

Representation 5
Cambridgeshire Fire & Rescue Service

Dear Cambridgeshire Fire & Rescue Service,

Thank you for taking the time to respond to our premises licence application, which has been referred to us by South Cambridgeshire Licencing Authority.

We appreciate your comments and guidance and respond to the points you've raised and give you further assurance on how we plan to take these comments forward, both in terms of the premises licence conditions and our operational planning through the SAG.

Fire Safety Related Conditions for the Licence

We have been working closely with our legal advisor who has proposed conditions to assist the licencing team. These reflect our licence application and have now been updated to reflect your comments and guidance.

Within the conditions there are a number that are directly related to fire safety and these can be found in the attached document, as per the below:

Major Incidents, Evacuation and Emergency Access:

Condition 55: The PLH will ensure the provision of and maintain suitable access to the site at all times during the build, break and live events, for emergency services including the Police, ambulance and fire and a rescue, including during the departure and arrival of patrons and adverse weather. Details of the emergency access routes, including their specification, shall be contained in the Major Incident Plan within the EMP. These routes will be designated as the 'Blue Routes'.

Fire Safety

Condition 58: The Health and Safety Consultant or another suitably qualified person will undertake a Fire Risk Assessment on behalf of the PLH. The Fire Risk Assessment will be contained within the EMP and Safety Plan and made available to the Licensing Authority and Responsible Authorities at least 2 months prior to the first event of each year discussed with the SAG.

Condition 59: Fire safety equipment, including but not limited to portable firefighting equipment, fire notices and other resources will be located at suitable locations throughout the premises and clearly sign-posted. Positions for firefighting and alarm raising equipment will be agreed with the Licensing Authority and Cambridgeshire Fire and Rescue Service at least 2 months prior to the first event of each year.

Condition 60: All marquee structures used at the events shall be of proven fire performance and linings must be of inherently flame retarded fabric or durably flame retarded fabric and certification of fire performance shall be provided to the Fire Service on reque.

Condition 61: All floor coverings, wall coverings, curtains, drapes, fabric, artificial or dried foliage, decorations, art work, art installations and filling materials used in furnishings supplied and used on the premises will carry flame retardancy certification to the relevant

British Standards or will be inherently flame retardant. The details of all such materials will be held on site and will be available for inspection by Cambridgeshire Fire and Rescue Service and the Licensing Authority on request.

Condition 62: The siting of all vehicles, mobile catering vans, trailers, stalls, generators, tents, marquees, dressing rooms etc., will be arranged so as to provide fire breaks. All food, bar and other traders are required to provide fire safety risk assessments which will be checked when onsite by the Health and Safety Consultant and supplied to the Fire Service on request.

Condition 63: No petrol generators or portable BBQs will be allowed onto the site. Any petrol generators and portable BBQs found on site will be removed from site or stored away from ignition sources, remote from the event and any accommodation until they can be removed.

Condition 64: Hay and straw bales will not be used on site and Chinese lanterns shall be a prohibited item in order to reduce the risk of fire.

Condition 65: Campsite stewards/fire marshalls shall be instructed to be alert for campfires/bonfires and BBQs on the campsite, which will be extinguished, when discovered.

Fire Exits and Means of Escape

Condition 66: Fire exits will be provided at designated points around the perimeter and within any structures erected or used for the event. All means of escape and fire exits will be clearly signed. Exit capacities will be calculated and contained within the Fire Risk Assessment contained within the EMP. Details of fire exits and means of escape routes will be agreed with the Licensing Authority and Cambridgeshire Fire and Rescue Service at least 2 months prior to the first event of each year.

Condition 67: Security and stewarding staff will guide all patrons, staff, contractors and artists to designated places of safety away from the premises and identified on the Site Plan and within the Fire Risk Assessment contained within the EMP in the event of an emergency.

LPG Used by Traders

Condition 68: Traders requiring the use of LPG will be required to bring the minimum necessary quantity to site and provide a notification to the Event Manager that they will have LPG equipment. A register of the location of LPG equipment and number and size of LPG containers will be maintained within the Site Office and made available to Cambridgeshire Fire and Rescue Service and the Licensing Authority on request. All LPG storage locations will be secure and with no public or unauthorised access. These areas will all be designated as 'no smoking areas'.

Condition 69: Excess LPG cylinders brought to site will be removed from site or stored away from ignition sources, remote from the event and any accommodation.

Condition 70: All traders will be required to provide Gas Safe certification for their LPG equipment. All equipment will be subject to periodic inspection during the events by the Health and Safety Consultant.

Managing Waste and Litter

Condition 96: The plan will include the placement and management of waste receptacles and skips shall not be placed near temporary structures or vehicles. Litter picking services and

the removal and management of all waste generated by the events, including ingress and egress routes to and from the premises, shall be designed to mitigate risk of fire and pollution.

Operational Fire Safety and Planning

As both events are large in scale and also have camping, we will be appointing an experienced Fire Management service provider. They will work closely with us and our Health and Safety advisors in the planning and delivery of the events. They will provide marshals as well as firefighting equipment on the event site.

We are currently finalising the appointment and once agreed, will ask them to make direct contact with Cambridgeshire Fire and Rescue Service. They will attend the next SAG and we would be keen to set up a separate meeting to discuss fire safety with smaller group, including yourselves, our Fire Safety supplier, Health and Safety advisors and Proud Events. We would also suggest a site visit with the small group mentioned above, prior to the events, as this would be helpful to run through access routes and plans together.

We hope that our response has been helpful and reassuring, and that this now enables you to confirm with the Licencing team that your concerns in respect of the Licence Application have been met and that you no longer wish to make a representation against the Application.

As always, if you would like to discuss anything further, please do get in touch and we look forward to working with you in the coming months.

Regards,

Aisha Francis