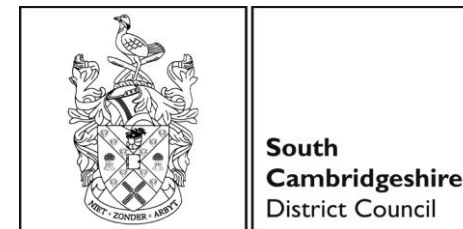


Notice of Key And Non Key Decisions

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 4 February 2021



Notice is hereby given of:

- Key and Non Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing Victoria.Wallace@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith	Leader of the Council
Councillor Aidan Van der Weyer	Deputy Leader (statutory), Strategic Planning and Transport
Councillor Neil Gough	Deputy Leader (non-statutory), Transformation and Projects
Councillor Bill Handley	Community Resilience
Councillor Tumi Hawkins	Planning Policy and Delivery
Councillor Peter McDonald	Business Recovery
Councillor Brian Milnes	Environmental Services and Licensing
Councillor Hazel Smith	Housing
Councillor John Williams	Finance

Key and non-key decisions expected to be made from 3 February 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Capital Strategy Non-Key	To undertake the annual review of the Council's Capital Strategy.	Council	23 February 2021		Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 15 February 2021)
Capital Investment Programme Non-Key	To determine, for recommendation to Council, the Council's Capital Programme for 2021/2022, 2022/2023 and 2023/2024 together with the Council's proposed Prudential Indicators.	Council	23 February 2021		Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 15 February 2021)
General Fund Budget 2021/2022 Non-Key	To consider the summary General Fund Budget for 2021/2022 and to recommend the Budget to Council.	Council	23 February 2021		Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 15 February 2021)
Housing Revenue Account Budget 2021/2022	To consider the Housing Revenue Account Budget for	Council	23 February 2021		Lead Cabinet member for Finance	Report (publication expected 15 February 2021)

Key and non-key decisions expected to be made from 3 February 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key	2021/2022 and to recommend the Budget to Council.				Peter Maddock, Head of Finance	
Localised Council Tax Support Scheme Non-Key		Council	23 February 2021		Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 15 February 2021)
Potential Property Investment Decision Key	Potential decision on potential Investment Strategy acquisition where in line with the Council's Constitution, the level of investment requires Cabinet agreement.	Cabinet	22 March 2021	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 12 March 2021)
Potential property acquisition decision Key	Potential decision items relating to decisions to acquire property where in line with the Council's Constitution, the level of investment requires Cabinet agreement (acquisitions in excess of £2m). If	Cabinet	22 March 2021	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Housing Peter Campbell, Head of Housing	Report (publication expected 12 March 2021)

Key and non-key decisions expected to be made from 3 February 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
	no such decisions are needed, this item will be withdrawn.					
Update on Cambridge Ice Rink Non-Key		Cabinet	22 March 2021	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 12 March 2021)
NNDR Discretionary Rates Relief Policy Update Key	Adoption of updated policy following changes to reliefs by central Government. Government frequently introduces new/changes to rates and expects this to be delivered via the Council's discretionary powers, negating the need for legislative changes.	Cabinet	22 March 2021		Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 12 March 2021)
Review of the Business Plan	To review the Council's Business Plan.	Cabinet	22 March 2021		Leader of Council Anne Ainsworth,	Report (publication expected 12 March 2021)

Key and non-key decisions expected to be made from 3 February 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key		Council	15 April 2021		Chief Operating Officer	Report (publication expected 7 April 2021)
Investment Partnership Board (SCIP) Project Plan Non-Key	To review the SCIP Project Plan for Council approval.	Cabinet Council	22 March 2021 15 April 2021	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Finance Head of Development Management	Report (publication expected 12 March 2021) Report (publication expected 7 April 2021)
Ermine Street Housing Business Plan	To approve the Ermine Street Housing Business Plan.	Cabinet Council	22 March 2021 15 April 2021	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Housing Peter Campbell, Head of Housing, Duncan Vessey, New Business Initiatives Manager (Housing)	Report (publication expected 12 March 2021) Report (publication expected 7 April 2021)
Provision of 12 affordable homes at Boxworth End, Swavesey Key		Cabinet	22 March 2021		Lead Cabinet member for Housing Peter Campbell, Head of Housing, Uzma Ali, Housing	Report (publication expected 12 March 2021)

Key and non-key decisions expected to be made from 3 February 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
					Development Officer	
2020/2021 Revenue and Capital Budget Monitoring Non-Key	To consider the latest monitoring data in respect of the 2020/2021 revenue and capital budgets (Q3) and emerging budget issues.	Cabinet	22 March 2021		Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 12 March 2021)
Quarter 3 Performance Non-Key	To review performance against KPIs and progress against Business Plan objectives as at end of Q3.	Cabinet	22 March 2021		Cllr Neil Gough Kevin Ledger, Senior Policy and Performance Officer	Report (publication expected 12 March 2020)
Pay Policy Statement Non-Key		Cabinet Council	22 March 2021 15 April 2021		Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 12 March 2021) Report (publication expected 7 April 2021)
East West Rail Bedford to Cambridge route alignments and station locations	To confirm the Council's response (potentially including joint responses) to East	Cabinet	22 March 2021		Deputy Leader Joint Director for Planning and Economic	Report (publication expected 12 March 2021)

Key and non-key decisions expected to be made from 3 February 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
consultation response Non-Key	West Rail Bedford to Cambridge route alignments and station locations consultation. The Council previously provided responses to broad route options for a new railway between Bedford and Cambridge. Following determination of a preferred broad route option, the forthcoming consultation will relate to detailed route alignments and station location options within Cambourne.				Development	
Financial Procedure Rules Non-Key	To review existing financial regulations to ensure that they remain sound for the purpose of ensuring proper administration of the Council's financial matters.	Council	15 April 2021		Lead Cabinet member for Finance Peter Maddock, Head of Finance	Report (publication expected 15 February 2021)

Key and non-key decisions expected to be made from 3 February 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Review of the Design Review Service Non-Key	To implement changes to the Design Review Service (Design Enabling Panel at South Cambridgeshire District Council and the Conservation Panel at Cambridge City Council), taking account of the findings and recommendations of the independent expert commissioned to review the panels.	Cabinet	June 2021		Lead Cabinet member for Planning Joanne Preston, Principal Urban Designer	Report (publication date tbc)
Making of the Cottenham Neighbourhood Plan Non-Key	Following a successful referendum the Council will be required to adopt the Cottenham Plan.	Council	July 2021		Lead Cabinet member for Planning Alison Talkington, Senior Planning Policy Officer	Report (publication date tbc)
Making of the Histon and Impington Neighbourhood Plan	The making (adoption) of the Histon & Impington Neighbourhood Plan. Once made this plan will	Council	July 2021		Lead Cabinet member for Planning Alison Talkington, Senior Planning	Report (publication date tbc)

Key and non-key decisions expected to be made from 3 February 2021

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key	become part of the statutory development plan for the district.				Policy Officer	