

Proposed Revisions to Constitution

Ref No.	Part of Constitution	Section	Current text/Description	Proposed text/Description	Reason for change
1.	Part 4A. Council Standing Orders	Standing Order 21.2 Standing to speak (Part 4 – page 20)	21.2 Standing to speak When a member speaks at full Council they must stand and address the meeting through the Chair. If more than one member stands, the Chair shall ask one to speak and the others must sit. Other members must remain seated whilst a member is speaking unless they wish to make a point of order or a personal explanation or a point of information.	Section to be deleted along with the reference “Standing to speak” in standing order 26.3.	It can be impractical for members to stand to speak when the microphones are on tables. Removing this requirement would then give the individual member the option of standing or remaining seated when speaking.
2.	Part 4A. Council Standing Orders	Standing Order 24 Cancellation of meetings (Part 4 – page 22)	24.1 The Chief Executive is authorised to cancel a meeting before the agenda has been published, following consultation with the Chair and group leader(s).	“24. Cancellation or rescheduling of meetings” 24.1 The Chief Executive is authorised to cancel or reschedule a meeting before the agenda has been published, following	It is better practice to reschedule a meeting than cancel or abandon or postpone it once it has been validly convened and the proper course would seem to be to hold the meeting as

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			<p>24.2 Where, in exceptional circumstances, such as severe weather or other disruptive circumstances, it is necessary to cancel a meeting after the agenda has been published, the Chief Executive shall be authorised to do so, following consultation with the Chair and group leader(s). The notice advising of the cancellation shall specify the exceptional circumstances in which the decision was taken. Outstanding business shall be held over to the next scheduled meeting or considered at a reconvened meeting on a date to be arranged which satisfies the notice requirements set out in the Local Government Act 1972 and Access to Information Rule 4.</p>	<p>consultation with the Chair and group leader(s).</p> <p>24.2 Where, in exceptional circumstances, such as severe weather or other disruptive circumstances, it is necessary to cancel or reschedule a meeting after the agenda has been published, the Chief Executive shall be authorised to do so, following consultation with the Chair and group leader(s). The notice advising of the cancellation or rescheduling shall specify the exceptional circumstances in which the decision was taken. Outstanding business shall be held over to the next scheduled or rescheduled meeting or considered at a</p>	<p>near as possible in accordance with the notice and summons.</p>

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				reconvened meeting on a date to be arranged which satisfies the notice requirements set out in the Local Government Act 1972 and Access to Information Rule 4.	
3.	Part 4A. Council Standing Orders	Standing Order 28 & Appendix A (Part 4 – pages 23 - 33)	28. Remote Meetings 28.1. Remote Access to Meetings 28.2. Members in Remote Attendance 28.3. Remote Attendance by Members of the Public 28.4. Access to Information 28.5. Record of Attendance 28.6. Order of Speaking 28.7. Public Questions and Petitions 28.8. Declarations of Interest 28.9. Voting 28.10. Exclusion of the Press and Public 28.11. Interpretation of Standing Orders	Sections to be deleted.	The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which were in place since 4 April 2020 ceased to apply after 7 May 2021 with the effect that the Council were required to hold physical, in-person meetings in any situation where such meetings are required and/or to be held pursuant to the Local Government Act 1972.

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			<p>Appendix A Questions by the Public at Remote Meetings (Standing Order 28)</p> <ol style="list-style-type: none"> 1. General 2. Order of questions 3. Notice of questions 4. Number of questions 5. Scope of questions 6. Asking the question at the meeting 7. Supplementary question 8. Written answers 9. Reference of question to the Cabinet or a committee 10. Authority of the Chair 		Public questions are taken in accordance with the Public Speaking Scheme (Physical Meetings).
4.	Part 5A. Members' Code of Conduct	All	Councillor Code of Conduct originally adopted by full Council in 2012	LGA Model Code of Conduct.	As agreed at full council on the 23 rd September 2022 the LGA Model Code of Conduct to replace the Councillor Code of Conduct originally

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					adopted by full Council in 2012.
5.	Part 3 – Table 6	Table 6: Joint Arrangements (page 66)	The links for Joint Development Control Committee	Broken links to be corrected.	The links require updating as the source pages had changed and the fact that the JDCC Cambridge Fringes had been decommissioned needs to be inserted.
6.	Glossary of Common Terms Used in the Constitution	Glossary	A glossary of common terms used in the Constitution was added at the beginning of the document.	Glossary as agreed by Full Council in May 2020 to be re-inserted.	The glossary section is currently missing from the Constitution as it was omitted in error when a re-formatting of the Constitution into a document pack PDF was carried out on 30 October 2021 in order to facilitate future updates.