

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

---

**REPORT TO:** New Communities Portfolio Holder 2 March 2010  
**AUTHOR/S:** Executive Director (Operational Services) / Corporate Manager  
(New Communities)

---

**COMMUNITY CAPITAL GRANTS PROGRAMME 2009 - 2010**

**Purpose**

1 The PFH for New Communities is asked to consider all applications for community capital grants and to make decisions on the level of grants to be awarded from the remaining 2009/10 budgets.

2 The report combines projects from all three schemes:

Community Facility Grants: Budget 2009/10 £100,000, £26,849 remaining  
Village Sports Facility Grants: Budget 2009/10 £100,000, £78,550 remaining  
Arts Capital Grants: Budget 2009/10 £40,000, £32,010 remaining

3 Officers have also identified a small number of un-claimed grants, from previous years, which can now be returned to the relevant capital budgets as follows:

Community Facility Grants: additional £11,900  
Village Sports Facility Grants: additional £14,870  
Arts Capital Grants: additional £10,250

This gives Total funds available as:

<b>Community Facility Grants:</b>	<b>£38,749</b>
<b>Village Sports Facility Grants:</b>	<b>£93,420</b>
<b>Arts Capital Grants:</b>	<b>£42,260</b>

**Background**

4 In September 2009, the PFH for New Communities made the decision to put on hold all decisions on the Council's Community Capital Grants Programme until March 2010, when bids would be considered together, at one meeting.

5 In the past, funding bids have been received throughout the year and grant decisions have been made relatively quickly, a customer friendly system which has been very much appreciated by applicants. Officers are normally aware of pending projects and have been able to manage the budget available to cover all eligible bids.

6 In September 2009, Officers identified the likelihood that the budgets were going to be over subscribed, in particular the Village Facilities budget. A number of unexpected village hall schemes were being discussed with officers, which had not previously been on the "pending projects" list.

7 In order to be as fair and equitable as possible, the PFH therefore made the decision to freeze all capital grant awards until early 2010, when all bids could be considered at the same time. It was also agreed that officers would draw up simple criteria for allocating what funds were left for 2009/10.

- 8 At that time it was unclear what capital funds might be available in 2010 and beyond, however the draft Medium Term Financial Strategy (MTFS) now identifies the same level of funding for 2010/11 as was available in 2009/10. The MTFS is expected to be approved by Full Council on 25 February 2010.

### Considerations

- 9 It is proposed that each application will be considered within its own category and budget (Community facilities, Village Sports facilities and Arts Capital), only viring funds across budgets in exceptional circumstances. A maximum award of £30,000 per project is proposed.
- 10 Each schemes has been assessed on the existing approved criteria (available from Joseph Minutolo or Jane Thompson on request), plus the following:
- a) value for money
  - b) how it meets identified local need
  - c) how it fits with SCDC priorities
  - d) ability to start work in next 9-12 months (January – March 1011)
- 11 The Local Members and Parish Councils have been consulted as part of the process.

### A COMMUNITY FACILITY GRANTS

Fifteen applications have been received in 2009/10 of which the following six have already received approval:

Coton Village Hall	New Village Hall	Grant awarded £14,651 (total grant of £25,000 split with 2008/9)
Madingley Village Hall	Refurbishment of the Hall	Grant awarded £2,000 (topup grant following main grant in £2008/9)
Hinxton PC	Replacement of the flat roof area of the Village Hall	Grant awarded £1,000
Balsham PC	Extension and resurfacing of Recreation Ground Car Park	Grant awarded £15,000
Waterbeach PC	New Community/Youth building	Grant awarded £40,000
Quy Village Hall Committee	Damp proofing walls of the Village Hall	Grant awarded £500

The following applications are to be considered by the PFH on 2 March :-

### Background Information

Grants are available from this budget for village halls, community centres, youth centres, community mini buses and children's play. In the past grants of up to £50,000 have been possible but as the budget has reduced these larger grants are less achievable; hence the proposal for a maximum award of £30,000 in paragraph 9 above.

Projects for village halls and community centres tend to be either large requests for major refurbishment, replacement, where projects involve considerable levels of external funding and loans or smaller schemes. In past years, the Council has identified and

funded at least one “priority” larger project per year where the Council’s award helps bring in considerable external resources to the village.

The smaller schemes provide for minor repairs, small extensions (eg for disabled access or toilets), new windows, heating or roofing.

The Council has always supported play facilities for eligible villages of up to a population of 2,000, recognising the important impact these grants make on the health and well being of children living in more rural areas.

The SCDC Community Facility Audit 2009 considered the quality of village halls and identified buildings that are in either an excellent, good, average, poor or very poor condition. This assessment has been used to help prioritise funding.

### **Grant proposals and Recommendations**

**A1 West Wrattling Village Hall Committee** have requested grant aid towards renovation of the west gable wall that requires work to damaged brickwork due to damp ingress. The brickwork will be restored and the entire wall repointed with appropriate lime mortar. The total cost of the project is £1,900, with the Parish Council providing the majority of the funds.

- a) This is very good value for money – for a small cost the hall will be fit for purpose
- b) There is a continued need for a village hall in West Wrattling. The Community Facilities Audit identified that the building is generally of a “good” standard and this small scheme will help ensure this continues.
- c) Maintaining this facility would continue to promote community cohesion and the needs of this isolated rural community.
- d) This work will be done immediately

Local Member comments: Cllr Richard Barrett has given his verbal support for this project. Cllr Julia Squier is also fully supportive of the project.

Recommendation: To support this project as a medium priority with a grant of £700.

**A2 Landbeach Village Hall Committee** have submitted an application for grant aid towards the building of an extension to the village hall to include an office, additional toilets (including those for disabled users), a larger kitchen and a new entrance with improved access for disabled users. The existing hall would also be refurbished, with the installation of new, larger windows, insulation in the roof space and the installation of data points to aid those user groups not currently catered for, such as computing classes and networking meetings.

The total project costs are £273,000, with funds already secured to £209,000. The Parish Council is fully supportive and are contributing £5,000. Full consultation has been undertaken, with a questionnaire to every household, an Energy Audit by Cambridgeshire ACRE and discussions with the local Area Conservation and Planning Officers.

- a) This project will provide the whole community of Landbeach with a much improved and updated facility at the heart of the village and therefore provides value for money.
- b) There is a continued need for an enhanced village hall in Landbeach. This is the only social space in Landbeach as there is no longer a post office, shop or pub. The Community Facilities Audit describes this facility as being generally in “good” condition
- c) Improving this facility would continue to promote community cohesion and the needs of the whole community.

- a) This project is projected to be underway in the early part of 2010.

Local Member comments: Cllrs James Hockney has yet to comment.  
Peter Johnson has the following comment:-

“I am fully in favour of this application receiving funding to the level approved, of course we would all like to see a slightly larger amount given but under the financial circumstances I consider this to be a fair decision.”

Recommendation: To support this scheme as a medium priority. This project would normally be awarded a larger grant and as such it is proposed to award a grant of £10,000 from 2009/10 budget and £15,000 from 2010/11 budgets (subject to approval of the MTFs). This would take the overall grant award to £25,000.

**A3 Hinxton Village Hall Committee** has applied for a grant towards the provision of new toilets at the Village Hall. A lot of work has been undertaken over the last few years to improve the Village Hall, including schemes with South Cambs grant-aid. The toilets remain as the last serious deficiency and would greatly encourage an increase in use if they were fully refurbished.

The total project cost is £11,993, with funds of £6,700 already secured. The Parish Council has contributed £200 towards the toilets and it is also funding the urgent re-roofing project at the hall.

- a) This project offers good value for money. The toilets are in a very poor state and are affecting hire of the hall and therefore the potential to secure income. The project will complete the programme of improvements to the village hall and ensure that it will last well into the future.
- b) There is a continued need for a village hall in Hinxton. It is central to the social activities of the village and hosts numerous village events and private functions. The Community facility Audit describes the building as being overall in “average” condition.
- c) Improving this facility would continue to promote community cohesion and the needs of the whole community.
- d) This project will be underway in the early part of 2010.

Local member comments: Cllr Tony Orgee has yet to comment.

Recommendation: To support this scheme as a high priority with a grant of £3,000.

**A4 Little Wilbraham Parish Church Council** has applied for a grant towards the installation of toilets with disabled access at the St John’s Church. As Little Wilbraham does not have any other community buildings, these would be the only public toilets in the village, and would greatly improve facilities for meetings, events and local and national elections. A site visit with Church faculty members, the architect and English Heritage will shortly confirm the viability of the scheme.

The total cost is £27,060, with funds of £9,500 already in place. The Parish Council is due to confirm its financial commitment in March 2010.

- a) This project would enhance the use of the church as a meeting place for events and a wide range of groups in the village. It is the only public building in the village and is used by SCDC as a polling station
- b) There is an obvious need for toilet facilities at a venue that is used for public meetings and events. The village hall in neighbouring Gt Wilbraham is described in the Community Facilities Audit as being in “very poor” condition.

- c) Improving this facility would continue to promote community cohesion and support the needs of this rural community.
- d) This project will be underway in 2010.

Local member comments: Cllr Robert Turner has given his verbal support to this project, provided that the Parish Council contribute an amount to match the contribution made by SCDC.

Recommendation: The Council does not normally fund church facilities, however it has done so before in similar circumstances, at Shudy Camps. A small award of £4,000 is therefore recommended, subject to the Parish Council also making a contribution.

**A5 Cottenham Community Centre** is applying for a grant towards the costs of creating a new community centre facility through the conversion and renovation of the existing but redundant Methodist Church. The facility will include a multi-use community space (encompassing high quality children's play facilities), a community archive with information area and a coffee shop.

There will also be incorporated an informal drop-in centre and an area for local arts. The facility will be run by a combination of paid staff, trainees supported by Mencap and local volunteers, allowing the facility to be open for as many hours as possible each day and providing organised activities such as fitness classes, musical tuition, talks and entertainment.

Cottenham does not have a village hall and relies on the village college and the community/social club, which is located on the recreation ground, plus a number of church halls. This facility will compliment existing provision and provide much needed additional community space.

The total cost is £210,175, with funds of £64,500 secured including £50,000 from the recently promoted Peoples Millions Lottery Scheme. A further £140,000 has been applied for from the Methodist Church funding streams. The Parish Council is very supportive and is investing a sum of £10,500 in this project.

- a) This innovative scheme offers good value for money as it is based on the refurbishment of a redundant church building, securing it for continued community use into the future. The project is creating an exciting new facility in the heart of the village, enabling the development of a vibrant and exciting community scene. The building is being re-developed in phases, as funds can be secured.
- b) The need for this facility has been identified through the consultation of residents through a survey involving on line submissions and face-to-face discussions. All local groups are fully supportive of the proposals. The Community Facilities Audit describes the building as in "poor" condition.
- c) Improving this facility would continue to promote community cohesion and the needs of the whole community. It would also give access to services to a wider range or community groups and is assessable by foot to most residents.
- d) This project will be underway in 2010, depending on the additional funding being brought in from the Methodist Church funds.

Local member comments: Cllr Simon Edwards has given his full support to the proposed grant, and Tim Wotherspoon has made the following comment:- "I really don't think it would be right for me to comment on this, being a paid up member of the Cottenham Community Centre."

Cllr Nigel Bolitho has yet to comment.

Recommendation: Support this project as a high priority with a grant of £8,000 as initial pump prime funding to help the applicant attract other external grants. They should also

be invited to return for a further grant towards this project again in the future, subject to funds being available.

**A6 Fowlmere Parish Council** is applying for a grant towards the installation of two new sets of swings to the play area. Based on the village population of 1200, this scheme is eligible for 25% grant, in accordance with the criteria. The total costs of the project are £2,770.

- a) This is good value for money – for a small amount of capital the village play area will be able to accommodate the increase in the number of families and children in Fowlmere.
- b) The need for improving the play area has been identified by local families. The Parish Council will maintain the equipment.
- c) Improving this facility would continue to promote active lifestyles in the very young.
- d) This project will be underway in 2010.

Local member comments: Cllr Deborah Roberts has made the following comment :-

“I think I need to actually declare an interest as Fowlmere PC chairman, however I have not dealt with this application which has all been done by my colleague Cllr Dorothy Woods.

I do strongly support this application, as there is a real need for extra play facilities in the village.

They give children a chance to not only use and enjoy on a physical level but are very good to teach the little ones inter personal skills with their peers.

If granted the equipment will soon be purchased and in use and thereafter the PC will maintain to a high level, including regular safety checks by ROSPA.”

Recommendation: Support this request as a high priority and award a grant of £700

**A7 Milton Community Centre Committee** has applied for a grant to support its project to improve the Community Centre building for all users. The foyer will be increased in size, and the main entrance doors will be upgraded. The boiler serving the hot water system will be replaced and the electrical system will be upgraded. The access to the disabled toilets will be improved and the toilets and changing rooms will be refurbished. The office and administration facilities will also be enlarged.

The total cost is £166,865 with funds of £156,685 anticipated (applications to WREN and Donarbon are awaiting decision), including a contribution of £70,000 from the Parish Council.

- a) This is good value for money – for a small amount of capital the village hall would be brought up to date in terms of health and safety, access for disabled users and energy efficiency. The Parish Council provides an annual grant towards the running of the centre, which is a busy and important facility for this large village.
- b) The need for an improved facility has been identified by consultation with all local user groups. Over 40 different groups regularly use the facility and it is probably the busiest community building in the district. The Community Facilities Audit describes it is being in “good” condition.
- c) Improving this facility would continue to promote community cohesion and the needs of the most vulnerable in the community. It would also promote a more sustainable use of energy resources. This facility has always been managed in a self-sufficient way, without asking for SCDC support.
- d) This project will be underway in 2010, depending on funds from WREN and Donarbon being confirmed.

Local Member comments: Cllrs Hazel Smith fully supports this award to Milton Community Centre. "I have served on the committee for many years and know that it provides very well used premises where many clubs meet in the village."

Richard Summerfield has made the following comments:- "I am a Milton Parish Councillor and a Trustee of Milton Community Centre and am heavily involved in this project so thought that I should disclose my interest."

These improvements are long overdue and needed to improve the facilities offered at our very busy Community Centre. I only wish that SCDC could offer a larger grant as if we are not successful with our Wren application the project is likely to stall. Needless to say the grant has my full support."

Recommendation: To support this scheme as a high priority and award a grant of £8,500

**A8 The George Long Charity, Swavesey** has applied for a grant to improve and update the facilities at the Swavesey Memorial Hall, which has served the community since the 1920's without much major improvements. The proposal is to install a new false ceiling, update the heating system and electrics, install a hearing loop and pa system, and redecorate throughout.

The total cost is £67,506 and the PC has pledged £12,000. A further £45,000 will be secured when confirmation of grants from WREN and Donarbon have been received.

- a) This is good value for money – for a small amount of capital the village hall would be brought up to date in terms of health and safety, access for disabled users and energy efficiency.
- b) The need has been identified from a consultation to inform the Parish Plan 2008 and all user groups are fully supportive of the scheme. The Community Facilities Audit describes the hall as being in "good" condition.
- c) This is a well used facility which helps promote community cohesion, volunteering and activities, which benefit the whole community. People with hearing impairment will particularly benefit and the scheme would also promote a more sustainable use of energy resources.
- d) This project will be underway in 2010 depending on funds from WREN and Donarbon being confirmed. If this does not happen the project will go ahead but will be reduced in scope.

Local member comments: Cllr Sue Ellington comments are as follows:-

"I am very happy to support this application to upgrade the Swavesey Memorial Hall. Over the last few years the hall has acquired charity status and is now improving its financial viability. The Hall has seen a significant increase in its usage by the whole community. The improvement created by the replacement windows has reduced the potential for noise nuisance but the interior needs significant updating. The lighting, heating, hearing loop and decor are vital to create an attractive environment, which will secure the sustainability of the building for the community. I sincerely hope this application is accepted for the grant."

Recommendation: To support the scheme as a medium priority with a grant award of £9,500.

**A9 Whaddon PC** has submitted an application for grant aid towards major works at the village hall. The proposals are for a refurbishment of the original hall, demolition of the existing extension and replace with a new extension, and improvements to the access and parking arrangements. The poor state of the hall has been a limiting factor to the development of local groups and the community as a whole.

The total cost is £403,630 with a possible saving of £50,000 to be found by modifications to the design. The PC is fully behind this project and has donated £28,000, but no other funding has yet been secured, even though applications to a number of grant-aiding bodies will be made in the near future. The shortfall is expected to be in the region of £200,000 - £220,000.

- a) This scheme is ambitious, considering the funds available and the size of the village. The estimated costs seem high.
- b) The need for improvements to the hall have long been identified – in 2005 a survey for the Parish Plan identified that 68% of villagers wished the village hall to be updated in its present form. The Community Facilities Audit identified this building as being in “very poor” condition (only three halls described as such).
- c) The condition of this building is restricting use and activities in the village. Improving this facility would continue to promote community cohesion and the needs of this small village community. It would also promote a more sustainable use of energy resources.
- d) It is unlikely that work will start until more technical work has been done by architects and structural engineers, and funding has been sought, applied for and received.

Local Member comments: Cllrs Nigel Cathcart fully supports the Whaddon Hall grant application.

His comments are:- “The village has put a huge amount of effort and public consultation into improving the village hall facilities and has come up with a solution which seems sensible and feasible. The proposal is to retain the existing building but to improve and extend it to meet modern requirements and to provide sufficient space to cater for the wide range of functions, which take place.

The existing building is too out of date and too small to be adequate and the range of activities is very wide (receptions, meetings, musical events, keep fit courses, etc) and the hall is a vital part of the village and its social and cultural life

The village is embarking on a fund raising programme of which the District Council is a vital part; not only for the grant itself but also for the encouragement District Council support will give to other grant aiding bodies. For this reason I would hope that a grant offer, at least in principle, could be given as soon as possible to assist grant applications elsewhere.

Whaddon is a small village and although every effort is being made to provide financial support within the village the amount, which is likely to be forthcoming, is likely to be limited which is why District Council support is so important. Historically the District Council has always been particularly supportive of small villages like Whaddon and I hope it will prove the case in this instance.” David McCraith has yet to comment.

Recommendation: To identify the project as a priority for future funding but to hold the application until 2010/11 to see what other sources of funding can be secured and until there is a clearer timetable for delivery. No grant award in 2009/10.



**Grant proposals and recommendations  
£38,749**

**Total Budget available**

Applicant	Project	Total Cost	Other Income	Grant Recommended
West Wrattling Village Hall Committee	Renovation of the west gable wall	£1,900	PC - £190 The Committee will fund the project minus grant from SCDC	£700
Landbeach Village Hall	To extend and refurbish the Village Hall	£273,000	PC - £5,000 Lynn Landbeach Village Trust Fund - £144,000 WREN - £50,000 Donarbon - £10,000	£10,000 (with a further £15,000 to be allocated from 2010/11)
Hinxton Village Hall	Refurbishment of WC's	£11,993	Ann Housden Trust - £1,000 PC - £200 Rental Income - £5,500	£3,000
Little Wilbraham PCC	Installation of public toilets	£27,060	PC - tbc Fundraising - £5,500	£4,000
Cottenham Community Centre	New Community Centre – conversion and renovation of existing Methodist Church	£210,175	Big Lottery, People's Millions - £50,000 PC - £10,500 Fundraising/Membership scheme - £4,000	£8,000 (Top-up in future if required and subject to funds being available)
Fowlmere PC	Extension of play area	£2,770	PC will fund the project minus any grant from SCDC	£700
Milton Community Centre	Refurbishment of Community Centre	£166,685	PC - £70,000 WREN - £50,000 Donarbon - £10,000 Own Funds - £26,685	£8,500
The George Long Charity, Swavesey	Improvements to Swavesey Memorial Hall	£67,506	PC - £12,000 WREN - £30,000 Donarbon - £15,000	£9,500
Whaddon PC	Improvements to the Village Hall	£353,630	PC - £28,000 No other funding secured	Defer until 2010/11

Total £44,400  
Budget remaining -£5,651

It is proposed to vire £5,651 from the Arts capital Budget.

## B VILLAGE SPORTS FACILITY GRANTS

Eight applications have been received in 2009/10 of which the following two have already received approval:

Oakington Parish Council	Multi Use Games Area	Grant awarded £20,000
Fulbourn Parish Council	Extension to skate park	Grant awarded £1,450

Six applications are to be considered by the PFH on 2 March.

### Background information

There are currently two sets of criteria under the sports capital grants:

- Village Sports Facility Grants
- Youth Sports Initiative Grants

All six-grant applications that are to be considered by the PFH have been received in relation to the Village Sports Facility grant criteria.

In the past grants have not exceeded 50% of the total project costs or a maximum of £50,000. SCDC grants have on many occasions helped local groups access external funding and facilities be designed to meet National Governing Body or Sport England technical standards.

Grant applications can be received to either build new sports facilities or improve existing facilities and the project must be able to highlight how these facilities will help to improve participation levels in sport and physical activity.

### Grant proposals and recommendations

**B1 Histon and Impington Parish Council** has submitted an application with a total project cost of £35,131. The request for funding is to support improvements to the recreation ground by providing an outdoor gym experience, a perimeter path to enable all year round usage of the recreation ground for people walking and running and pitch drainage to cater for the increased demand in pitch use and to reduce the amount of postponed football which is approximately 25% in anyone season.

The project has already secured £1,396 from the Parish Council and £500 from Community Chest. The project has also applied to WREN for £10,000 and the Football Foundation for £6,485 (50% of the pitch drainage). The project has requested a grant of £16,000 from SCDC.

The aim of the Parish Council and the Recreation Ground Committee is to provide a facility for all members of the community and encourage wider usage than those just taking part in club activities or organised activities. Through precept funding, the Parish Council will be investing in CCTV and improved car park lighting to increase the safety of using the facility. This project will take place in 2010/11 to a total cost of £10,000.

- a) The Parish Council and Recreation Ground Committee has in the past been very successful in receiving funding and continually looks to develop and improve the recreation ground for local community use. The FA and Sport England have already identified the recreation ground as an example of good practice.
- b) An extensive consultation has been carried out with existing clubs and users to ensure the new facilities sit comfortably with existing facilities. In Summer 2009 a community consultation was carried out regarding the recreation ground including young people, youth workers, the PCSO, the FA and the local health practitioners.
- c) This project provides free facilities and therefore supports the Council's and the LAA priorities around NI8 to increase adult participation levels in sport and physical activity.

- d) This project has potential to start work within the next 6 months if all funding is secured.

Local member comments: Cllr Davies has submitted the application as Chair of the Recreation Ground Committee and fully supports the project / Cllr Mason fully supports the project (email received).

Recommendation: Propose a grant of £15,000.

**B2 Gamlingay Parish Council** has submitted an application with a total project cost of £32,000. This request for funding is to create a new multi-use changing room and a store, that can be accessed externally to serve the sports clubs. It is planned for the changing and storeroom to be part of the new 'Eco Hub' that will be replacing the old community centre. The Eco Hub is a 1.6million project and has already received a grant from SCDC for £50,000.

The Parish Council have produced a funding strategy for the Eco Hub, which includes the request of £20,000 towards the changing and storeroom facility from the Football Foundation. The Parish Council has committed £49,684 towards the whole project and has also applied to the Public Works Loan Board for £500,000.

- a) Sports clubs based on the recreation ground require adequate changing and by providing this facility as part of a new build rather than a stand alone pavilion or changing block the total cost of the project will be greatly reduced.
- b) The existing Community centre has now been closed due to its condition. The centre provided 2 changing rooms that fell below Sport England technical standards and the FA requirements for a designated referees room. The football club provide junior development opportunities but are unable to provide changing facilities that meet with child protection guidelines. In terms of the store, equipment has to be stored in a separate container but this has been vandalised on many occasions adding to the costs and the pressures of running a voluntary sports club.
- c) This project will help meet both the Council's and the LAA priorities around NI8 to increase adult participation levels in sport and physical activity.
- d) This project has potential to start work within the next 12 months if all funding is secured.

Local member comments: Cllr Smith has submitted the application on behalf of the Parish Council and fully supports the project. Cllr Kindersley has expressed his high level of enthusiasm for the project.

Recommendation: Propose a grant of £10,000

**B3 Castle Camps Parish Council** has submitted an application form with a total project cost of £111,060. This request for funding is to build a new modern changing room facility to replace the current metal framed asbestos building which was built in the early seventies and has now deteriorated to the point where it is no longer safe to use.

Without the new facility the tradition of football within the village will have to cease. The recreation ground currently provides both informal and formal opportunities to get active but the football club provides the main structured activity available as part of their Youth Development programme and has outstanding pitches to play on.

The Parish Council have put £11,106 towards the project with a further £3,000 promised by the Changing Room committee and the football club. Planning permission has been approved and the project group are waiting on the results of a £20,000 grant request from the Football Foundation.

The project has requested a grant of £33,100 from SCDC.

- a) This facility is required to enable football to continue but the funding strategy has highlighted a higher contribution from SCDC and the Football Foundation above the maximum allocation. This project is more about sustaining current activity levels rather than increasing the numbers of teams and players and I would therefore recommend a smaller contribution towards the facility.
- b) As detailed above, this facility can no longer be used due to health and safety reasons and the football club has been forced to start looking at the use of other pitches to ensure that they continue to meet the FA requirements. This will have an impact on player retention especially if they cannot find a local facility to use in the interim.
- c) This project will help meet both the Council's and the LAA priorities around NI8 to increase adult participation levels in sport and physical activity.
- d) I am not convinced that the funding will all be secured by the end of 2010 and therefore envisage this project starting no earlier than April 2011.

Local member comments: Cllr Richard Barrett has given his verbal approval to the proposed grant in 2010/11. Cllr Julia Squier has yet to comment.

Recommendation: Propose a grant of £20,000 in 2010/11.

**B4 Thriplow Cricket Club** has submitted an application form with a total project cost of £24,575. This request for funding is to install two astro turf practice nets for cricket.

Thriplow Cricket Club Limited has a 30-year lease on the land and although they secured the full support of the Parish Council to develop a new facility, they have been unable to receive a financial contribution.

Thriplow Cricket Club is a very large club with over 140 junior members. The club is proactive in developing opportunities to become coaches or officials and will be running 5 teams during the 2010 season. The club have already raised £3,575 towards the project and will continue to fundraise to cover any on-going maintenance.

This established club has the full backing of Cambs ECB and support has been given by them in applying for funds from the ECB Lord Taverners £3,000, Awards for All Lottery £10,000 and Cambridgeshire Community Foundation £5,000.

The project is yet to receive planning permission from SCDC but an application has been submitted.

- a) If all other funding is secured then this project will provide excellent value for money due to the extensive role of the Cricket Club in leasing the land, developing facilities and the provision of a structured activity for 100 young people.
- b) The need for this facility has been identified by the fact that the current facility is not safe and does not meet the ECB safety standards especially for juniors. The young people of the club have requested the use of an adequate facility to practice outside of club training sessions. Local facilities require a payment to be made to secure regular use.
- c) This project will help meet both the Council's and the LAA priorities around NI8 to increase adult participation levels in sport and physical activity.
- d) Due to the high standards of the club it is possible that all funding could be secured by the summer and works could start immediately.

Local member comments: Cllr Peter Topping comments are as follows:-

"I'm very happy to give my strong support for this application. Thriplow has recently set out plans to upgrade its footpaths this year linking it to the large estate at Heathfield, and this means there will be more young people accessing facilities in Thriplow. Thriplow also has good access links to other villages in this part of South Cambs so this application will benefit more than one village."

Recommendation: Propose a grant of £5,000 with a top-up grant in 2010/11 if other applications to other grant bodies are unsuccessful.

**B5 Barton Parish Council** has submitted an application form with a total project cost of £196,000. This request for funding is to build a new pavilion with a social room. The new facility will replace two old un-insulated wooden buildings with no hot water supply which has affected both tennis and football development as the clubs have been unable to comply with the requirements of LTA and FA.

The facilities have meant that teams cannot fulfil fixtures and teams have folded in the past of have lost players due to the fact that home games cannot be played locally.

The new building will incorporate solar tube lighting, a ground source heat pump and solar panels for hot water, rainwater harvesting for toilet flushing and watering the bowls green.

The Parish Council has committed £10,000 towards the pavilion with a further £5,000 investment to provide the mains power supply. An annual £1,000 will cover the cost of the new pavilion and any on-going maintenance.

The Barton Recreation Improvement Group has been set up to assist with the management of the facility and has already fundraised £19,000. Other grants have been requested from WREN, Reaching Communities, Post Code Trust, Sustainable Energy Commission, Football Foundation, Low Carbon Building Trust, Donarbon, and Tesco. The total value of these grants comes to £145,000.

Other funding secured is £13,400 from the sports clubs and £5,600 sponsorship.

- a) If all other funding is secured then this project will provide excellent value for money, as the current facilities are unable to be used. The project will provide an eco and environmentally friendly facility, setting an example for future projects in other villages.
- b) The need for this facility has been identified through the Parish Plan in 2004 with added pressure from the FA and LTA in relation to fulfilling fixtures and clubs folding.
- c) This project will help meet both the Council's and the LAA priorities around NI8 to increase adult participation levels in sport and physical activity.
- d) The building works for this facility could commence within 12 months if all funding is secured.

Local member comments: Cllr Francis Burkitt has given the following comments:-

"Thank you for sending this to me. I thoroughly support this application, and very much hope that it will be approved in full.

Barton Parish Council and Barton Recreation Improvement Group have worked very hard to create this project; to design a new pavilion and social room that will meet the needs of the community; to create a building that will be admirably "green"; and to undertake so much effective fund-raising. But they have not fully reached their fund-raising target, and support from South Cambs DC is vital to the completion of this exciting project."

Recommendation: Propose a grant of £30,000

**B6 Caldecote Parish Council** has submitted an application form with a total project cost of £346,414. This request for funding is to build a new pavilion with a social room and a grass cricket square. The current land is still owned by Taylor Wimpey but is due to be handed over to the Parish Council imminently.

The village of Highfields Caldecote has expanded over the last 10 years with sports facilities and funding tied in to a S106 agreement. The grass pitches have been in use for over 2 years with both junior football and cricket development taking place. Due to the considerable delay in transferring the ownership of the land it was decided by the Parish Council in 2008 to install a temporary team changing facility that cost £40,366. This was funded out of the original £172,274 S106 funding and due to the high usage and other activity on the recreation ground; it will be retained as an additional facility especially in light of child protection issues.

The new facility will include a two-team changing room facility with officials/disabled facilities, kitchen and social room area. The Parish Council have gained planning permission for the new pavilion which has been designed to meet the technical standards for use by sports clubs of all types.

The Parish Council currently do not run any community room or hall in Caldecote but have been the key driver for this project in consultation with the existing and the new community, clubs and National Governing Bodies of Sport.

Funding secured towards this project is the remainder of the S106 funding £131,908. Grant applications to the ECB, Football Foundation and Donarbon are all being prepared and will be submitted on the transfer of the land. As this is such a large project, SCDC funding is crucial in assisting the Parish Council secure larger external grants.

- a) If all other funding is secured then this project will provide excellent value for money, as the current facilities are desperately inadequate.
- b) The need for this facility has been identified through the steady increase in usage of the recreation ground during the growth of the village over the last 10 years.
- c) This project will help meet both the Council's and the LAA priorities around NI8 to increase adult participation levels in sport and physical activity. Improving this facility would continue to promote community cohesion and the needs of this increasing village community.
- d) The building works for this facility could commence within 12 months if all funding is secured.

Local member comments: Cllr Robin Martlew has yet to comment.

Recommendation: Propose a grant of £33,400 with a top-up grant in 2010/11 if required.

**Grant proposals and recommendations**

**Total budget available £93,420**

Applicant	Project	Total Cost	Other Income	Grant Recommended
Histon and Impington PC	Improvements to the Recreation Ground	£35,131	PC - £1,396 Community Chest - £500  Applications to WREN £10,000 and Football Foundation £6,485	£15,000
Gamlingay PC	New multi-use changing room and a store as part of the Eco-Hub Project	£32,000	The Parish Council has committed £49,684 towards the whole project and has also applied to the Public Works Loan Board for £500,000.  £20,000 has also been requested from the Football Foundation.	£10,000
Thriplow Cricket Club	Installation of two astroturf practice nets for cricket.	£24,575	Club funds - £3,575  Applications to:-  ECB Lord Taverners £3,000, Awards for All Lottery £10,000 and Cambridgeshire Community Foundation £5,000.	£5,000
Barton Recreation Improvement Group	New pavilion	£196,000	Own funds - £19,000.  Other grants applied for total £145,000.	£30,000
Caldecote PC	New pavilion	£346,414	S106 funding £131,908  Grant applications have been submitted to the ECB, Football Foundation and Donarbon, and funds will be submitted on the transfer of the land.	£33,400
Castle Camps PC	New changing-room facility	£111,060	PC - £11,106 Changing Room Cmmtte - £3,000  Application to FF - £20,000	Defer until 2010/11

**Total**                    **£93,400**  
**Budget Remaining**                    **£20**

## C ARTS CAPITAL

Five applications have been received in 2009/10 of which the following two have already received approval:

Cambourne All-In	Cambourne Stepping Stones Project	Grant awarded £4,000
District Equipment Bank (Cottenham Village College)	Display Screens and dance floor items	Grant awarded £3,990

Three applications are to be considered by the PFH on 2 March.

### Background information

In the past, funds for specialist arts equipment and capital projects, including building works, have been awarded to properly constituted community groups that can show the greatest benefit to residents.

Arts capital grants very rarely exceed 40% of the total costs of items/projects. There is one exception to this rule, namely the District-wide Equipment Bank Scheme managed by local Arts Development Managers (as stART) for the benefit of groups across South Cambridgeshire. The Bank comprises lighting and sound equipment, two mobile cinema kits, cameras, recording and computer equipment.

### Grant proposals and recommendations

**C1 Swavesey Village College** have submitted an application for £27,260. This proposal forms the second part of an earlier successful request for £22,740 in 2008-9 (bringing the total to £50,000) for funds towards the cost of retractable seating; lighting equipment, sound equipment, film equipment and drapes for the new £1.8m performing arts centre currently being built.

- a) The proposal demonstrates good value for money. At least 70% of the costs of the items listed in the application (£200,000) will be identified from other sources.
- b) The project management group made up of local residents and representatives of community-based arts and cultural groups from surrounding villages are committed to ensuring the new arts facility meets the needs of the local community.
- c) The proposal meets a number of SCDC priorities
- d) Work has commenced on the construction and completion is anticipated for September 2010.

Local member comments: Cllr Sue Ellington has made the following comments:-

"I visited Swavesey Village College yesterday for an update on progress with this project and as a result I am delighted to be able to strongly support this application. The Village College is an essential part of community life in Swavesey and surrounding villages. The current local facilities are inadequate to provide for the needs of the school and the community. This new facility will provide good acoustic equipment, specialist lighting and comfortable seating to provide an excellent audience experience. The opportunity for visiting choirs, orchestras and drama presentations to be staged with supporting dressing rooms and office space is key to developing a centre for cultural in the community.

I feel this will provide an excellent asset for the Village College as well as the local Community. I strongly recommend this project to receive the grant."

Recommendation: Propose a grant of £27,260.



**C2 Melbourn Village College** have submitted an application for a Video Kiosk for community consultation totalling £6,904. The kiosk would become part of the District-wide Equipment Bank available, upon training, by organisations across the District. The proposal is to use the kiosk to capture young people’s feedback and views. The ADMs also plan to use the video kiosk creatively, working with digital artists on specific projects with young people as well as using it as a tool for monitoring and evaluation.

The proposal will support aspects of the Youth participation Strategy and the artsMASH programme of work with 13-19 year olds (see usage plan below).

- a) The grant request is for 100% as the equipment will be available to all groups in South Cambridgeshire. It will also be used to support the case for external funding and, as such, represents a sound investment.
- b) Arts Development Managers identified the need for the kiosk based on its success in other areas.
- c) The application meets a number of SCDC priorities including “listening to and engaging with our local community” and “making SCDC more open and accessible”. It also meets LAA NI 110 (young people participating in positive activities) - by providing a local arts venue with increased activities for young people and inspiring young people to take part in more positive arts activities.
- d) Young people from around the district at the artsMASH event gave positive feedback for the use of a video kiosk. Youth Services felt that having a mobile technology would interest and inspire young people taking part in artsMASH and the Arts Award programme within their villages. A group of hard to reach year 9 boys in a youth services referral group at Melbourn Village College were also consulted. These young people were enthusiastic about the kiosk and were particularly keen on the opportunity to gain the Arts Award without needing written work (several had some form of special educational need).

**Usage Plan for a Video Kiosk 2010-2011**

<b>Date</b>	<b>Area – NB video outputs can be distributed online to a district wide audience</b>	<b>Project and Groups involved</b>
2010 onwards	District wide	Hire by community groups for arts consultation, evaluation and monitoring
April 2010 onwards	Melbourn	Melbourn Parish Plan consultation
2010 - 2011	At least 7 other villages	Use for parish plan consultation and parish plan reviewing
2010 - 2012	Cambourne and district wide	Cambourne Blocco – recording participants experience and feedback from attenders of carnival events
2010 - 2012	District wide	Record of cultural Olympiad activities in the district
2010 - 2011	District wide	Evaluation and monitoring of Academy, children’s holiday activities
2010 - 2012	District wide	ArtsMASH tender – evaluation and monitoring and for young people to gain Arts Awards
March 2010/2011	District awards	SCDC Chairman’s Awards, responses from participants
2011/2012	District showcase	Dance showcase, responses from audience and participants
2010/2011	District wide	Poetry recordings, writers groups and schools recording short poems to be published as a collection
2010 onwards	District wide	ADM projects, use written into evaluation and monitoring to strengthen future funding bids
2010	Cambourne	Cambourne Art Gang recording members

onwards		responses and work
March 2010/2011	Thriplow	Thriplow Daffodil Weekend – feedback from attenders and workshop participants
2010 onwards	Melbourn, Sawston, Linton, Swavesey	ADM run Arts Award programmes – young people recording feedback for their modules
April 2010	Comberton	CVC 50 <sup>th</sup> anniversary and Comberton Leisure arts programming evaluation
May 2010	Linton	Evaluation and Monitoring for Oxford Archaeology project
October 2010	Swavesey	Recording launch of new arts venue
June/July 2010	Bassingbourn	Evaluation and monitoring for Memphis Belle intergenerational project
September 2010/2011	Milton	Recording attenders views of bandstand marathon
2010 onwards	Sawston	Evaluation and monitoring of Sawston cinema and film clubs
2010	Waterbeach, Cottenham and Impington	Use in public art consultation
2010 onwards	Orchard Park	Park Art group consultation and evaluation of arts projects
May 2010 – 2011	Melbourn	Evaluation of Stockbridge Meadows environmental public art project
2010 onwards	Meldreth	Orchard Manor SCOPE transition service, use with young people with complex disabilities to gain Arts Award modules without literacy skills
November 2010	Gamlingay	Battle of the Bands feedback

Local member comments: Cllrs Val Barrett has made the following comment:- “I am happy to support Melbourn Village College's application for the proposed grant award towards a Video Kiosk for community consultation.” Cllr Janice Guest has yet to comment.

Recommendation: Propose a grant of £6,904.

**C3 Inspire – well being through arts** submitted an application towards the cost of digital Arts Equipment for £2,122. The beneficiaries will mainly be people who live with mental health difficulties such as depression or anxiety in South Cambridgeshire. The audio-visual and computer equipment will enable us to develop people’s skills in filmmaking, animation, web-design and audio-visual editing. This work also develops disadvantaged and disabled people’s confidence and social integration. The equipment is essential for the content renewal and further development of Funky TV – the world’s first disabled-led internet TV station in the world, based in South Cambs (Milton). Any audio-visual work produced by disabled/disadvantaged people can be broadcast globally, live or on-demand. The Internet TV work helps to raise the profile of these groups, and can promote the place they live.

- a) The request represents 40% of the total cost of equipment.
- b) The need is identified by Inspire in consultation with service users (see below).
- c) This proposal fits in with SCDC action to “work with voluntary organisations to establish a relationship with hard-to-reach and vulnerable residents.”
- d) The equipment would be used immediately.

## Usage Plan

The kinds of activities that require the equipment are:

- Training disadvantaged / vulnerable people who to use a film camera and make short pieces, either documentary or fiction.
- Training individuals and groups to use a computer and up-to-date / accessible software to edit the footage and turn the material into a good product.
- Specifically, for example, to learn how to use green screen, to superimpose footage onto a different background
- To learn how to create the lighting required for successful filming
- To use the equipment to produce animation films
- To document projects
- Some people have already had enough training to offer their services around the district as a film crew, with professional support, for events and projects that other people would like documented.
- The equipment also plays a part in video art and projections, where film material is mixed and projected live at events. This is another service on offer to event organisers around the district, such as theatre performances, sports days, disco's etc.

The beneficiaries in South Cambs are people disadvantaged through chronic ill health or disability, from 11-year-olds to elderly. In the year ahead our projects expect to serve the following numbers of South Cambs residents (keeping in mind that the group sizes have to be lower than with mainstream groups, because of the clients' needs):

Mental health project – 10-12

Funky Flamingo – 30

Funky club nights – 200

Funky Film crew – 20

Funky TV - 250

Creative Days, Milton – 6-7

Creative Days, Weston Colville – 12-15

Junction partnership project – 10

Mediabox project – 20

The web-site is an on-going resource for all disabled people in South Cambs and beyond, plus care staff and personal carers, and artists who work in the sector.

Local member comments: This is a district wide facility, however in keeping with policy, the local members for Milton have been asked to comment.

Cllrs Hazel Smith has made the following comment:- "I fully support this application. Equipment that helps these groups to express themselves is a very suitable use for our Arts Grants."

Richard Summerfield has made the following comment:- "I have no knowledge of this organisation so can not comment on the application."

Recommendation: Propose a grant of £2,122.

## Grant proposals and recommendations

**Budget available: £42,260**

Applicant	Project	Total Cost	Other Income	Grant Recommended
Swavesey Village College	New performing arts centre - retractable seating; lighting equipment, sound equipment, film equipment and drapes.	£200,000	£140,000 secured	£27,260
Melbourn Village College	Video kiosk for community consultation (part of the equipment bank)	£6,904	None	£6,904
Inspire	Digital arts equipment	£5,306	Own funds - £3,184	£2,122

**Total**                    **£36,286**  
**Budget Remaining**                    **£5,974**

It is proposed to vire £5,651 from this budget to meet the shortfall in Community Facility Grants leaving £323 in Arts Capital.

### Implications

12	Financial	All applications are within the current capital grant budgets.
	Legal	All applications will abide by current legislation.
	Staffing	Minimal – officer resources to manage application process.
	Risk Management	Minimal risk – some negative reaction to grant decisions may prompt adverse media comments.
	Equal Opportunities	Applications are welcome from all community groups whose project fits the criteria.

### Consultations

13 All applications have indicated the relevant level of consultation for their particular project.

All local members have been consulted with respect to applications affecting their villages and comments have been incorporated in the text above.

### Effect on Strategic Aims

14	<b>Commitment to being a listening council, providing first class services accessible to all.</b>
	Capital grant projects proposed would all increase access to amenities/services.
	<b>Commitment to ensuring that South Cambridgeshire continues to be a safe and healthy place for all.</b>
	All of the projects proposed will improve those amenities and contribute to a healthy and safe place for users.
	<b>Commitment to making South Cambridgeshire a place in which residents can feel proud to live.</b>
	All of the projects proposed.
	<b>Commitment to assisting provision for local jobs for all.</b>
	The increase in use of some of the facilities detailed above may lead to an increase in local jobs.
	<b>Commitment to providing a voice for rural life.</b>
	The facilities detailed above would all provide a place for local rural voices to be heard.

## **Recommendations**

- 15 To approve the grants as indicated above for each individual application. This will require a virement of £5,651 from Arts Capital Grants to Community Facility Grants

**Background Papers:** the following background papers were used in the preparation of this report:

Applications submitted and guidance notes.

**Contact Officer:** Jane Thompson – Community Services Manager  
Telephone: (01954) 713348  
Joseph Minutolo – Senior Admin Officer  
Telephone: (01954) 713359