold for six months due to school closure measures. What is being done over this six-month period to ensure the project can restart after the pause in work – NEET learners are already the most difficult group to engage with in terms of training delivery. What assurances can be given that the participating students will remain engaged with the project and be guided into work in the current climate? What alternatives are in place to facilitate their continued engagement during the “lockdown” period? c) Regarding the ESB Board item on the agenda: Clearly the impact of the pandemic on businesses in the CA area has been profound and there are |

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| | | <p>significant levels of uncertainty ahead as the country seeks to recover from the “lockdown”. How well is the ESB sighted on the impact of the pandemic measures on local business and how long will it take to be able to provide strategic leadership on what future skills development and learning programmes will be necessary to support local businesses in the recovery phase?</p> <p>Questions for the Housing & Communities Committee from Cllr Murphy:</p> <p>Questions for the Transport & Infrastructure Committee from Cllr Sharp:</p> <ul style="list-style-type: none"> a) Budget & Performance Report: In terms of capital spend, a number of the projects have been delayed because of circumstances and now with Covid-19? b) Are there any thoughts on how this will affect the plan for deliverables for 2020/2021? c) Presumably, there may need to be a revision of the MTFP and budget for 2020/2021 and what is achievable in the new world that we are living in? d) Bus Review: The vision of the bus network is very laudable and when implemented will provide a solution in helping the transport infrastructure. How are we working with other counties to get connectivity to out of county locations around the area, as this affects a number of communities around the county? e) When the scheme is set-up, what proposals are there for encouraging people out of the car and onto public transport. We can set the system up and show that it runs well, but what positive steps can we make to increase usage? |
| 15. | Date of next meeting | <p>AGREED:</p> <ul style="list-style-type: none"> a) The Scrutiny Officer to circulate dates for week commencing 25 May 2020 b) The meeting will be held virtually |



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY BOARD - Decision Summary

Meeting: 29 April 2020

Agenda/Minutes: Cambridgeshire and Peterborough Combined Authority Board - 29th April 2020

| Item | Topic | Decision |
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| Part 1 – Governance Items | | |
| 1.1 | Announcements, Apologies and Declarations of Interest | <p>Apologies were received from Councillor Ray Bisby, Acting Police and Crime Commissioner for Cambridgeshire and Peterborough.</p> <p>A declaration of interest was made by Mayor James Palmer in Item 6.1: Consent to the Adoption of a Revised Business Plan for Angle Developments (East) Limited. The Mayor left the meeting for the duration of this item and the vote.</p> |
| 1.2 | Minutes of the Combined Authority Board meeting 29 January 2020 | The minutes of the meeting on 29 January 2020 were confirmed as an accurate record. |

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| 1.3 | Minutes of the Mayoral decision-making meeting 25 March 2020 | The minutes of the Mayoral decision making meeting on 25 March 2020 were confirmed as an accurate record. |
| 1.4 | Petitions and public questions | None received |
| 1.5 | Forward Plan – 21 April 2020 | It was resolved to: Approve the Forward Plan |
| Part 2 – Finance | | |
| 2.1 | Budget Monitor Update – April 2020 | The Board considered a report providing an update on the 2019/20 financial position of the Cambridgeshire and Peterborough Combined Authority as at 29 th February 2020. It was resolved to: Note the updated financial position of the Combined Authority for the year. |
| Part 3 - Combined Authority Decisions | | |
| 3.1 | Update on the Combined Authority's response to Covid-19 and Funding Decisions | The Board considered a report providing an update on the Combined Authority's response to COVID-19 and requesting approval of further recommendations to enhance the response work. It was resolved to: a) Approve the Combined Authority responses to COVID-19, as described in this report b) Approve the Recover Orient Adapt and Regrowth (ROAR) approach, set out in appendix A |

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| | | <ul style="list-style-type: none"> c) Approve the offer of interest-accruing repayment holidays to companies in receipt of a Local Growth Fund loans, covering repayments due between 24th March 2020 and 31st August 2020 d) Approve the adjustment of the current Small Capital Grant Scheme eligibility criteria on Intervention rates, Jobs output-value ratio to grant-value, including safeguarded jobs in output measures for grants, subject to consultation with BEIS where appropriate e) Approve the allocation of £3million Local Growth Funding to the COVID-19 Capital Grant Scheme, from returned unallocated Local Growth Funding. f) Approve the creation of a £500,000 capital grant scheme aimed at supporting the smallest businesses in the Cambridgeshire and Peterborough Combined Authority area and delegate to the Director of Business and Skills, in consultation with the Mayor, the Section 73 and the Monitoring Officer, the setting of detailed parameters and criteria for the scheme. |
| 3.2 | Sustainable Travel | <p>The Board considered a report requesting the release of funding for the 2020/21 financial year for Peterborough Council's work on Sustainable Travel.</p> <p>It was resolved to:</p> <p>Approve the release of £150,000 from the provisional allocation in the Medium-Term Financial Plan to continue with the sustainable travel project within Peterborough.</p> |

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| 3.3 | Local Transport Plan Sub Strategy – Cambridgeshire Autonomous Metro | <p>The Board considered a report reviewing and requesting agreement for the Local Transport Plan (LTP) sub-strategy setting out the vision for the Cambridgeshire Autonomous Metro (CAM) as a whole to go to public consultation.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the draft Cambridgeshire Autonomous Metro (CAM) Local Transport Plan Sub Strategy that sets out the vision for the CAM metro as a whole, against which schemes contributing to the CAM will be considered; and b) Agree for a public consultation exercise to be conducted in relation to the proposed Sub Strategy with the results of that consultation being brought back to a further meeting of the Combined Authority Board. |
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By Recommendation to the Combined Authority:

Part 4 – Transport & Infrastructure Committee Recommendations to the Combined Authority

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| 4.1 | Lancaster Way A142 - A10 Roundabout Improvements | <p>The Board considered a report presenting a summary of the position on the A142/A10 roundabout scheme to date.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Approve a new additional budget of £1,168,243.20 from the 2020/21 single pot allocation to reflect current cost estimate, including a 20% risk allowance. b) Grant the Director of Delivery and Strategy, in consultation with the Mayor, delegated authority to either (i) approve a reduction in the scope of the scheme to enable delivery of the BP Roundabout alone in the event of the risks set out at paragraph 2.7 of the report materialising or (ii) to conduct a review of the budget and timetable for the project should there be any |
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| | | <p>further costs arising and refer approval of any additional budget to the Transport Committee.</p> <p>c) Delegate authority to an extraordinary Transport Committee to approve additional budget for the scheme subject to a full account from the Highways Authority of the reasons for the budget and an assessment of the risks for Covid.</p> <p>d) Agree that the Transport Committee are authorised to approve any additional budget and Covid risk subject to ratification of that budget at the next Board meeting.</p> |
| 4.2 | St Neots River Great Ouse Northern Crossing Cycle Bridge | <p>The Board considered a report summarising the work to date on the St Neots Foot and Cycle Bridge at Regatta Meadows. The report also sought approval that the scheme should not proceed as it no longer met the requirements for Value for Money set out in the Combined Authority's Assurance Framework.</p> <p>It was resolved to:</p> <p>a) Agree that work on the St Neots Foot and Cycle Bridge should cease and the project be removed from the Combined Authority's Business Plan; and</p> <p>b) Agree that the £3.1m CPCA funding allocated to the project be re-allocated to projects within the St Neots Masterplan.</p> |

By Recommendation to the Combined Authority

Part 5 – Skills Committee Recommendations to the Combined Authority

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| 5.1 | Adult Education Budget Innovation Fund | <p>The Board considered a report recommending the establishment of an Adult Education Budget (AEB) Innovation Fund.</p> <p>It was resolved to:</p> <p>Approve the carry forward of 50% of the 2019-20 underspend on the “AEB Devolution Programme – ITP and grant ” funding lines and ring-fence this for the Innovation Fund in the 2020-21 Budget, up to a maximum of £500k.</p> |
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By Recommendation to the Combined Authority

Part 6 – Housing and Communities Recommendations to the Combined Authority

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| 6.1 | Consent to the Adoption of a Revised Business Plan for Angle Developments (East) Limited | <p>The Board considered a report requesting that consent be given to the adoption of the revised business plan for Angle Development (East) Limited.</p> <p>It was resolved to:</p> <p>Consent to the adoption of the revised business plan for Angle Development (East) Limited at Appendix 3.</p> |
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