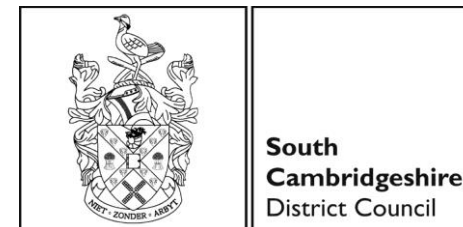


## Notice of Key and Non-Key Decisions

### To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 1 June 2022



Notice is hereby given of:

- Key and Non-Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant\* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

\*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

Where two meetings (for example, Cabinet and Council) are listed for a particular item, the first will be making a recommendation to the second, which will then make a final decision.

If you have any queries relating to this Notice, please contact  
Ian Senior on 01954 713028 or by e-mailing [ian.senior@scambs.gov.uk](mailto:ian.senior@scambs.gov.uk)

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)**  
**(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**Key and non-key decisions expected to be made from 1 June 2022**

<b>Decision to be made</b>	<b>Description of Decision</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report being considered in Private</b>	<b>Lead Cabinet Members and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Housing Repairs - Award of Contract  Non-Key	To confirm the decision to award the repairs contract to the 'winning' bidder	Cabinet	13 June 2022	Appendix contains commercially sensitive information	Lead Cabinet member for Housing  Peter Campbell, Head of Housing	Report (publication expected 1 June 2022)
Hybrid Working Policy  Non-Key	The policy outlines the Council's hybrid working arrangements and commitments	Cabinet	13 June 2022		Lead Cabinet member for Finance  Jeff Membery, Head of Transformation	
Waterbeach Renewable Energy Network (solar project) - Update  Non-Key	Update on progress	Cabinet	13 June 2022		Lead Cabinet member for Environmental Services and Licensing  Alex Snelling-Day, Green Energy Investment Manager	Report publication expected 1 June 2022
Q4 Performance  Non-Key	To receive performance data for the final Quarter of 2021-22	Cabinet	13 June 2022		Kevin Ledger, Senior Policy and	Report publication expected on 1 June 2022

**Key and non-key decisions expected to be made from 1 June 2022**

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
					Performance Officer	
Community Safety Partnership  Non-Key	To consider the CSP Plan for 2022-23	Cabinet	13 June 2022		Lead Cabinet Member for Community Resilience and Health & Wellbeing  Linda Gallagher, Project Officer	Report publication expected on 1 June 2022
Northstowe: Enterprise Zone, Governance Board, Local Centre and procurement of pavilion  Key	Endorse proposed investment route and route to market	Cabinet	11 July 2022	Report contains commercially sensitive information		Report publication expected five working days before the meeting
Lynton Way, Sawston - recreation ground  Non-Key	Approval to renew a land lease agreement at Lynton Way, Sawston that is currently being used for recreational purposes. The existing lease has been lost and the	Cabinet	11 July 2022		Lead Cabinet Member for Community Resilience and Health & Wellbeing  Gareth Bell, Communications Manager	Report publication expected 1 July 2022

**Key and non-key decisions expected to be made from 1 June 2022**

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
	PC are asking to create a new 99 year lease.					
<p>Greater Cambridge Local Development Scheme and Greater Cambridge Local Plan First Proposals representations</p> <p>Key</p>	<p>To agree an update to the Greater Cambridge Local Development Scheme and note a report on the results of the consultation on the Greater Cambridge Local Plan: First Proposals and the representations received.</p>	<p>Cabinet</p>	<p>11 July 2022</p>		<p>Lead Cabinet member for Planning Delivery and Policy</p> <p>Jonathan Dixon, Planning Policy Manager, Caroline Hunt, Strategy and Economy Manager</p>	<p>Review of Greater Cambridge Local Development Scheme Report of Greater Cambridge Local Plan: First Proposals consultation Publication of committee report expected on 1 July 2022</p>
<p>Cambridgeshire and Peterborough Local Transport and Connectivity Plan: draft plan consultation response</p> <p>Non-Key</p>	<p>To agree the Council's response to the Cambridgeshire and Peterborough Local Transport and Connectivity Plan: draft plan consultation</p>	<p>Cabinet</p>	<p>11 July 2022</p>		<p>Lead Cabinet member for Planning Delivery and Policy</p> <p>Caroline Hunt, Strategy and Economy Manager</p>	<p>Draft consultation response Publication of committee report expected on 1 July 2022</p>
<p>Neighbouring Local Plan consultation responses</p>	<p>To report on and agree the Council's response a number of current</p>	<p>Cabinet</p>	<p>11 July 2022</p>		<p>Lead Cabinet member for Planning Delivery and Policy</p>	<p>Draft consultation response Publication of committee</p>

**Key and non-key decisions expected to be made from 1 June 2022**

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Non-Key	neighbouring Local Plan consultations, including: <ul style="list-style-type: none"> <li>• East Cambridgeshire Local Plan Single Issue Review Proposed Submission (Regulation 19)</li> <li>• West Suffolk Local Plan Preferred Options (Regulation 18) consultation</li> <li>• Uttlesford Draft Local Plan (Regulation 18) consultation</li> <li>• Bedford Borough Local Plan 2040 Plan for Submission (Regulation 18)</li> </ul>				Caroline Hunt, Strategy and Economy Manager	report expected on 1 July 2022.

**Key and non-key decisions expected to be made from 1 June 2022**

<b>Decision to be made</b>	<b>Description of Decision</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Lead Cabinet Members and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
	consultation					
2021/22 Provisional General Fund Revenue and Capital Outturn  Non-Key	Reports the General Fund Revenue and Capital outturn position for the financial year 2021/22	Cabinet	Not before 01 September 2022		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
2021/22 Provisional Housing Revenue Account (HRA) Outturn  Non-Key	Reports the HRA Revenue and Capital outturn position for the financial year 2021/22	Cabinet	Not before 01 September 2022		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
2022/2023 Revenue and Capital Budget Monitoring (Quarter 1)  Non-Key	Consider the monitoring data and trends in respect of the 2022/23 budgets and issues.	Cabinet	Not before 01 September 2022		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Medium Term Financial Strategy (First Submission)  Non-Key	Review and ensure that Council is aware of the financial challenges over the medium-term.	Cabinet	Not before 01 September 2022		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting

**Key and non-key decisions expected to be made from 1 June 2022**

<b>Decision to be made</b>	<b>Description of Decision</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Lead Cabinet Members and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
2022/2023 Revenue and Capital Budget Monitoring (Quarter 2)  Non-Key	Consider the monitoring data and trends in respect of the 2022/23 budgets and issues.	Cabinet	Not before 01 December 2022		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Capital programme Update & New Bids  Non-Key	Report Council's Capital Programme and new Capital bids from 2023/24.	Cabinet	Not before 01 December 2022		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Bids and Savings  Non-Key	Consider new Revenue bids and savings for 2023/2024.	Cabinet	Not before 01 December 2022		Lead Cabinet member for Finance	
Fees and Charges  Key	Annual review and determination of fees and charges to be set by the Council from April 23.	Cabinet	Not before 01 December 2022		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Investment Strategy  Key	Annual review of the strategy to be adopted by the Council.	Cabinet  Council	Not before 01 December 2022  Not before 01 December 2022		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting



**Key and non-key decisions expected to be made from 1 June 2022**

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
General Fund Budget 2023/24  Non-Key	Consider the General Fund Revenue Budget for 2022/23	Cabinet  Council	Not before 01 February 2023  Not before 01 February 2023		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Housing Revenue Account Budget 2023/24  Non-Key	Consider the Housing Revenue Account Budget for 2022/23	Cabinet  Council	Not before 01 February 2023  Not before 01 February 2023		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Medium Term Financial Strategy  Key	Review and ensure that Council is aware of the financial challenges over the medium-term.	Cabinet  Council	Not before 01 February 2023  Not before 01 February 2023		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Capital Investments Programme 2023/24 - 2027/28  Non-Key	Consider the Council's Capital Programme	Cabinet  Council	Not before 01 February 2023  Not before 01 February 2023		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Treasury	Consider a refreshed	Cabinet	Not before 01		Lead Cabinet	Report publication

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Management Strategy Key	version of the Strategy for adoption by the Council.	Council	February 2023 Not before 01 February 2023		member for Finance	due five clear working days before the meeting
Capital Strategy Non-Key	Consider a refreshed version of the Strategy for adoption by the Council.	Cabinet Council	Not before 01 February 2023 Not before 01 February 2023		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Local Council Tax Support Non-Key	Review the Localised Council Tax Support (LCTS) scheme for 2021/22 and agree the LCTS scheme for 2022/23	Cabinet Council	Not before 01 February 2023 Not before 01 February 2023		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
Review of Revenue Reserves and Provisions Key	Review the Council's Revenue Reserves and Provisions as part of the 2022/2023 budget setting process.	Cabinet Council	Not before 01 February 2023 Not before 01 February 2023		Lead Cabinet member for Finance	Report publication due five clear working days before the meeting
2022/2023 Revenue and Capital Budget	Consider the monitoring data and trends in respect of	Cabinet	Not before 01 March 2023		Lead Cabinet member for Finance	Report publication due five clear working days before

**Key and non-key decisions expected to be made from 1 June 2022**

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Monitoring (Quarter 3)  Non-Key	the 2022/23 budgets and issues.					the meeting

Draft