

CONTENTS

	Page
1. Introduction	1
PART 1. COMPOSITION OF THE LOCAL DEVELOPMENT FRAMEWORK	5
2. The planning framework in South Cambridgeshire	5
3. 'Saved' Plans	9
4. Identified Priorities and Rationale for the LDS Programme	11
5. How the Local Development Framework Fits Together	13
PART 2. SUPPORTING STATEMENT	15
6. Introduction	15
7. Description of South Cambridgeshire District	15
8. Regional and Strategic Planning Context	15
9. Relationship with the Community Strategy and Other Strategies	16
10. Joint Working	16
11. Programme Management and Responsibilities	17
12. Council Procedures and Reporting Protocols	17
13. Risk Assessment	18
14. Sustainability Appraisal	19
15. Evidence Base and Monitoring	20
16. Updating the LDS	21
APPENDIX 1. SCHEDULE OF 'SAVED' LOCAL PLAN 2004 POLICIES AND PROPOSED REPLACEMENT LOCAL DEVELOPMENT FRAMEWORK POLICIES	25
APPENDIX 2. DEVELOPMENT PLAN DOCUMENTS PROFILES	27
APPENDIX 3: SUPPLEMENTARY PLANNING DOCUMENT PROFILES	33

1. Introduction

- 1.1 The South Cambridgeshire Local Development Scheme (LDS) sets out the programme for the preparation of Development Plan Documents (DPDs) over the next three years.
- 1.2 DPDs are Local Development Documents (LDDs) which contain the Council's statutory planning policies which will be used to allocate land for development and to determine planning applications. This LDS also sets out the current Local Development Framework (LDF) of planning policies in the district which includes all LDDs which have been adopted, and also includes Supplementary Planning Documents (SPDs) which where necessary amplify policies in DPDs, and the Statement of Community Involvement (SCI) which sets out when and how the public and other stakeholders will be consulted in plan-making and on the determination of planning applications.
- 1.3 Overall the LDS is designed to help the local community and all our partners interested in development and the use of land and buildings in South Cambridgeshire to understand what plans the Council has and intends to produce.
- 1.4 The adopted LDF currently comprises (March 2010):
- (a) Development Plan Documents (DPD)
 - o The Core Strategy DPD (adopted 2007)
 - o Development Control Policies DPD (adopted 2007)
 - o Northstowe Area Action Plan (adopted 2007)
 - o Cambridge Southern Fringe Area Action Plan (adopted 2008)
 - o Cambridge East Joint Area Action Plan (adopted 2008)
 - o Cambridge North West Joint Area Action Plan (adopted 2009)
 - o Site Specific Policies DPD (adopted 2010)
 - o Proposals Map (adopted 2010)
 - (b) Supplementary Planning Documents (SPD)
 - o Cottenham Village Design Statement (adopted 2007)
 - o Development Affecting Conservation Areas SPD (adopted 2009)
 - o Open Space In New Developments SPD (adopted 2009)
 - o Public Art SPD (adopted 2009)
 - o Trees & Development Sites SPD (adopted 2009)
 - o Biodiversity (adopted 2009)
 - o Listed Buildings (adopted 2009)
 - o Landscape in New Developments (adopted 2010)
 - o District Design Guide (adopted 2010)
 - o Affordable Housing (adopted 2010)
- 1.5 This LDS covers the preparation of three DPDs:

- o Gypsy and Traveller DPD (commencement 2006)
 - o The Core Strategy DPD review (commencement 2010)
 - o Development Control Policies DPD review (commencement 2011)
- 1.6 Local Planning Authorities are required to produce and keep up-to-date a Local Development Scheme which is submitted annually to the Secretary of State explaining their programme for preparing DPDs. South Cambridgeshire's LDS is divided into two parts:
- Part 1** outlines the three-year programme of DPD preparation, showing likely dates when there will be opportunities for the public to get involved in plan-making. The timetable shows the priority that will be given to preparing each DPD in the context of the need for policy guidance, limited resources and the need for a realistic work programme.
- Part 2** consists of a supporting statement explaining the strategic context for the DPDs, the evidence base which underpins the policies and assists in their monitoring, and the resources, management and risks associated with their production.
- 1.7 This LDS replaces the previous scheme which was last revised in March 2009. The main change is that this LDS programme is the completion of two more DPDs, the continued work on the Gypsy & Travellers DPD, the beginning of the review of the Core Strategy to accord with Government policy for housing land supply and the East of England Plan 2008 for period up to 2021 and with the emerging review of the East of England Plan which commenced in 2008 for the period 2021 - 2031 and the review of the Development Control Policies DPD. It also continues to put in place the additional planning guidance (SPDs) which are proposed in a number of the Council's adopted DPDs.
- 1.8 The Government Office for the East of England (GO-East) has been involved in the preparation of this and earlier LDSs. The Council will enter into a Service Level Agreement with the Planning Inspectorate confirming that Inspectors will be supplied for Examination of DPDs within the broad timescale identified in the LDS, provided that, among other things, the Council keeps to the work programme.
- 1.9 Recognising that stakeholder and community engagement is fundamental to the new system, the LDS will be made available to consultation bodies. While there is no formal public consultation process, views on the LDS are welcome and should be directed to the Planning Policy Team at the address on the back cover. The LDS will be reviewed in future and the programme rolled forward to reflect progress made. New DPDs can be added to the programme or existing DPDs removed in response to changing needs and circumstances.
- 1.10 The Council is committed to the programme set out in this LDS because of the benefits that up-to-date and effective development plan policies can have, including:
- o promoting community awareness and involvement in planning the

- o future of South Cambridgeshire
- o providing a means of coordinating the activities of different departments, agencies and organisations
- o generating certainty about the objectives and development requirements of plans for South Cambridgeshire
- o maintaining a robust evidence base to justify policies and monitor their effects
- o recognising and protecting the special natural and historic assets of the district's countryside and villages
- o promoting investment in new and existing communities, services and infrastructure, by creating certainty and commitment to change and improvement
- o establishing a clear audit trail to link bids for public funds to a coherent and soundly based strategy for an area.

1.11 The Council will be assessed by the Government, the public and other stakeholders on its success in delivering the work programme set out in this Local Development Scheme. It is a challenging timetable and track of our progress can be monitored by looking on the Council's website or in the Annual Monitoring Reports published by the Council each December.

PART 1. COMPOSITION OF THE LOCAL DEVELOPMENT FRAMEWORK

2. The planning framework in South Cambridgeshire

2.1 The statutory development plan on which development control decisions will be made in South Cambridgeshire is made up of:

- o The Regional Spatial Strategy (RSS), which in our region is the **East of England Plan**. Produced by the East of England Regional Assembly (EERA), it was approved by Government in 2008 when it replaced Regional Planning Guidance Note 6 and the Cambridgeshire and Peterborough Structure Plan 2003 (although it "saves" a number of Structure Plan policies - see Section 3).
- o The Development Plan Documents (DPDs) from the **South Cambridgeshire Local Development Framework**, produced by South Cambridgeshire District Council. Under the legislation, not all the LDDs produced as part of the LDF will have the status of a DPD, but the following will:
 - o Core Strategy 2007
 - o Development Control Policies 2007
 - o Northstowe Area Action Plan 2007
 - o Cambridge Southern Fringe Area Action Plan 2008
 - o Cambridge East Joint Area Action Plan 2008
 - o Cambridge North West Joint Area Action Plan 2009
 - o Site Specific Policies 2010
 - o Proposals Map 2010
- o 'Saved' policies of the **Cambridgeshire (Aggregates) Minerals Plan 1991** and 'saved' policies of the **Cambridgeshire and Peterborough Waste Local Plan 2003**, produced by Cambridgeshire County Council and Peterborough City Council (see Section 3).

2.2 The DPDs that are in preparation and that will become part of the development plan as and when they are adopted:

- o Gypsy and Travellers DPD
- o The **Cambridgeshire and Peterborough Minerals and Waste Development Framework**, being produced by Cambridgeshire County Council and Peterborough City Council to replace the current Cambridgeshire (Aggregates) Minerals Plan 1991 and the

Cambridgeshire and Peterborough Waste Local Plan 2003.

- 2.3 Figure 1 and Table 1 show which DPDs South Cambridgeshire District Council proposes to produce over the next three years. Appendix 2 contains a set of profiles, one for each DPD. Following on from this programme the need for further SPDs will be considered.

Figure 1. Timetable for the Production of Local Development Documents TO BE REVISED

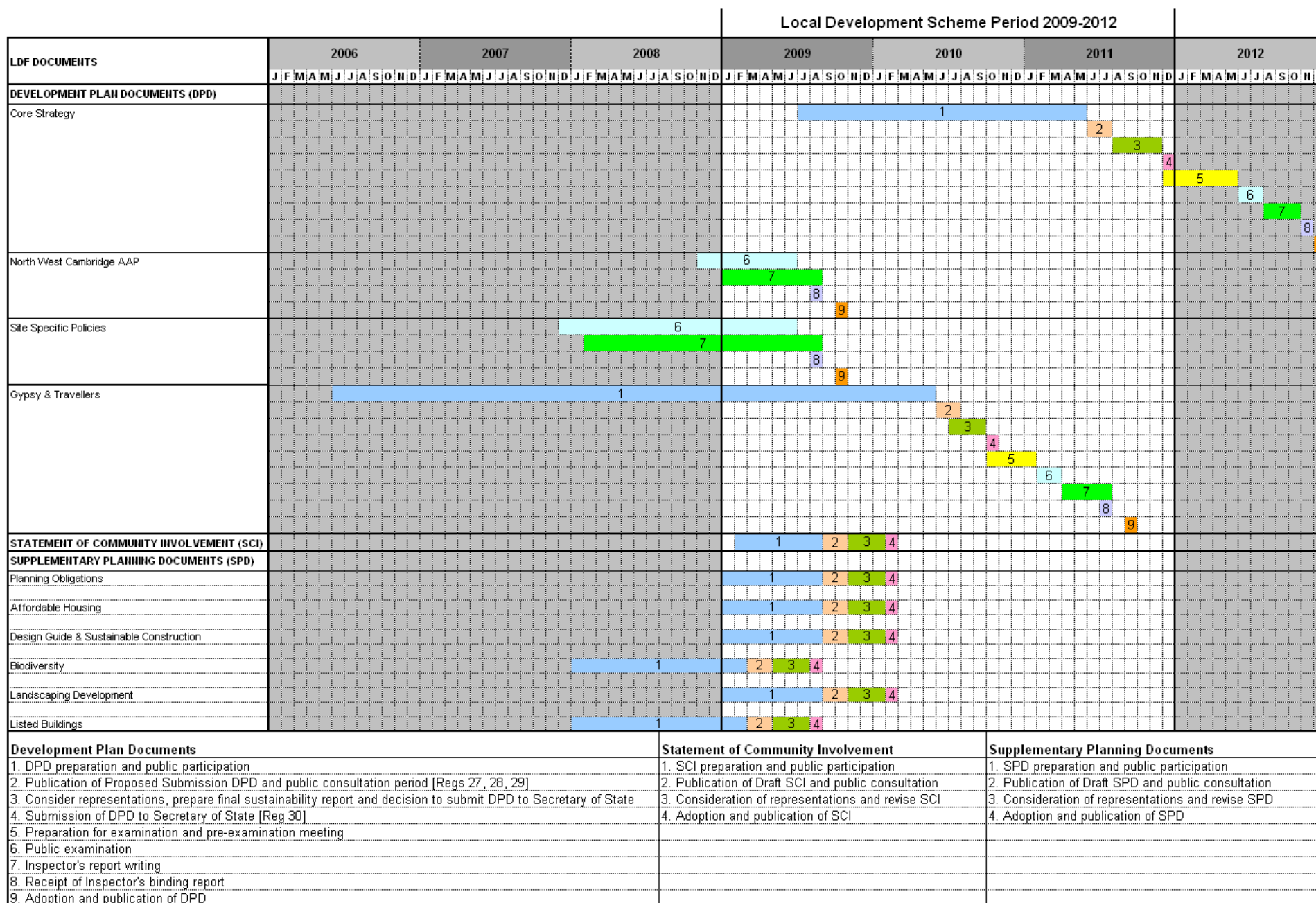


Table 1: Schedule of Proposed Local Development Documents

DPDs to be produced following the Town & Country Planning (Local Development) (England) (Amendment) Regulations 2008

Document Title	Brief Description	Chain of Conformity	Consultation on Scope of Sustainability Appraisal	Publication of Proposed Submission DPD& Public Consultation	Submission of DPD	Adoption and Publication of DPD
Core Strategy review (South Cambridgeshire's overall development strategy)	Sets out the vision, objectives and strategy for the spatial development of Cambridge. Accompanied by Proposals Map.	Conformity with the RSS. All other LDDs to be in conformity with the Core Strategy	Feb - Mar 2011	Feb - Mar 2012	Oct 2012	Sep 2013

<p>Development Management Policies DPD review</p>	<p>Review of the development management policies covering Green Belt, housing, shopping, transport, employment, community services, recreation, tourism, built environment, landscaping and biodiversity. The review will change those parts of the adopted Development Control Policies DPD necessary to conform with the review of the Core Strategy, changes in national planning policy or otherwise to ensure that any other adopted policies are achieving the intended development outcomes</p>	<p>Conformity with the Core Strategy</p>	<p>Feb - Mar 2011</p>	<p>Feb - Mar 2012</p>	<p>Oct 2012</p>	<p>Sep 2013</p>
<p>Gypsy & Travellers</p>	<p>Site allocations and policies for the provision of sites for gypsies and travellers.</p>	<p>Conformity with the Core Strategy</p>	<p>Equivalent stage completed</p>	<p>Mar - Apr 2011</p>	<p>Nov 2011</p>	<p>Oct 2012</p>

All documents will also be in general conformity with national planning guidance set out in the Planning Policy Statements and Planning Policy Guidance in force at the time of their preparation.

3. 'Saved' Plans

- 3.1 In the transitional period for the preparation of new style plans under the provisions of the Planning and Compulsory Purchase Act 2004, the regulations allow existing plans and/or their policies to be 'saved'. 'Saved' plans and policies remain in force, and will be the basis on which planning applications are determined until replacements are in place. The only South Cambridgeshire policy which remains saved from the plans which pre-date the 2004 Act is policy CNF6 from the South Cambridgeshire Local Plan 2004 which allocates a site in Chesterton Fen for gypsy and traveller accommodation.
- 3.2 Providing a strategic planning context, the Cambridgeshire and Peterborough Structure Plan 2003 has largely been superseded by the East of England Plan 2008. The policies that have been 'saved' and which remain in force are:
- o **Policy P2/3** Strategic Employment Locations
 - o **Policy P2/5** Distribution, Warehousing & Manufacture
 - o **Policy P4/4** Water-based Recreation
 - o **Policy P6/1** Development-related Provision
 - o **Policy P7/10** Location of new Sand and Gravel Workings
 - o **Policy P9/2b** Review of Green Belt Boundaries
 - o **Policy P9/2c** Location and Phasing of Development Land to be released from the Green Belt
 - o **Policy P9/5** Economic Regeneration of Chatteris
 - o **Policy P9/8** Infrastructure Provision
 - o **Policy P9/9** Cambridge Sub-Region - Transport Strategy
 - o **Policy P10/3** Market towns - Peterborough and North Cambridgeshire
 - o **Policy P10/5** Peterborough - Hampton
- 3.3 The Cambridgeshire (Aggregates) Minerals Plan 1991 and the Cambridgeshire and Peterborough Waste Local Plan 2003 will be 'saved' until they are replaced by Cambridgeshire and Peterborough Minerals and Waste LDDs. A programme explaining this, the Cambridgeshire and Peterborough Minerals and Waste Development Scheme, is available on the County Council's website at www.cambridgeshire.gov.uk or at the Council's offices at Shire Hall, Castle Hill, Cambridge.

Figure 2: Documents forming the Development Plan 2010 - 2013 (TO BE REVISED)

THE DEVELOPMENT PLAN	2009				2010				2011				2012											
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
East of England Plan 2008 (Regional Spatial Strategy)																								
Review of East of England Plan (Regional Spatial Strategy)																								
Cambridgeshire & Peterborough Structure Plan 2003 - 'saved' policies																								
Cambridgeshire (Aggregates) Minerals Plan 1991 - 'saved' policies																								
Cambridgeshire & Peterborough Waste Local Plan 2003 - 'saved' policies																								
Cambridgeshire & Peterborough Minerals and Waste Core Strategy																								
Cambridgeshire & Peterborough Minerals and Waste Site Specific Proposals Plan																								
Core Strategy (adopted 2007)																								
Development Control Policies DPD (adopted 2007)																								
Northstowe Area Action Plan (adopted 2007)																								
Cambridge East Area Action Plan (adopted 2008)																								
Cambridge Southern Fringe Area Action Plan (adopted 2008)																								
Site Specific Policies DPD																								
North West Cambridge Area Action Plan																								
Gypsy & Traveller DPD																								
Core Strategy Review																								
Local Plan 2004 - 'saved' policies																								

NOTE:

O This date is based on the information included on the East of England Regional Assembly website (www.eera.gov.uk/) at the time of publication of this document.

† This assumes that the 'saved' Structure Plan policies will be superseded by the revised East of England Plan (to be determined by Government).

X These dates are based on those included in the Cambridgeshire Minerals and Waste Development Scheme - March 2009

4. Identified Priorities and Rationale for the LDS Programme

- 4.1 The District Council has made good progress putting in place the Local Development Documents that will provide the planning framework for South Cambridgeshire until 2016, and beyond that date in the case of the:
- o Northstowe Area Action Plan (adopted 2007)
 - o Cambridge East Joint Area Action Plan (adopted 2008)
 - o Cambridge North West Joint Area Action Plan (adopted 2009)
- 4.2 To support the adopted Development Plan Documents, a number of Supplementary Planning Documents are adopted, in preparation or programmed to provide greater detail on the implementation of key policies and proposals.
- 4.3 This version of the Local Development Scheme begins the review and updating process of the Local Development Framework. This begins with the review of the Core Strategy.
- 4.4 Government policy as set out in Planning Policy Statement 3 "Housing" requires that Core Strategies on adoption provide a 15 year supply of housing land. When adopted the South Cambridgeshire Core Strategy 2007 only provided a 9 year supply. The Inspectors who examined that Core Strategy concluded, that to accord with national policy, an early review to conform with the East of England Plan 2008 was necessary. The review of the South Cambridgeshire Core Strategy recommended by the Inspectors has been delayed by extra stages in the finalisation of the East of England Plan, additional work requested by the Inspectors examining the Site Specific Policies DPD and the North West Cambridge AAP, and uncertainty over the scale of growth to 2031 introduced by the East of England Regional Assembly (EERA) in the early stages of the review of the East of England Plan.
- 4.5 As a result, the Council has decided to delay the review of its Core Strategy further because the adopted East of England Plan only provides a strategy for the period to 2021 and the review of the East of England Plan which began in 2008 will provide the new planning strategy for the Cambridge Sub Region and for South Cambs to 2031. It is this strategy which can be given effect in the review of the South Cambridgeshire Core Strategy which will run in parallel with the latter stages of preparation of the East of England Plan Review.
- 4.6 Accompanying the DPDs is a Proposals Map which will show the designations and policy areas. The Proposals Map will be updated every time a DPD is prepared or revised, to show the current policies on a geographical basis. If any strategic allocations are identified in the Core Strategy review they will be added to the Proposals Map and any existing allocations where development has been completed will be removed when the DPD they are in is reviewed or is withdrawn. An interactive version of the adopted Proposals Map is available on the

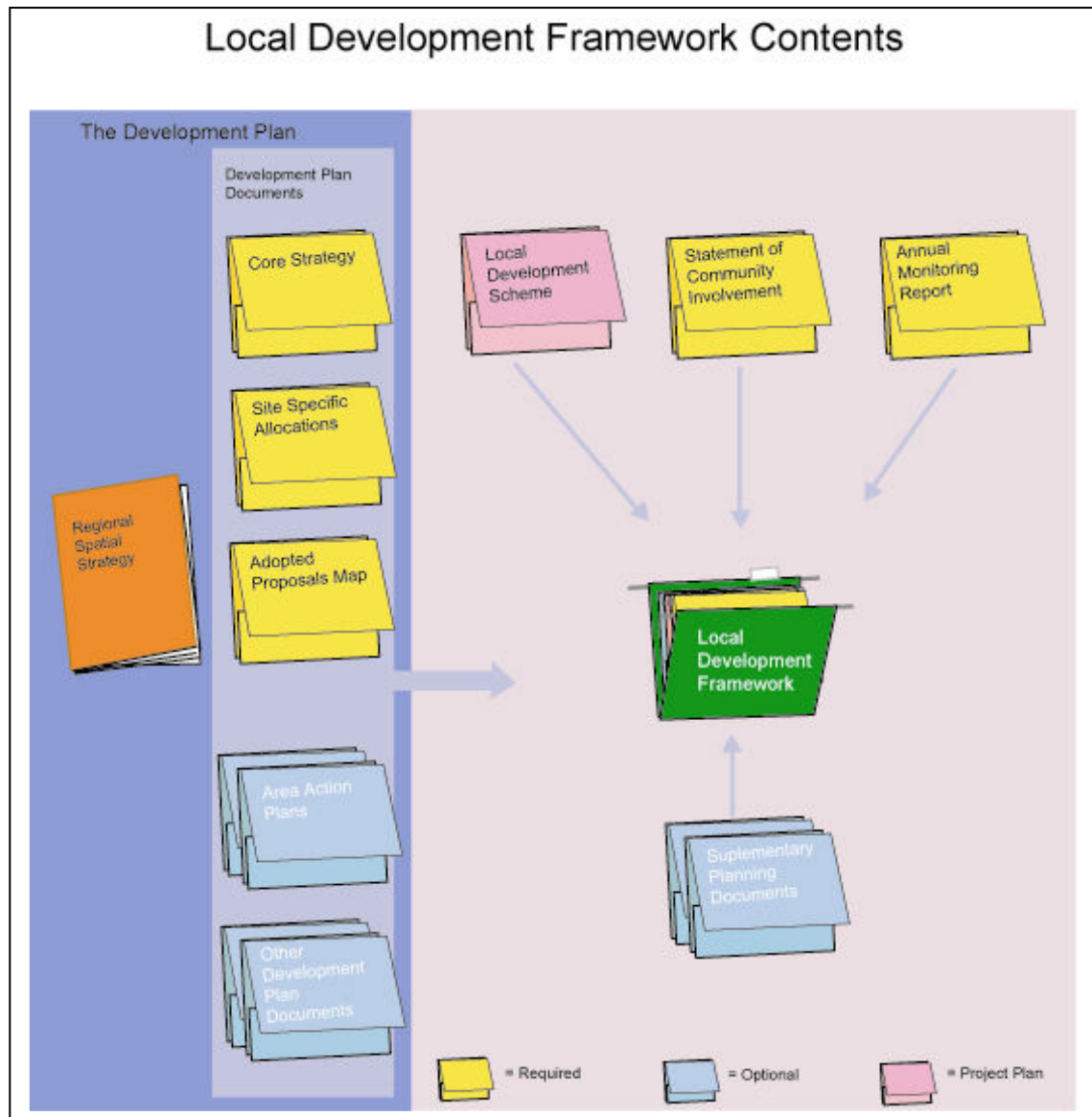
Council's website www.scambs.gov.uk/ldf

- 4.7 The preparation of DPDs requires a sound evidence base to justify and support its policies and proposals. This is a prerequisite of good policy making which will be tested during the examination of the Council DPDs once they have been submitted to the Secretary of State. Details of the evidence base to support the LDDs shown in the LDS will be listed on the LDF pages of the Council's website.

5. How the Local Development Framework Fits Together

5.1 Figure 3 shows the relationship between the different Local Development Documents proposed in the three years of the work programme.

Figure 3: Local Development Framework Contents



PART 2. SUPPORTING STATEMENT

6. Introduction

- 6.1 This supporting statement explains the context within which Local Development Documents (LDDs) will be prepared. It goes on to outline practicalities in LDD production, such as staff resources, who will manage the preparation of each document and the internal procedures for Councillors to oversee and take decisions on the work of Council Officers.

7. Description of South Cambridgeshire District

- 7.1 South Cambridgeshire is located centrally in the East of England region at the crossroads of the M11 / A14 trunk road and with direct rail access to London and to Stansted Airport. It is a largely rural district which surrounds the city of Cambridge and comprises over 100 villages, none currently larger than 8,000 persons. It is surrounded by a ring of market towns just beyond its borders, which are generally 10-15 miles from Cambridge. Together, Cambridge, South Cambridgeshire and the Market Towns form the Cambridge Sub-Region. South Cambridgeshire has long been a fast growing district and in 2008 had a population of over 142,500 persons (bigger than Cambridge itself) and has become home to many of the clusters of high technology research and development companies in the Cambridge Sub-Region.

8. Regional and Strategic Planning Context

- 8.1 The East of England Plan 2008 forms part of the Development Plan and provides the strategic planning framework for the Eastern Region for the period 2001 - 2021. The East of England Plan sets a housing target for South Cambridgeshire of 23,500 dwellings during this period and a strategic framework which proposes development in the following order of preference:

- o In the built up area of Cambridge
- o On the edge of Cambridge on land released from the Green Belt
- o At the new town of Northstowe
- o On land within or on the edge of key service centres (development on the edge will mainly be limited to existing commitments)

This rolls forward the strategy of the Cambridgeshire and Peterborough Structure Plan 2003 which proposed 20,000 dwellings in South Cambridgeshire to 2016 and the East of England Plan saves key policies of the Structure Plan, including those identifying strategic locations for development in the Cambridge Sub-Region that provide for the period to 2016 and beyond.

- 8.2 The East of England Plan is available on the Government Office for the

East of England's web-site:
http://www.go-east.gov.uk/goeast/planning/regional_planning/.

- 8.3 A single issue review of the East of England Plan addressing Gypsy and Traveller provision was adopted in July 2009.
- 8.4 The Council must prepare plans for South Cambridgeshire which give effect to these new East of England Plans.
- 8.5 The review of the East of England Plan which will provide a strategy until 2031 began in 2008. It is anticipated that this review will be complete by 2011 and that it will provide a replacement strategy for Cambridge Sub-Region which includes the whole of South Cambridgeshire and will guide the first review of the South Cambridgeshire Core Strategy. It will also provide the strategic framework for plans in South Cambridgeshire to rise to the challenge of recovering from the worst recession since the 1930s.

9. Relationship with the Community Strategy and Other Strategies

- 9.1 *The South Cambridgeshire Sustainable Communities Strategy 2008-2011* was published in March 2008 and is available on the Council's website www.scambs.gov.uk. It was produced by the Local Strategic Partnership which brings together service providers to build a framework for partnership working in the district. The Sustainable Communities Strategy (SCS) enables organisations to come together as partners to target their resources and actions to tackle key local issues. It contains a vision and four key objectives for the area, linked to an action plan and targets. The Council's own contribution to delivery of the Sustainable Communities Strategy is explained in a series of Action Plans, which set further targets against which our performance will be measured.
- 9.2 The LDF is the spatial expression of the SCS and will give effect to the land use and other development proposals of the Council's service delivery departments as well as its partner organisations ensuring that new developments are well served from the outset and that service provision for the majority of the District where there will be little development continue to improve.

10. Joint Working

- 10.1 Early in 2009, South Cambridgeshire District Council, Cambridge City Council and Cambridgeshire County Council formed a Joint Planning Committee under section 29 of the Planning and Compulsory Purchase Act 2004. Known as the Cambridge City Fringes Joint Committee it will be responsible for future plan-making at the following locations on the edge of Cambridge:

- o North West Cambridge
- o Cambridge Northern Fringe East
- o Cambridge East

- 10.2 The Joint Committee will produce its own Local Development Scheme.
- 10.3 South Cambridgeshire planners meet regularly with planners from other nearby authorities. As well as liaising on the sub-regional planning matters associated with the production of the East of England Plan, an inter-authority Cambridgeshire Planning Policy Forum provides a regular forum which helps ensure that cross-boundary issues are addressed, resource problems are discussed and good practice is shared. There are also a number of joint working groups relating to individual developments and Area Action Plans.

11. Programme Management and Responsibilities

- 11.1 Overall responsibility for keeping the LDS programme on target falls to the Corporate Manager for Planning and New Communities. Delivering the DPDs listed in the LDS is the direct responsibility of the Planning Policy Manager leading the Planning Policy Team of professional planning officers and support staff. This team will work with relevant service delivery officers from across the Council and with external stakeholders who provide services, facilities and infrastructure to produce the policies and proposals for development and use of land in South Cambridgeshire.
- 11.2 The DPD and SPD profiles in Appendices 2 and 3 identify which managers will take the organisational lead for the preparation of each DPD.
- 11.3 The Planning Policy Team will provide officers for the preparation of plans for the City fringes as required by the Cambridge City Fringes Joint Committee (the Section 29 Committee).

12. Council Procedures and Reporting Protocols

- 12.1 South Cambridgeshire District Council operates a Cabinet and Leader form of political management. The Cabinet consists of 8 elected councillors. The full Council consists of 57 elected ward councillors.
- 12.2 The powers that can be delegated to an executive body under the Local Government Act 2000 and its associated regulations (as amended) are held by the Cabinet. Cabinet is responsible for Executive Decisions on all stages of work on DPDs before submission.
- 12.3 The New Communities Portfolio Holder is responsible for the various stages of preparation of DPDs to be agreed by the Cabinet or Council and for the adoption of SPDs.

- 12.4 The full Council is responsible for approving the submission of DPDs to the Secretary of State and for their subsequent adoption.
- 12.5 The Cabinet meets monthly, while meetings of the full Council are held every two months.
- 12.6 The Council's Scrutiny and Overview committee is responsible for holding the Cabinet to account, policy development, monitoring best value review action plans and external scrutiny.

13. Risk Assessment

Risk	Impacts	Mitigation actions
Staff vacancies	Could lead to excessive pressure on remaining staff and delays to the work programme.	Take prompt action to fill all posts. Where appropriate use consultants, temporary staff funded by Planning Delivery Grant, and internal secondments.
Staff turnover and retirement	Loss of experienced personnel to progress LDF.	Ensure that staff are properly rewarded and that the Council values their work.
Policy team staff diverted onto other tasks	Slower progress on LDF and planning applications being determined without a sound policy base.	Through LDS build corporate recognition of the priority of LDF work.
Impact of recovery from the recession on resourcing plan making.	Statutory planning policies which were produced under strong economic conditions would not be fit-for-purpose to aid recovery.	Programme DPD and SPD preparation to make savings on budget which maintains essential capacity for plan-making.
Political resistance to adoption or submission of LDDs	Risk at late stage of the rejection of policies and proposals.	Involve Members throughout the preparation process, particularly through the involvement of Council in all Cabinet decisions.
Resources of external agencies	Delays waiting for key studies or responses.	Spread awareness of our timetable through this LDS.
Higher than	Uses more staff	Use frontloading of public

Risk	Impacts	Mitigation actions
expected number of representations	time than anticipated, possible slippage to programme.	involvement and make best use of the internet and databases for representation receipt and reporting.
New national guidance bringing significant policy change	LDD could be unsound because of inconsistency between LDD and government policy.	Officers keep a watching brief on policy developments and participate in government consultations significant to the district.
Plan deemed to be unsound at Examination	DPD fails. Work would have to go back to pre-submission stages.	Carry out self assessment of soundness prior to submission. Learn from the experience of other authorities and liaise closely with the Government Office.
Inspectors ask for extra work to be undertaken at the examination stage	Probable slippage to programme and staff resources taken from other programmed plan making, but risk of DPD being found unsound otherwise.	Aim to avoid through the rigour of the policy development process, but essentially out of the Council's control.
Legal challenge	Adopted LDD could be quashed in part or in whole.	Aim to avoid through the rigour of the policy development process and ensuring that procedures are complied with.
Delays for elections, Xmas and summer break.	Work paused during critical pre-election period or public not be available during full consultation periods.	Programme LDD preparation to avoid consultation during elections, Xmas and the summer break.
Delay in adoption of the East of England Plan.	No strategic guidance for preparation of DPDs.	Out of the Council's control.
Capacity of the Planning Inspectorate	Delay in timing of Examinations or in receiving Inspectors' Reports. Inspectors add	Make Planning Inspectorate are aware of the Council's timetable. Have a Service Level Agreement with the Inspectorate.

Risk	Impacts	Mitigation actions
	extra housing development proposals to ensure 15 years supply at date of adoption.	

14. Appraisal

- 14.1 The Planning and Compulsory Purchase Act 2004 requires Sustainability Appraisal (SA) of every DPD. These appraisals will need to comply with the requirements of the European Directive on Strategic Environmental Assessment (SEA).
- 14.2 A Habitats Regulations Assessment screening is also required to test whether a plan would have any likely significant effects on a Natura 2000 site (a Special Area of Conservation or a Special Protection Area), either within South Cambridgeshire or beyond the district boundary. Only if the screening identifies the potential for a significant effect would a full Appropriate Assessment be needed. Whilst this has been a separate process to date, it may be able to be incorporated in the SA process in future. Sustainability Appraisals will ensure that the full environmental, social and economic impacts of all new policies are properly considered. Sustainability Appraisal reports will provide an audit trail of the options considered and the decisions made during the preparation of all DPDs.
- 14.2 Sustainability Appraisal forms an integral part of DPD plan-making rather than a separate process or an 'add-on'. There are five stages involved in carrying out SA of each DPD:
- o setting the context and objectives, establishing the baseline and deciding
 - o the scope / methodology of the SA process
 - o developing and refining options and assessing effects
 - o preparing the SA report
 - o formal consultation on the preferred option of the DPD and SA report
 - o monitoring the significant effects of the implementation of the DPD
- 14.3 The public will have an opportunity to comment on the Sustainability Appraisal reports, since these will be published in draft for consultation alongside the LDDs. Although the SA reports will neither themselves form part of the LDF nor have Development Plan status, the Examination to test the soundness of a DPD will include consideration of whether the SA report has been taken into account, and whether the SEA Directive has been complied with.

- 14.4 As part of the review of the Core Strategy, the Council will be reviewing the Sustainability Appraisal Scoping Report which informed the first round of DPDs which were submitted to the Secretary of State in January 2006.
- 14.5 As a local authority, South Cambridgeshire District Council also has a legal responsibility to ensure that its policies, procedures and functions do not adversely affect the different sections of its diverse community.
- 14.6 Equality Impact Assessments (EqIA) provide the framework through which this assessment can happen. Each Council policy or function is considered in relation to its impact across the six different strands of diversity: ethnic origin, belief, disability, age, gender and sexual orientation. If an adverse impact is identified then, wherever possible, attempts need to be made to remove or minimise this impact.
- 14.7 All LDDs will therefore be the subject of Equality Impact Assessments to ensure that no sections of the community will be disadvantaged by the Councils planning documents.

15. Evidence Base and Monitoring

- 15.1 A robust evidence base will be a vital foundation for the South Cambridgeshire Local Development Framework. It will be crucial for policies to be developed in the light of all relevant information, for effects to be properly assessed in advance, and for implementation to be monitored once policies are in operation, with results summarised in the Annual Monitoring Reports.
- 15.2 A range of technical studies are already in existence for the evidence base. Some will need updating and in other cases completely new studies will be required particularly where LDDs are prepared covering policy areas where no evidence base exists.
- 15.3 Any new or updated studies that will be needed for the LDF, together with the resource information and timings will be updated annually and provided on the Council's web-site www.scamb.gov.uk.
- 15.4 In some cases the information will be sourced from studies and data provided by government bodies and partner organisations such as Cambridgeshire County Council.

16. Updating the LDS

- 16.1 The South Cambridgeshire Local Development Scheme outlines how the Council intends to provide up to date policies and proposals for the development and use of land for the foreseeable future as required section 15 of the Planning and Compulsory Purchase Act 2004. The LDS provides a 3 year time horizon being the length of time that is normally required for the preparation and adoption of a DPD. The work programme will be rolled forward and updated through the production of replacement LDS's normally on an annual basis.

**APPENDIX 1. SCHEDULE OF 'SAVED' LOCAL PLAN 2004
POLICIES (FEBRUARY 2008) AND PROPOSED
REPLACEMENT LOCAL DEVELOPMENT FRAMEWORK
POLICIES**

Development Plan Document (DPD)	DPD Policy	DPD Policy Name	Local Plan Policy	Local Plan Policy Name
Gypsy and Travellers			CNF 6	Expansion of existing sites

APPENDIX 2. DEVELOPMENT PLAN DOCUMENT PROFILES

CORE STRATEGY (Review)	
Document Details:	
○ Document description	A spatial vision and strategic objectives for South Cambridgeshire with a spatial strategy, core policies, and a monitoring and implementation framework. A review to extend the plan period from 2016 to 2031.
○ Status	Development Plan Document
○ Conformity	East of England Plan
○ Geographical coverage	District-wide
○ Produced jointly with another Authority?	No
Timetable:	
Plan Preparation	
1. DPD preparation and public participation (Reg 25), including:	Jun 2008 - Jan 2012
○ Pre-production background studies and information gathering	Jun 2008 - Jan 2010
○ Consult statutory bodies on scope of the Sustainability Appraisal	Feb 2011 - Mar 2011
○ Identify and assess issues and options undertake initial sustainability appraisal, and consultation with stakeholders,	Apr 2011 - Oct 2011
○ Preparation of draft plan and draft sustainability appraisal report	Nov 2011 - Jan 2012
2. Publication of Proposed Submission DPD and public consultation (Regs 27, 28, 29)	Feb 2012 - Mar 2012
3. Consider representations, prepare final sustainability report and decision to submit DPD to Secretary of State ¹	Apr 2012 - Sep 2012
4. Submission of DPD to Secretary of State (Reg 30)	Oct 2012
Examination	
5. Preparation for examination and pre-examination meeting	Nov 2012 - Mar 2012
6. Public examination	Apr 2013 - May 2013
Adoption	

7. Inspector's report writing	Jun 2013 - Aug 2013
8. Receipt of Inspector's binding report	Sep 2013
9. Adoption and publication of DPD	Nov 2013
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder for all pre-submission stages. Cabinet recommendation to Council for submission and adoption.
Internal resources	Planning Policy Team working with service delivery departments.
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

¹New issues raised at this stage could cause the Draft DPD to be revised prior to submission necessitating further consultation and at least 5 months added to the timetable for the examination and adoption stages.

<i>DEVELOPMENT MANAGEMENT POLICIES (Review)</i>	
Document Details:	
○ Document description	Sets out development management policies covering Green Belt, housing, shopping, transport, employment, community services, recreation, tourism, built environment, landscaping and biodiversity. The review will change those parts of the adopted Development Control Policies DPD necessary to conform with the review of the Core Strategy, changes in national planning policy or otherwise to ensure that any other adopted policies are achieving the intended development outcomes.
○ Status	Development Plan Document
○ Conformity	East of England Plan
○ Geographical coverage	District-wide
○ Produced jointly with another Authority?	No
Timetable:	
Plan Preparation	
1. DPD preparation and public participation (Reg 25), including:	Sep 2011 - Jan 2013
○ Pre-production background studies and information gathering	Sep 2011 - Jan 2012
○ Consult statutory bodies on scope of the Sustainability Appraisal	Feb 2012 - Mar 2012
○ Identify and assess issues and options undertake initial sustainability appraisal, and consultation with stakeholders,	Apr 2012 - Oct 2012
○ Preparation of draft plan and draft sustainability appraisal report	Nov 2012 - Jan 2013
2. Publication of Proposed Submission DPD and public consultation (Regs 27, 28, 29)	Feb 2013 - Mar 2013
3. Consider representations, prepare final sustainability report and decision to submit DPD to Secretary of State ¹	Apr 2013 - Sep 2013
4. Submission of DPD to Secretary of State (Reg 30)	Oct 2013
Examination	
5. Preparation for examination and pre-	Nov 2013 - Mar 2014

examination meeting	
6. Public examination	Apr 2014 - May 2014
Adoption	
7. Inspector's report writing	Jun 2014 - Aug 2014
8. Receipt of Inspector's binding report	Sep 2014
9. Adoption and publication of DPD	Nov 2014
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder for all pre-submission stages. Cabinet recommendation to Council for submission and adoption.
Internal resources	Planning Policy Team working with service delivery departments.
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

¹ New issues raised at this stage could cause the Draft DPD to be revised prior to submission necessitating further consultation and at least 5 months added to the timetable for the examination and adoption stages.

<i>GYPSY & TRAVELLERS</i>	
Document Details:	
o Document description	Site allocations and policies for the provision of sites for gypsies and travellers, and Travelling Showpeople.
o Status	Development Plan Document
o Conformity	East of England Plan, South Cambridgeshire Core Strategy
o Geographical coverage	District-wide
o Produced jointly with another Authority?	No
Timetable:	
Plan Preparation	
1. DPD preparation and public participation (Reg 25), including:	Sep 2006 - Jan 2011
o Pre-production background studies and information gathering	<i>Completed</i>
o Consult statutory bodies on scope of the Sustainability Appraisal	<i>Completed</i>
o Identify and assess issues and options including consultation with stakeholders	Sep 2006 - July 2010
o Preparation of draft plan and sustainability appraisal report	Aug 2010 - Jan 2011
2. Publication of Proposed Submission DPD and public consultation (Regs 27, 28, 29)	Feb 2011 - Mar 2011
3. Consider representations and decision to submit DPD to Secretary of State ¹	Apr 2011 - Sep 2011
4. Submission of DPD to Secretary of State (Reg 30)	Oct 2011
Examination	
5. Preparation for examination and pre-examination meeting	Nov 2011 - Mar 2012
6. Public examination	Apr 2012 - May 2012
Adoption	
7. Inspector's report writing	Jun 2012 - Aug 2012
8. Receipt of Inspector's binding report	Oct 2012
9. Adoption and publication of DPD	Dec 2012

Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder for all pre-submission stages. Cabinet recommendation to Council for submission and adoption.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

¹ New issues raised at this stage could cause the Draft DPD to be revised prior to submission necessitating further consultation and at least 3 months added to the timetable for the examination and adoption stages.

APPENDIX 3. SUPPLEMENTARY PLANNING DOCUMENT PROFILES

<i>PLANNING OBLIGATIONS SPD</i>	
Document Details:	
○ Document description	Guidance on the planning obligations that will be sought to provide the services, facilities and infrastructure required by development proposals in South Cambridgeshire.
○ Status	Supplementary Planning Document
○ Conformity	East of England Plan, South Cambridgeshire Core Strategy, Development Control Policies DPD, Northstowe AAP, Cambridge East AAP, Cambridge Southern Fringe AAP, Cambridge North West AAP, Site Specific Policies DPD
○ Geographical coverage	District-wide
○ Produced jointly with another Authority?	No
Timetable:	
SPD Preparation	
1. SPD preparation and public participation, including:	Jan 2008 - Dec 2010
○ Pre-production background studies and information gathering	Jan 2008 - Sep 2010
○ Preparation of draft SPD	Oct 2010 - Dec 2010
2. Publication of Draft SPD and public consultation	Jan 2011 - Feb 2011
3. Consider representations and revise SPD	Mar 2011 - Jul 2011
4. Public Examination	Sep 2011
Adoption	
5. Adoption and publication of SPD	Dec 2011
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies,

	other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

ORCHARD PARK SPD	
Document Details:	
○ Document description	Guidance on development of the last 3 undeveloped parcels of land: <ul style="list-style-type: none"> ○ northern edge adjoining the A14 ○ corner of Kings Hedges Road and Histon Road ○ parcel K1 fronting Kings Hedges Road
○ Status	Supplementary Planning Document
○ Conformity	South Cambridgeshire Core Strategy, Development Control Policies DPD, Site Specific Policies DPD
○ Geographical coverage	Orchard Park
○ Produced jointly with another Authority?	No
Timetable:	
SPD Preparation	
1. SPD preparation and public participation, including:	Apr 2010 - Sep 2010
○ Pre-production background studies and information gathering	Apr 2010 - Jul 2010
○ Preparation of draft SPD	Aug 2010
2. Publication of Draft SPD and public consultation	Sep 2010 - Oct2010
3. Consider representations and revise SPD	Nov 2009 - Jan 2010
Adoption	
4. Adoption and publication of SPD	Feb 2011
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	
Annual Monitoring report	

PAPWORTH WEST CENTRAL SPD	
Document Details:	
o Document description	Guidance on the implementation of the Site Specific Policies DPD policy SP/10 for redevelopment of a number of sites in Papworth Everard village centre.
o Status	Supplementary Planning Document
o Conformity	South Cambridgeshire Core Strategy, Development Control Policies DPD, Site Specific Policies DPD
o Geographical coverage	Papworth Everard
o Produced jointly with another Authority?	No
Timetable:	
SPD Preparation	
1. SPD preparation and public participation, including:	Jun 2008 - May 2010
o Pre-production background studies and information gathering	Jun 2008 - Mar 2010
o Preparation of draft SPD	Apr 2010 - May 2010
2. Publication of Draft SPD and public consultation	Jun 2010 - Jul 2010
3. Consider representations and revise SPD	Aug 2009 - Sep 2010
Adoption	
4. Adoption and publication of SPD	Oct 2010
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

PAPWORTH HOSPITAL SPD	
Document Details:	
o Document description	Guidance on the implementation of the Site Specific Policies DPD policy SP/10 for re-use or redevelopment of the Papworth Hospital site in the event that the hospital relocates to Cambridge.
o Status	Supplementary Planning Document
o Conformity	South Cambridgeshire Core Strategy, Development Control Policies DPD, Site Specific Policies DPD
o Geographical coverage	Papworth Everard
o Produced jointly with another Authority?	No
Timetable:	
SPD Preparation	
1. SPD preparation and public participation, including:	Jan 2012 - Jan 2013
o Pre-production background studies and information gathering	Jan 2012 - Apr 2012
o Preparation of draft SPD	May 2012 - Jun 2012
2. Publication of Draft SPD and public consultation	Jul - Sep 2012
3. Consider representations and revise SPD	Oct 2012 - Dec 2012
Adoption	
4. Adoption and publication of SPD	Jan 2013
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

HEALTH IMPACT ASSESSMENTS SPD	
Document Details:	
○ Document description	Guidance on the implementation of the Development Control Policies DPD policy DP/1 that for major developments, applicants must submit a Health Impact Assessment.
○ Status	Supplementary Planning Document
○ Conformity	South Cambridgeshire Core Strategy, Development Control Policies DPD, Northstowe AAP, Cambridge East AAP, Cambridge Southern Fringe AAP, Cambridge North West AAP, Site Specific Policies DPD
○ Geographical coverage	District-wide
○ Produced jointly with another Authority?	No
Timetable:	
SPD Preparation	
1. SPD preparation and public participation, including:	Mar 2010 - Aug 2010
○ Pre-production background studies and information gathering	Mar 2010 - Jun 2010
○ Preparation of draft SPD	Jul 2010 - Aug 2010
2. Publication of Draft SPD and public consultation	Sep 2010 - Oct 2010
3. Consider representations and revise SPD	Nov 2010 - Jan 2011
Adoption	
4. Adoption and publication of SPD	Feb 2011
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

<i>HISTORIC LANDSCAPE, PARKS AND GARDENS SPD</i>	
Document Details:	
○ Document description	Guidance on the implementation of the Development Control Policies DPD policy CH/1 for development affecting historic landscapes.
○ Status	Supplementary Planning Document
○ Conformity	East of England Plan, South Cambridgeshire Core Strategy, Development Control Policies DPD
○ Geographical coverage	District-wide
○ Produced jointly with another Authority?	No
Timetable:	
SPD Preparation	
1. SPD preparation and public participation, including:	Mar 2010 - Sep 2010
○ Pre-production background studies and information gathering	Mar 2010 - Jul 2010
○ Preparation of draft SPD	Aug 2010 - Sep 2010
2. Publication of Draft SPD and public consultation	Oct 2010 - Nov 2010
3. Consider representations and revise SPD	Dec 2010 - Feb 2011
Adoption	
4. Adoption and publication of SPD	Mar 2011
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

DWELLINGS ASSOCIATED WITH RURAL ENTERPRISES SPD	
Document Details:	
○ Document description	Guidance on the implementation of the Development Control Policies DPD policy HG/9 for housing associated with rural enterprises.
○ Status	Supplementary Planning Document
○ Conformity	South Cambridgeshire Core Strategy, Development Control Policies DPD
○ Geographical coverage	District-wide
○ Produced jointly with another Authority?	No
Timetable:	
SPD Preparation	
1. SPD preparation and public participation, including:	Mar 2010 - Sep 2010
○ Pre-production background studies and information gathering	Mar 2010 - Jul 2010
○ Preparation of draft SPD	Aug 2010 - Sep 2010
2. Publication of Draft SPD and public consultation	Oct 2010 - Nov 2010
3. Consider representations and revise SPD	Dec 2010 - Feb 2011
Adoption	
4. Adoption and publication of SPD	Mar 2011
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

FEN DRAYTON LSA SPD	
Document Details:	
o Document description	Guidance on the implementation of the Site Specific Policies DPD policy SP/11 for ground-breaking forms of sustainable living at the former Fen Drayton Land Settlement Association site.
o Status	Supplementary Planning Document
o Conformity	South Cambridgeshire Core Strategy, Development Control Policies DPD, Site Specific Policies DPD
o Geographical coverage	Fen Drayton Land Settlement
o Produced jointly with another Authority?	No
Timetable:	
SPD Preparation	
1. SPD preparation and public participation, including:	Mar 2010 - Sep 2010
o Pre-production background studies and information gathering	Mar 2010 - Jul 2010
o Preparation of draft SPD	Aug 2010 - Sep 2010
2. Publication of Draft SPD and public consultation	Oct 2010 - Nov 2010
3. Consider representations and revise SPD	Dec 2010 - Feb 2011
Adoption	
4. Adoption and publication of SPD	Mar 2011
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report

ANNUAL MONITORING REPORT (AMR)	
Document Details:	
○ Document description	Monitors development trends over the previous monitoring year (April 1 to March 31) using core output indicators set by the Government, together with other locally derived indicators. A housing trajectory graph shows any emerging shortfalls or surpluses in housing completions compared with housing requirements, and assesses the need for remedial action. The AMR also details progress made in implementing the work programme in the LDS, and reports on whether a review of the LDS is required.
○ Status	Not a Local Development Document. Required by Section 35 of the Planning & Compulsory Purchase Act 2004.
○ Conformity	East of England Plan, South Cambridgeshire Core Strategy, Development Control Policies DPD, Northstowe AAP, Cambridge East AAP, Cambridge Southern Fringe AAP, Cambridge North West AAP, Site Specific Policies DPD
○ Geographical coverage	District-wide
○ Produced jointly with another Authority?	No
Timetable:	
1. Evidence gathering and preparation of the AMR	Jul 2010 - Nov 2010
2. Publication and submission to the Secretary of State	Dec 2010
Arrangements for production	
Organisational lead	Planning Policy Manager
Political lead	New Communities Portfolio Holder.
Internal resources	Planning Policy Team working with service delivery departments
External resources	County Council as Highways Authority and Waste Authority, Statutory bodies, infrastructure partnership, utility companies, housebuilders other local stakeholders
Monitoring and review mechanisms	Annual Monitoring report