

APPENDIX E

**Representation Memo to Licensing re: Premises Licence Application:
O&T Wines Ltd, Room 3, Unit B, Broad Lane Industrial Estate, Broad Lane,
Cottenham, Cambridgeshire, CB24 8SW**

7th August 2020

M3 reference no: WK/000379015

I have reviewed the Premises Licence Application and from an Environmental Health point of view, I have the following comments:

I am not aware of any records of formal complaints having been made to this department in relation to noise nuisance or the licensable activities at these premises. However, I have reviewed the operating schedule within Section 18 of the premises licence application form and although many steps have been considered to promote the licensing objectives, my view is that there are some additional steps which, if incorporated into the premises licence conditions, in addition to those stated in Section 18 of the application form, would improve the promotion of the licensing objectives.

As such I am making a representation in relation to the Prevention of Public Nuisance, Public Safety and the Protection of Children from Harm.

Please see the following representation and recommended additional conditions to be applied to the Premises Licence.

Kind regards

**Suzanne Christie
Environmental Health Officer**

**THE LICENSING ACT 2003
REPRESENTATION FORM FOR “RESPONSIBLE AUTHORITY”**

Please delete as applicable: **ENVIRONMENTAL HEALTH**

Name
Job Title	Environmental Health Officer
Postal Address	South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridgeshire, CB23 6EA
Telephone Number	01954 71...
Mobile Number
Email Address@scambs.gov.uk
Name of Premises you are making a representation about:	O&T Wines Ltd
Address of the premises you are making a representation about:	Room 3, Unit B, Broad Lane Industrial Estate, Broad Lane, Cottenham,

	Cambridgeshire, CB24 8SW
--	--------------------------

This section is about your representation/s. They must relate to one or more of the Licensing Objectives. Please detail the evidence supporting your representation, (under the relevant headings) and the reason for your representation/s. *It is important that you detail all matters that you wish to be considered. (Use additional sheets if necessary). Regulations provide that in considering representations the authority may take into account documentary or other information produced by the party either before the hearing or, with the consent of all parties, at the hearing.*

Which licensing objective(s) does your representation relate to?	Please see below
The Prevention of Crime and Disorder Not Applicable	Public Safety See Below
The Prevention of Public Nuisance See Below	Protection of Children from Harm See Below

This Representation relates to the application for a new premises license at:

O&T Wines Ltd, Room 3, Unit B, Broad Lane Industrial Estate, Broad Lane, Cottenham, Cambridgeshire, CB24 8SW

It is Environmental Health's opinion that the inclusion of the following conditions will assist in promoting the licensing objectives.

Prevention of Public Nuisance

1. Ensure that there is no movement of alcohol related refuse, refuse bins, or other related equipment outside the building at the premises, unless in an emergency, between the hours of 22:00 and 07:30 hours.
2. No alcohol related deliveries and collections to take place at the premises between the hours of 22:00 and 07:30 hours.
3. Any external lighting to be directed away from neighbouring properties.

Public Safety

4. Ensure an incident log is kept at the premises which shall include each and every occasion, identifying the date and time, where there has been any refusal to sell alcohol and/ or any antisocial behaviour relating to alcohol sales, including reasons for refusals. This is to be made available, upon request, to authorised officers of relevant statutory organisations
5. Ensure all inspection reports are kept at the premises and made available, upon request, to authorised officers of relevant statutory organisations.
6. Ensure that all relevant people are appropriately and suitably instructed/ trained in relation to the requirements to check persons' identification; establishing age; the adopted nationally recognised Age Restricted Policy; not supplying alcohol to intoxicated persons; and adhering to legal requirements.

Protection of Children from Harm

7. Ensure an appropriate and suitable, nationally recognised, age verification/ age restricted policy is adopted and is in place, which applies remotely, including online, by telephone and mail order sales, in relation to the sale or supply of alcohol, such as the 'Challenge 25' Policy.

8. Ensure that the sale and supply of alcohol is carried out in accordance with the age verification policy.

The mandatory condition requires that age verification takes place before a person is served alcohol. Where alcohol sales take place remotely, provision must be in place to carry out age verification at the point of sale, such as online or telephone age verification checks, to ensure alcohol is not sold to anyone under the age of 18 years.

It is the responsibility of the person delivering the alcohol to ensure that age verification takes place and that photo ID has been checked if the person appears to be younger than 18 years of age. Therefore, the licence holder must take appropriate steps, where possible, to be satisfied that the customer is aged 18 years or over before the alcohol is served, i.e. physically delivered to the customer.

9. Ensure prominent, clear and legible information is displayed at all points of sale indicating that it is an offence to buy, or attempt to buy, alcohol for a person under the age of 18.

Signed:

A handwritten signature in black ink, appearing to be 'J. L. B.', written in a cursive style.

Date 7th August 2020