

NOTICE OF KEY AND NON KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from Start/Valid/Date



Notice is hereby given of:

- Key and Non Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Patrick Adams on 01954 713408 or by e-mailing Patrick.Adams@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith
Councillor Neil Gough
Councillor John Batchelor
Councillor Bill Handley
Councillor Tumi Hawkins
Councillor Peter McDonald
Councillor Brian Milnes
Councillor John Williams

Leader of the Council
Deputy Leader, Strategic Planning & Transport and Transformation & Projects
Housing
Community Resilience and Health & Wellbeing
Planning Policy and Delivery
Business Recovery
Environmental Services and Licensing
Finance

Key and non-key decisions expected to be made from 1 November 2021

| Decision to be made | Description of Decision | Decision Maker | Date of Meeting | Reason for Report to be considered in Private | Portfolio Holder and Contact Officer | Documents submitted to the decision maker |
|---|--|-----------------------|------------------------|--|---|--|
| Greater Cambridge Local Plan: Preferred Options (Regulation 18) - For consultation Key | To agree the Greater Cambridge Local Plan: Preferred Options and supporting documents, topic papers and evidence for public consultation | Cabinet | 01 October 2021 | | Lead Cabinet member for Planning Jonathan Dixon, Planning Policy Manager | Report (publication expected 23 September 2021) |
| Creating a Vision for the Oxford-Cambridge Arc - response to consultation Non-Key | To agree a joint response to the government consultation 'Creating a vision for the Oxford-Cambridge Arc' with Cambridge City Council. | Cabinet | 01 October 2021 | | Deputy Leader Caroline Hunt, Strategy and Economy Manager | Report (publication expected 23 September 2021) |
| Health and Wellbeing Strategy Update Non-Key | This is for information only, but has been requested by Cabinet to provide | Cabinet | 19 October 2021 | | Lead Cabinet Member for Community Resilience and Health & | Report (publication expected 11 October 2021) |

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| | a 6 month update. | | | | Wellbeing Lesley McFarlane, Development Officer - Health Specialist | |
| North East Cambridge "In Principle" Commitment to Delivery of AAP Non-Key | To agree that the Council is committed to the delivery of the NEC AAP. | Cabinet | 19 October 2021 | | Lead Cabinet member for Planning Julian Sykes, Principal Planning Policy Officer | Report (publication expected 11 October 2021) |
| Cambridgeshire Council Tax Compliance and Counter-Fraud Initiative Non-Key | Agreement to proceed with the project and delegation of authority for the signing of any agreements required to the CFO. | Cabinet | 19 October 2021 | | Lead Cabinet member for Finance Katie Kelly, Revenues Manager | Report (publication expected 11 October 2021) |
| Investment Strategy Key | To agree an updated strategy. | Cabinet | 06 December 2021 | | Lead Cabinet member for Finance Peter Maddock, Head of Finance | Report (publication expected 23 November 2021) |
| Empty Homes | Approval of the | Cabinet | 06 December | | Lead Cabinet | Report |

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| Strategy Key | draft Empty Homes Strategy to go out for wider consultation. | | 2021 | | member for Housing Julie Fletcher, Head of Housing Strategy | (publication expected 26 November 2021) |
| Fees and Charges Key | | Cabinet | 06 December 2021 | | Lead Cabinet member for Finance | Report (publication expected 26 November 2021) |
| Bids and Savings Key | | Cabinet | 06 December 2021 | | Lead Cabinet member for Finance | Report (publication expected 26 November 2021) |
| HRA Asset Management Strategy 2021-2026 Key | Approval of the Strategy | Cabinet | 10 January 2022 | | Lead Cabinet member for Housing Peter Campbell, Head of Housing | Report (publication expected 30 December 2021) |
| North East Cambridge Area Action Plan: Proposed Submission | To agree the North East Cambridge Area Action Plan. | Cabinet | 10 January 2022 | | Lead Cabinet member for Planning Julian Sykes, | Report (publication expected 2 January 2022) |

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| (Regulation 19) Key | | | | | Principal Planning Policy Officer | |
| Annual Equality Scheme Update and Progress Report Non-Key | Review progress towards the equality objectives set out within the Council's Equality Scheme 2020-24. | Cabinet | 10 January 2022 | | Deputy Leader Kevin Ledger, Senior Policy and Performance Officer | Report (publication expected 30 December 2022) |
| Local Government (Miscellaneous Provisions) Act 1982 - Street Trading Non-Key | Subject to above to agree new Street Trading Policy. | Cabinet | 02 February 2022 | | Lead Cabinet member for Environmental Services and Licensing Rachel Jackson, Principal Licensing Officer | Report (publication expected 25 January 2022) |
| Biodiversity Supplementary Planning Document Key | This SPD is reflective of the Council's desire to not only amplify existing policies where they impact biodiversity, but also indicate its commitment to new and ambitious policies | Cabinet | 02 February 2022 | | Lead Cabinet member for Planning John Cornell, Natural Environment Team Leader | Report (publication expected 25 January 2022) |

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| | which might emerge in the new Local Plan process currently underway. | | | | | |
| Q3 Performance Report Non-Key | This report forms the basis of our quarterly performance reporting activities. | Cabinet | 22 March 2022 | | Deputy Leader Kevin Ledger, Senior Policy and Performance Officer | Report (publication expected 14 March 2022) |
| South Cambridgeshire Recovery Plan Key | The Plan will outline the approach SCDC will take to supporting our residents, businesses and communities as we move out of the pandemic. The decision will be whether the Council agrees this approach, and any associated financial or resource implications | Cabinet | | | Leader of Council Anne Ainsworth, Chief Operating Officer | Report (publication expected 11 October 2021) |